BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
July 23, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown

Absent: Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal: Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Firefighter Anthony Signorelli

CONSENT AGENDA

A. Approval of Minutes – June 25, 2024, Regular Public Meeting.
B. Acceptance of Financial Reports for June 2024
C. Approval of Fire Safety Trailer Funding

Board Member Jacobs made a motion to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

President Matt Breen, PFFA Local 3647 addressed the board. Matt stated the local 3647 panel reviewed essays and awarded two high school students' scholarships in the amount of $1,000 each.

Fire Chief's Report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Wildland response had multiple deployments through the month of June.

Engineer testing is being conducted this week. Firefighter and Civilian EMS positions are currently open until filled.

The Health and Wellness program 1st phase has been awarded through SECURIS, 13 Districts with an estimated award of $100.000

Chief Moore thanked the off-duty staff that participated in the 4th of July- Rockets over the River event.

The final JPA study has been received and distributed, a small overpayment to James Vincent Group will be refunded to MCFO.

FY 23-24 unencumbered funds allocation, as approved in the consent agenda today, is attached to the meeting minutes.

The Station #7 open house is tentatively scheduled for Friday October 4, 2024.

Operations Report – Assistant Chief, Justin Flummer

The six-month process for the Motorola FLEX CAD offsite server, that will provide full GPS mapping, will begin in the next two months. Total call volume for June was 1074 of which 899 were EMS and two structure fires.

Logistics Report – Assistant Chief, Scott Neal

Station #6 will have a bay door replacement. Station #5 exterior paint project is complete.

All summer generator inspections have been completed.

The warehouse supervisor testing is complete, and a mechanic position testing process has been initiated.

PPD/EMS Report – Assistant Chief, Taylor

Assistant Chief Taylor was not in attendance, Chief Moore gave the report.

The WAVE program is underway with supplies and uniforms available, class starts in two weeks.

EMS and fire training completed include hose management, EMS XD-Cuff in service and wildland refresher.

CRR Report – Fire Marshal, Barbie Barrett

School starts for several schools on Monday July 29. CRR will be doing fire drills for the kindergarten classes.

CRR construction update for July is attached.

BUSINESS

Ambulance Remount Purchase

Chief Moore stated that at the May Public Board meeting two new ambulances were approved for purchase, they are expected to be delivered in 20-24 months. At the June Public Board meeting the Board approved one remount. A second remount was referenced in the June meeting.

Today we are asking for approval of the purchase of a second remount through Fire Trucks Unlimited. The cost of the remount is estimated at $277,089 including tax. The cost is higher due to using a larger patient compartment. The remount would begin in December and take up to 90 days to complete. Funding will come from the Capital Line and the purchases do meet the procurement process.

After discussion, Board member Jacobs made a motion to approve the purchase of the remount from Fire Trucks unlimited as presented. Board member Brown seconded the motion and the motion carried unanimously.

Memorandum of Understanding

Discussion only:

Chief Moore stated the MOU was distributed at the June 2024 meeting for the Fire District Board to review as this is an elected decision. Discussion continued, Chief Moore stated the staff and labor group will meet again to finalize the document and then send the document for legal review. Upon receiving the document back from legal review, It will then be presented to the Fire Board for discussion and possible adoption. Matt Breen, Local 3647 President asked the Board if they had any questions to contact him.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

Board Member Jacobs requested the Board Bylaws be placed on the next agenda for review.

ANNOUNCEMENTS

None.

NEXT BOARD MEETING

August 27, 2024

ADJOURNMENT

The meeting was adjourned at 9:28 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board