BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
March 24, 2026

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:00 a.m. by Board Chairperson Jacobs, Board Member Moore led the Pledge of Allegiance.

ROLL CALL

Present:
Board Chair: Rose Jacobs
Board Clerk: Ellen Brown
Board Member: John Martinolich
Board Member: Charles Moore
Board Member: Robert Poulin

Staff Present:
Fire Chief: Justin Flummer
Payroll Manager – Sarah Zink

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Firefighter Michael Salazar.

CONSENT AGENDA
A. Approval of February 24 2026, Public Meeting Minutes
B. Acceptance of February 2026 Financial Reports

Board member Brown motioned to approve the consent agenda as presented. Board member Martinolich seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
No response to call to the public this month.

Firefighters' Community Report-PFFA Local 3647
No report given this month.

Fire Chief's Report
Summary of reports are included in the Board packet: Fire Chief Flummer gave all reports today.

• Staffing: One remaining vacancy remaining, hiring process ongoing. Three new hires are currently completing onboarding.

• Legislative update: (8) bills are currently being monitored

Chief Campbell and Chief Taylor are attending the Struggle Well class as part of our peer support program with Bullhead PD. It's a prevention-focused training based on post-traumatic growth, and I asked them to attend—Chief Flummer gave their reports.

• Operations report: 924 calls for service this month. Training complete for RIT and live fire training with WAVE students. Upcoming wildland training.

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• Logistics report: Swamp coolers have been ordered for stations. Station #1 kitchen hood system upgrade is complete. The platform project is 50% complete. Annual fitness testing (1582) is complete. Surplus medic unit sold. Mechanics attending EVT training in Texas this week.

• Preparedness and Professional Development report: Graduation for the current WAVE program is May 8th at 10 a.m., and we can post a quorum if there's interest in attending.

We also received notice of a $294,000 congressional award for a four-wheel-drive Type 1 ambulance. While we've been approved before without funding, we're optimistic and will wait for funds to be secured before placing an order. The grant should cover the vehicle, with us covering the interior equipment.

CRR Report – Fire Marshal, Barbie Barrett Our Community Risk Reduction team is at Coyote Canyon hosting Safety Town, an interactive program reaching over 200 children with hands-on safety education. Topics include water, fire, bicycle, and pedestrian safety, along with health, bullying, and more. It's a strong annual partnership, and the team is fully engaged there during this time.

BUSINESS

Fiscal Year 24-25 Audit Report
Curtis Bright, CPA, from Walker and Armstrong, 1850 N. Central Ave., Suite 400 Phoenix, AZ 602-230-1040 presented the financial report via ZOOM.
The audit resulted in a clean (unmodified) opinion with no material issues. Total cash is $20.6M

(up 10.8%), with $9.8M unrestricted—well above recommended reserves. Liabilities decreased, and the net deficit improved to $7.5M as revenues exceeded expenses.
Board member Brown made a motion to accept the financial audit for FY ending June 2025 as presented. Board member Martinolich seconded the motion. All were in favor and the motion carried.

Budget update:
Chief Flummer stated the budget is progressing well, with a balanced plan expected pending final workers' comp numbers. We're preparing for upcoming capital needs, especially long lead-time equipment like fire engines. Cybersecurity remains a top priority, with ongoing improvements, regional collaboration, and potential grant funding being pursued.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None

NEXT BOARD MEETING
April 28, 2026, 9:00 a.m.

ADJOURNMENT
The meeting was adjourned at 9:31 a.m.

Recorded by,
Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,
Rose Jacobs
Chairperson
Fire District Board

Ellen Brown
Board Clerk
Fire District Board