BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
February 27, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL
Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal: Barbie Barrett
Administrative Specialist: Sarah Zink

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Engineer Evan Smith. Also of note it is Nate Bare's last day, he is retiring after 24 years of service.

CONSENT AGENDA
A. Approval of Minutes – January 23, 2024, Regular Public Meeting.

B. Acceptance of Financial Reports for January 2024
Board Member Jacobs made a motion to approve the consent agenda as presented. Board member Lane seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
Nate Bare made a statement that he wanted to thank everyone, and that he loved every day.

Firefighters' Community Report-PFFA Local 3647
No report this month.

Fire Chief's Report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:
No Wildland assignments to report this month, we are prepared to respond to future assignments. Actively testing for civilian EMT & paramedic, also working on upcoming promotional process for Engineers & Captains. There are 67 legislative bills that may impact the Fire & Medical Service, such as the PTSD bill HB2274 & the interfacility transport bill HB2290. The Arizona Fire District Association is opposed to this bill, with the belief there is already a CON process in place. Priority Ambulance has indicated they are evaluating a CON application for Mohave County. We would be opposed to an additional CON in our area, as it would reduce our calls/revenue. Staff have been working on the upcoming Air Show, meeting with the City, Airport and other partners. Workers Comp through Securis, next year we hope to get personal rates, currently we are still in the pooled rates. We are submitting for SAFER, AFG & DFFG grants this year. Also submitting for a regional grant for cardiac monitors. Our SLIF grant Fire Boat should arrive March 4th. Draft of the Annual report is included, our call volume is still consistent at 11,632 for the year. Looking forward to staffing Station 7, looking at different deployment models, including ways to reduce mileage on engines and ambulances. We are receiving a 4% increase in revenue for the upcoming year, we will have more information next month and as we move forward through the budget process.

Operations Report – Assistant Chief, Justin Flummer
The second ambulance is at FTU for striping and installation of the power load gurney. Motorola portable radio programing is complete and will be distributed next month. Air Show prep has begun, the public safety entities have been meeting regularly. Last month we had 1,059 calls for service, 890 of those are EMS.

Logistics Report – Assistant Chief, Scott Neal
Station 7 construction is rapidly nearing completion, we are about one month out from substantial completion. Furniture is scheduled to be delivered March 25th. Willmeng Construction has worked hard getting close to our final completion date, they are producing a quality fit and finish product for us.

PPD/EMS Report – Assistant Chief, Taylor
We are continuing to go to the schools to present the WAVE program, also scheduling meetings with parents to answer questions. Training completed for the ACLS, BLS & PALS, also Multi-Company Evolutions completed. Finished the Burn In Process for the training tower. Conducted Engineer Academy with about 15 of our personnel. Upcoming training to note: Live Fire Instructor class, also we are hosting at NFA Class – Challenging Issues and a Pediatric Lab with co-host Careflight.

CRR Report – Fire Marshal, Barbie Barrett
Bike rodeo this Saturday at Walmart from 9am-noon, CERT will also be providing minor

bike repairs with parts provided by Morning Kiwanis.

BUSINESS

Special Meeting for the FY 2022-23 Audit
Board Member Jacobs made a motion to schedule a special board meeting for the FY 2022-23 Audit presentation on March 20, 2024, 9:00 a.m. at the Station #1 Training Room. Board Member Lane seconded the motion, all were in favor and the motion passed unanimously.

JPA Update
The James Vincent Gorup continues to work on the JPA financial feasibility study, we are waiting for further information from some of the agencies, specifically debt schedules. We will most likely have to push back our target date, to accommodate the time it has taken to get all the information from all Eight agencies. We have been working on other non-financial JPA implementation issues between the agencies and have been successful. We have made some assumptions, specifically the pension obligation rate, but foresee the rate would be a little lower than what we are assuming. Board member Jacobs asked if any of the districts we are looking to partner with are not financially feasible? Chief Moore answered that none of the districts are in that position but added that there are questions and concerns for any district moving through this process, Chief Moore gave examples of some of the concerns like if a district at the cap for their tax rate. Board member Jacobs followed up with a question of how many districts in the study are at the cap? Chief Moore answered that currently Three districts are, but also stated the cap is being raised in the upcoming fiscal year and it is unknown if they would continue to be at the cap.

Station #7 Update
Chief Moore added to Chief Neals earlier report on Station 7. We are working on the deployment model for the station, and we anticipate moving in the building in April. Moving depends on when the phone, internet and radios are up and running. Including working with Dispatch updating the CAD system.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None.

NEXT BOARD MEETING
March 26, 2024

ADJOURNMENT
The meeting was adjourned at 9:09 a.m.

Recorded by,

Sarah Zink
Administrative Specialist
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board