BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
December 17, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: John Martinolich

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Assistant Fire Chief – PPD: Forrest Taylor
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Paramedic promotion presentation to Firefighter Kerim Guleryuz

CONSENT AGENDA

A. Approval of Minutes – November 19, 2024, Regular Public Meeting.
B. Acceptance of Financial Reports for November 2024
C. IGA with Mohave Community College

Board member Jacobs made a motion to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

Captain Jeff Jackson addressed the Board by giving an update on the Firefighters annual Toy Drive. The toy drive is wrapping up, over 900 children have signed up this year in the Bullhead area. The event at Buffalo Wild Wings was a great success, surpassing last year's

goal. The Board expressed gratitude for all the work done on the Toy Drive.

Fire Chief's Report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:
Chief Moore thanked Captain Jeff Jackson and all who are involved with the Toy Drive.
He also welcomed John Martinolich, as a new Bullhead City Fire District Board member.
Chief Moore gave a brief update on the grants that we have been or will be applying for.
Call data reports are attached to the minutes. We are experiencing a decline in out-of-town transports due to patients being treated locally rather than sent to a higher level of care elsewhere. He stated our deployment model will remain the same at this time for Station #7.
Chief Moore provided a copy of the current capital plan.
Personnel update included current advertising for an internal IT position, due to Eileen H. retirement this coming summer and welcoming Bandon G. as a new mechanic.
The annual Winter AFDA conference will be held in Laughlin NV., January 15-17.

Operations Report – Assistant Chief, Justin Flummer

Chief Flummer also expressed thanks to Captain Jackson and his family for all the work done on the Firefighter Toy Drive.
He is working with the Aquarius Hotel at the upcoming AFDA conference next month.
Total call volume for December was under 1000 calls.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal gave an update on maintenance, repair and service for all six stations, a copy of the report is attached to the official minutes.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor gave updates on the WAVE program that included 30 new applications accepted into the program. Chief Taylor gave a summary of EMS and Fire Training for the month.

CRR Report – Fire Marshal, Barbie Barrett

Barbie is at a training class this week; no report was given.

BUSINESS

Ambulance Remount Purchase

Chief Moore stated this remount is a Type 1 ambulance that is listed in our capital plan for FY 24/25, with funding allocated in the capital line item. This would be the 3rd remount this FY. This remount if approved, will be scheduled to begin in March with a completion by July 2025. The remount would begin after receiving remount #1 and #2 back from Fire Trucks Unlimited. Once all three are completed the total ambulance fleet will be 12 units in service.
The Cost estimate is $275,675.00 with $20,723.30 in tax.
Board member Brown made a motion to approve the purchase of the mount through Fire Trucks Unlimited not to exceed $292,398.30
Board member Jacobs seconded the motion, all were in favor and the motion carried unanimously.

Equipment Needed for Ambulance Remounts.

Chief Moore stated equipment is needed that was not in the original boxes. Remount #1 was previously used for CERT use, which did not require improvements our other in-service units are equipped with. The additional equipment needed (list attached to minutes) is an estimated cost of $214,048 plus taxes. Remount #2 does not require as much equipment as it has been in service as an ambulance previously. The estimated costs for FTU upfit is $15,159.00 plus taxes.
Board member Jacobs made a motion to approve the purchase of equipment for $220,207.00 plus tax. Board member Brown seconded the motion. All were in favor and the motion carried unanimously.

Station #1 RFP Posting

Chief Moore stated we are asking for permission from the Board today to post an RFP for a light remodel of the old administrative office at Station #1. This remodel will transition old offices into dorm rooms, day room and crew room and bathroom with shower similar to Station #2 and Station #7 work. This will be a two-stage process with the first stage for internal work and stage two for exterior work such as stucco and paint.
Board member Jacobs made a motion to approve the posting of an RFP for Station #1 remodel, Board member Brown seconded the motion, all were in favor and the motion carried unanimously.

Fire Board Elections of Officers

1. Board Chairperson
   Board member Moore made a motion to appoint David C. Cummings as the Board Chairperson, Board member Brown seconded the motion, all were in favor and the motion carried.
2. Board Clerk
   Board member Jacobs made a motion to appoint Charles Moore as the Board Clerk, Board member Brown seconded the motion, all were in favor and the motion carried.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS
None.

ANNOUNCEMENTS
None.

NEXT BOARD MEETING
January 28, 2025

ADJOURNMENT
The meeting was adjourned at 9:39 a.m.

Recorded by,
Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board