BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
October 22, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal: Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge presentation to Firefighter Kyle Terrones

CONSENT AGENDA

A. Approval of Minutes – September 24, 2024, Regular Public Meeting.
B. Acceptance of Financial Reports for September 2024

Board Member Jacobs made a motion to approve the consent agenda as presented. Board Member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

No response from the public.

Firefighters' Community Report-PFFA Local 3647

Kim Montoy and Jolene Gorham, representing the BCFD Firefighter Charities, addressed the Board. Kim gave an update on a firefighter and rescue pets calendar that will be up for sale in November. The proceeds go back to Firefighter Charities.

Fire Chief's Report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Wildland responses for September resulted in no deployments.

Grant update included the approval of third phase of the Cancer Screening Grant only includes sworn staff currently, we are hopeful to have civilian employees included.

The personnel testing process resulted in hiring 3 civilian EMTs, onboarding and training will begin soon.

Support Services is working on improvements to the current warehouse workspace, including layout, floor and countertop improvements.

Call data reports and graphs are attached to today's report.

The Station #7 open house was well attended, Citizens were able to tour the station. The lighting on the backside of the station parking area has been dimmed.

The annual evaluations process is currently being streamlined by staff.

Class A uniforms will be provided to Captains, this is part of an ongoing uniform revision.

A timeline for the server failure is outlined in the Fire Chief report.

Operations Report – Assistant Chief, Justin Flummer

FLEX CAD offsite server work continues with the Bullhead City Police Dept. The project is currently underway.

The total call volume for September was 930 calls for service, 810 were EMS. 10 outside fires and 0 structure fires.

Logistics Report – Assistant Chief, Scott Neal

Chief Moore gave the update in Chief Neals' absence. He touched on a couple of items in the report. Hose testing has been completed and SCBA air compressor maintenance scheduled. The October Logistics report is attached to the meeting minutes.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor stated last year we had 30 applicants for the WAVE program, this year we have over 60. WAVE presentations are being scheduled for the River Valley Schools.

CPR classes for dispatch and local doctors' offices have been completed.

VFIS driving course has been completed.

Upcoming training will include airway lab, IV certification course and annual flashover training.

CRR Report – Fire Marshal, Barbie Barrett

Barbie is at a training class this week, no reports given.

BUSINESS

There was no business items presented to the Board for discussion or approval at this meeting.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None.

NEXT BOARD MEETING
Meeting change to November 19 due to Thanksgiving Holiday

ADJOURNMENT
The meeting was adjourned at 9:20 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board