BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
January 27, 2026

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:00 a.m. by Board Clerk Jacobs, Board Member Moore led the Pledge of Allegiance.

ROLL CALL

Present:
Board Chair: Open Seat
Board Member: Ellen Brown
Board Member: John Martinolich
Board Member: Charles Moore
Board Member: Rose Jacobs

Staff Present:
Fire Chief: Justin Flummer
Assistant Fire Chief – Logistics: Scott Neal
Assistant Chief – Operations Shane Campbell
Assistant Chief – Admin Forrest Taylor
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Firefighter Tory Caron.

CONSENT AGENDA
A. Approval of December 16, 2025, Public Meeting Minutes
B. Acceptance of December 2025 Financial Reports
C. Acceptance of Policy Revision- 1003 Promotions and Transfers;1101 Recruitment and Selection; 1102 Employment Examination Records; 1103 Emp Eligibility Lists.

Board member Brown motioned to approve the consent agenda as presented. Board member Martinolich seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
Citizen Mike Villagran and former BCFD firefighter recognized local PFFA donations to Rotary over 11 years supporting Slab-O-Rama and Burro Barbecue.

Firefighters' Community Report-PFFA Local 3647
No report given this month.

Fire Chief's Report
Summary of reports are included in the Board packet:

• Hiring Update: Three paramedics completed onboarding and integrated into shifts. Two current vacancies are in process with HR/Operations for testing. Current staffing is 82, budgeted for 84.

• Board resignation: Chief Flummer expressed gratitude to David C. Cummings for over 20 years of board service and support.

• Flex CAD update: Chief Flummer acknowledged IT's efforts on the GPS/unit integration which is about halfway through completion.

• Motorola Radio System Modernization: The joint public safety project (Fire and Police) estimated $13.5 million, with BHC Managers Office pursuing grant funding. The goal is modern VHF digital P25 compliant system plus trunked radio systems in apparatus; upgrade dispatch consoles/infrastructure. If grant funding is not secured, The BCFD share has been identified as 3.5 million for the VHF upgrade which would be brought to the Fire Board for funding direction.

Operations Report – Assistant Chief, Shane Campbell

• Call Volume for December 2025: 955 calls for service. Total calls for 2025 were 11,870

• Wildland response: Four personnel and the Type 6 were sent South last week for 4-5 days; completed task book items.

• Training: Driving courses/skills evaluations on going for new personnel.
Three personnel were sent to elevated fire attack class hosted by Mohave Valley with positive feedback.
Next month focus: Rapid Intervention (firefighter rescue training).

• Recognition: Captain Rex Sandoval was awarded Firefighter of the year at Hometown Heroes dinner (Bullhead City Elks Lodge).

Logistics Report – Assistant Chief, Scott Neal
• Station repairs: Station #1 Rain leakage; drywall repairs completed; we believe this will handle the leaks.
Station #5, new, more robust RO System installed for ice maker/operations.
• Apparatus: Fireboat repairs completed, awaiting better weather for trial/test; will report next meeting.

• Supply chain: testing alternative vendors due to rising costs.
• SCBA compressors: serviced; expensive due to Phoenix service providers; exploring closer (Vegas area) options.

PPD/EMS Report – Assistant Chief, Taylor
• WAVE program: We are past the halfway point this year, recruiting for the next year will begin interview process in 2-3 months for the next school year class. Strong interest received as we have spoken with over 100 students from Mohave Valley and River Valley. The interview process is anticipated Graduation is scheduled for May 8, 10:00 a.m. at the Anderson Fieldhouse.

• EMS Training: WARMC run review is scheduled today at 10:00 a.m.
ACLS, BLS, PALS were completed in January for personnel.
Upcoming medical lab with Care Flight at WARMC and VVMC (tape and chart).

CRR Report – Fire Marshal, Barbie Barrett
Barbie was not in attendance, Chief Flummer gave report.
The CRR team is busy catching up after hosting a weeklong educator event (Characterization & CRR on the River).

BUSINESS

Discussion Only, Acknowledgement of resignation of David C. Cummings, Chairman

The Board discussed the resignation of David C. Cummings, Chairman of the Bullhead City Fire District Governing Board. Chief Flummer acknowledged Mr. Cummings' resignation and expressed the department's sincere appreciation for his years of leadership, service, and commitment to the Fire District and the Bullhead City community.

The Chief highlighted Mr. Cummings' long-standing support of the department and his contributions to organizational stability, strategic direction, and public safety initiatives. Board members echoed these sentiments and recognized the positive impact of his tenure on the Fire District.

It was noted that Mr. Cummings' resignation creates a vacancy on the Governing Board. The Board confirmed that no formal action was required to accept the resignation.

Election of Chairperson to Fill Vacancy:
Board member Brown made a motion to nominate Rose Jacobs as the Chairperson of the Bullhead City Fire Board for the remaining 2026 calendar year. Board member Martinolich seconded the motion; all were in favor and the motion carried.

Election of Board Clerk:
Board member Moore made a motion to elect Ellen Brown as the Board Clerk of the Bullhead City Fire Board for the remaining 2026 calendar year. Board member Martinolich seconded the motion; all were in favor and the motion carried.

Direction to Staff to Post Notice
The Board discussed the vacancy notice, noting typical 30-day window to collect letters, and then interview/appointment.
Board member Brown made a motion to have staff post a public notice requesting letters of interest to fill one vacant seat on the Governing Board, with a submission deadline of February 20, 2026. Board member Martinolich seconded the motion; all were in favor and the motion carried.

2008 Seagrave Platform Repair
Chief Flummer explained the annual ladder testing identified maintenance items needing correction (not currently out of service; not a current safety hazard but must be maintained to standards). The Vendor quote requested for repairs were from Fire Truck Solutions (phoenix) for $74,897.63 which included an itemized detail. Fire Trucks Unlimited (Las Vegas) for $40,000 but lacked detail; attempts to obtain parity/updated written quote from FTU were unsuccessful.
Chief Neal stated Fire Truck Solutions offered to provide drivers to transport apparatus to Phoenix, saving towing costs. The Estimated timeline is 4-6 months, due to parts lead times and the goal to coordinate so apparatus doesn't sit idle while awaiting parts.
After discussion, Board member Martinolich made a motion to approve Fire Truck Solutions repair proposal for the 2008 Seagrave platform ladder truck in the amount of $74,897 and authorize funding from the contingency account. Board member Brown seconded the motion; all were in favor and the motion carried.

Surplus of One (1) Chassis
Chief Neal explained three remounts projects have been completed; first two surplus chassis already auctioned (Gov.Deals) for ~$10,000–$15,000 each; we now have the third chassis to be auctioned.
Board member Brown made a motion to approve the surplus of the 2015 Chevrolet C3500 (149,275 miles) on Gov.Deals, Board member Maritnolich seconded the motion; all were in favor and the motion carried.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None

NEXT BOARD MEETING
February 24, 2026, 9:00 a.m.

ADJOURNMENT
The meeting was adjourned at 9:48 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

Rose Jacobs
Chairperson
Fire District Board

Ellen Brown
Board Clerk
Fire District Board