BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
November 19, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:	Board Chairman: David C. Cummings
	Board Member: Chuck Moore
	Board Member: Rose Jacobs
	Board Member: Ellen Brown
Absent:	Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal: Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

No presentations this month.

CONSENT AGENDA

A. Approval of Minutes – October 22, 2024, Regular Public Meeting.
B. Acceptance of Financial Reports for October 2024
C. Property and Liability Insurance Renewal Proposal
D. Resolution #2024-03, Line of Credit/Borrowing Request with Wells Fargo

Board member Brown made a motion to approve the consent agenda as presented. Board member Jacobs seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

Bart Anderson, citizen of Bullhead City, addressed the Board. Mr. Johnson stated his wife was transported to the hospital and he was not aware that he would be charged for a non-emergency transport. He suggested that the Medic Crews explain to the patient prior to transporting that there will be a charge. He added that if he had known, they would have refused the transport.

Firefighters' Community Report-PFFA Local 3647
Captain Jeff Jackson addressed the Board by giving an update on the upcoming events in December for the annual toy drive.

Fire Chief's Report
Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:
Two wildland crew members are back from a two-week assignment in California.
Grant update, we are currently working on an AFG grant for cardiac monitors and a tactical tender grant.
Call data reports and graphs are attached to today's report. Interfacility transport numbers declined last month to less than 1 a day. If the trend continues, this could delay the staffing of station #7.
We are finalizing the plan for converting Station #1 administrative offices to station bunk areas. This will include flooring, windows and doors along with new paint and furniture. A final cost and bid procedure will be presented to the Board next month.
Tentative business items next month will include a request for proposal for Station #1 remodel and a 3rd ambulance remount project.
AFDA registration is open for the January conference that will be held in Laughlin.

Operations Report – Assistant Chief, Justin Flummer
FLEX CAD equipment for the server has arrived, once programed we should be up and running at the beginning of January.
The annual Holiday Toy Drive is in full swing, we appreciate the support from the community.
The call volume for October included 974 calls for service, 830 of these calls were EMS, 13 outside fires, 2 structure fires and remaining were service, good intent calls.

Logistics Report – Assistant Chief, Scott Neal
Chief Neal gave an update on maintenance, repair and service for all six stations, a copy of the report is attached to the official minutes.

PPD/EMS Report – Assistant Chief, Taylor
Chief Taylor gave updates on the WAVE program, new Medic Crew personnel and upcoming/completed training in EMS and Fire.

CRR Report – Fire Marshal, Barbie Barrett
Barbie is at a training class this week; no report was given.

BUSINESS

Canvass of the Election

Chairman Cummings read the results of the Bullhead City Fire District Board Election. Board member Jacobs made a motion to accept the results and canvass the Bullhead City Fire District election. Board member Brown seconded the motion. There was no discussion, and the motion carried unanimously.

BCFD Fee Schedule

Chief Moore stated a revised fee schedule has been created by staff. Most of the fees are from the Community Risk Reduction Department (CRR) regarding permitted fees. We have added fees for the Training Division as well. Fees were set by comparing neighboring departments such as Kingman and Lake Havasu. After discussion, which included suggestions to review the schedule each year for any updates Board member Brown made a motion to accept the fee schedule as presented, Board member Jacobs seconded the motion, all were in favor and the motion carried unanimously.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None.

NEXT BOARD MEETING

December 17, 2024

ADJOURNMENT

The meeting was adjourned at 9:28 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board