BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
July 28, 2026

INVOCATION Given by Rose Jacobs, Chairperson of the Board

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:00 a.m. by Board Chairperson Jacobs, Board Member Moore led the Pledge of Allegiance.

ROLL CALL

Present:
Board Chair: Rose Jacobs
Board Clerk: Ellen Brown
Board Member: Charles Moore
Board Member: Robert Poulin

Absent:
Board Member John Martinolich

Staff Present:
Fire Chief - Justin Flummer
Administrative Manager – Paula Acker
Assistant Chief - Scott Neal
Assistant Chief – Shane Campbell
Assistant Chief - Forrest Taylor
Fire Marshal – Barbie Barrett

CONSENT AGENDA

A. Approval of June 23, 2026, Public Meeting Minutes
B. Acceptance of June 2026 Financial Reports
C. Approval of Capital Fund Designation for FY 26-27

Board member Brown motioned to approve the consent agenda as presented. Board member Poulin seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
No response to call to the public this month.

Firefighters' Community Report-PFFA Local 3647
No report given this month.

Fire Chief's Report
Summary of reports is included in the Board packet:
• Wildland response: District units remained available for wildland response. Captain Gifford was assigned to Phoenix, and four members were deployed to Oregon as part of a task force.

• Personnel: The final two open positions have been filled, bringing shift staffing to 84 members. The two new hires were only a few days into the process and still had onboarding requirements to complete. Chief Flummer reported that approximately 12 to 14 applicants participated in the process and that an eligibility list has been established.

• Radio project: Chief Flummer reported that the anticipated state-level funding opportunity is no longer available. The District is working with the Bullhead City Police Department and City Manager's Office to develop a path forward. The District may ultimately need to fund the project, and staff are evaluating options to determine the best financial approach for the organization and community.

• Radio system upgrade options: The District is evaluating whether to complete one large project or phase the work. The system includes District-licensed radio channels 1, 2, 3, 4, 5, and 9. The original approximately $3.5 million upgrade quote is being re-evaluated, and a Motorola engineer is expected to meet with the District next month. Because some channels are currently dormant following neighboring agencies' dispatch transition, staff are considering upgrading the most-needed channels first and completing remaining work over a multi-year period.

• July 4th event: Chief Flummer thanked Battalion Chief Marvin McCabe for coordinating the District's July 4th family event and for designing and coordinating the commemorative 250th anniversary duty shirts worn by crews during July.
The Board thanked Chief Flummer for providing deployment updates and expressed support for continued work on the radio project, noting its importance to emergency response and response times.

Operations Report-Assistant Chief Shane Campbell

July call volume: The District responded to approximately 1,089 calls for service during the month.

• Staffing: Firefighter testing was completed and two positions were offered. The candidates were in the background process with onboarding anticipated upon successful completion.

• Wildland operations: Since the previous Board meeting, District personnel accumulated 203 operational periods. Without partnerships with other districts, the total would have been approximately 94 operational periods. These partnerships allow personnel to deploy on other apparatus, gain experience, and complete training task books more quickly as the wildland program grows.

• Training: Personnel completed a DOT Foods facility walkthrough and training on new thermal imaging cameras, which have been placed on District apparatus. Swift water rescue training was planned for later in the month, including work on the river with the boats.

Logistics Report- Assistant Chief Scott Neal

• Station maintenance: Recent rain revealed leaks at Stations 3 and 5. The Station 3 issue was determined to be related to a door rather than the roof and is being addressed. A flat-roof issue at Station 5 was repaired and the affected area returned to service.

• Station 6 screens: Following the recent exterior paint project at Station 6, damaged screens were replaced. Chief Neal thanked Tri-State ACE for replacing the screens and corners with 26 pieces.

• Ladder platform: The District continues to wait for parts for the platform project. The vendor is experiencing tier-one supply issues, and the anticipated return has been pushed into August.

• Vehicle recall: District Nissan vehicles were affected by a fuel-pump recall. The vehicles were transported to Lake Havasu for repairs and have all been returned.

• Generator inspections: The twice-annual auxiliary generator inspections were completed. Final reports had not yet been received, but all generators were operational.

• Water donation: Safeway donated an additional two pallets of water since the previous meeting, bringing the reported value of recent donations to nearly $1,600. Chief Neal thanked Safeway and its customer donation program for supporting the District.

Preparedness and Professional Development report- Assistant Chief Forrest Taylor

• WAVE Fire Academy: The third installment of the WAVE Fire Academy was scheduled to begin the following week with 16 students. Chief Taylor thanked Nate Bear for his work preparing the program and reported that textbooks had been received.

• EMS training: Personnel completed a WACMS Lunch and Learn and cardiac monitor training. Upcoming training included a Zoll X-Series refresher and torso and chest trauma training presented by Air Methods.

CRR Report – Fire Marshal Barie Barrett Fire Marshal Barrett reported that school had started in Bullhead City, and staff would be working with local kindergartners on fire drill training during the month. She also reported that construction activity remained strong.

BUSINESS

No agenda items presented to the Board this month.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None

NEXT BOARD MEETING
August 25, 2026, 9:00 a.m.

ADJOURNMENT
The meeting was adjourned at 9:17 a.m.

Recorded by,
Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,
Rose Jacobs
Chairperson
Fire District Board

Ellen Brown
Board Clerk
Fire District Board