PUBLIC MEETING
MINUTES
July 24, 2018

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:
Board Chairman: Dave Cummings
Board Clerk: Chuck Moore
Board Member: Heather Petrillo
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Staff Present:
Interim Fire Chief: Patrick Moore
EMS Manager: Forrest Taylor
Assistant Chief: Scott Neal
Fire Marshal: Jim Dykens
Administrative Manager: Paula Acker

PRESENTATIONS:

There were no presentations.

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented, Board Member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call to the Public.
Chairman Cummings took this time to thank Assistant Chief Neal for filling the Interim Fire Chief position from January through June of this year.

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REPORTS

Firefighters' Community Report

No report given this month.

Fire Chief Comments

Interim Fire Chief Patrick Moore provided an overview the Fire Chief and Operations memorandum that was provided in the Board packet and attached to the official Governing Board meeting minutes.

- Logistics Report

  Assistant Chief neal provided an update to the Board.
  Inspection and delivery of the refurbished ambulance from Fire Trucks Unlimited.
  The new ambulance from EVG will be ready mid August. The Solar Project at station # 6, 2025 Clearwater Drive has been completed.
  Bullhead City Fire Department (BCFD) will no longer accept household waste, he encourages the public to utilize the semi annual household hazardous waste event through Mohave County and Bullhead City.
  A new fire hose inspection company will be selected this Fall.
  Lexipol software for BCFD policy and procedures should be completed within the next 3-6 months and will be presented upon completion for review and approval by the Governing Board.
  Repair on the main BCFD boat will be completed this week, with a possible major overhaul scheduled for December.

- EMS Report

  Chief Taylor provided the EMS report to the Board. He stated he recently attended an ImageTrend conference which helped in educating on the limits and capability of the report writing software. The refurbished ambulance has arrived and has been stocked, it will be inspected by the Department of Health Services (DHS) in a few weeks. The EMS continuing education is moving forward.

- Fire Prevention Report

  Fire Marshall Chief Dykens provided a construction update throughout the City. He reminded the public that school starts August 1, and please follow traffic laws to keep the children safe. PIO Lorea Viles will be teaching life and fire safety in the local schools. He stated we are having our second life jacket exchange, which is a free event sponsored by the Game and Fish and BCFD prevention on August 4, between 9-12 at Station # 2 1230 Hwy 95, Bullhead City. Two fire inspectors will be sent to Prescott later this month for advanced arson training.

BUSINESS:

A. Hurst extrication equipment from GO Bond proceeds

Chief Moore explained the BCFD equipment committee presented to the Bond oversight committee the recommendations for extrication equipment. The Bond oversight committee approved to move forward and present today for approval from the District Board. Chief Moore stated the life expectancy of the extrication equipment is approximately 10 years. Older equipment currently owned will be used as spare. Board Member Mauzy made a motion to approve the purchase of the Hurst Extrication equipment as presented through the General Obligation Bond fund. Board Member Petrillo seconded the motion, all were in favor and the motion carried unanimously.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

There was no direction to staff.

ADJOURNMENT

Meeting adjourned at 9:31

Recorded by,

Paula Acker
Administrative Manager

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board

Bullhead City Fire District
Internal Memorandum

DATE: **20 July 2018**

TO: **Board of Directors**

FROM: **Chief Moore**

SUBJECT: **Chief/Operations & Training Report**

COPY: **File**

The Operations & Training report is as follows:

Chief:

1. Davis Camp- Working with BOR & Mohave County to improve safety of the north beach area. Issues include remove vegetation and improve access to acceptable fire code standards.
2. Personnel:
    a. Captain Promotion: Matt Breen has been promoted to Captain.
    b. Engineer Promotion: Brian Wensel has been promoted to Engineer.
    c. Firefighter: We will be conducting testing process for both Full Time FF and Reserve FF.
3. Badge Pinning/Recognition: Anticipate badge pinning ceremony next month auditing our personnel to ensure we recognize them.
4. River Statistics: Eileen/Marvin have been working to collect data from our various reporting programs. We anticipate more thorough data as we continue to progress. Here is a short breakdown of calls:
    a. July 1.2017 to June 30, 2018: 70 Total Calls. ***See Attached.***
    b. 2018: calls year to date as of July 8, 2018: 44
    c. 2017 calls: 46
    d. 2016 calls: 29
    e. 2015 calls: 19
5. FY 17/18: During the budget process we projected the reserved carry over to be estimated at $700,000. The final figure was approximately $700,000.
6. Ambulance Refurbishment: Completed. Begin process to put into service. Chief Neal.

Training:

1. Swift Water Rescue Training/Monsoon preparedness
2. PT training: Equipment & Standard Review
3. 2 Company evolutions
4. Active Shooting with BHC Police Department
5. AFDA/AFCA: Summer conference completed in Glendale. 6 personnel attended (4 employees/2 Board Members).

Bullhead City Fire District
Internal Memorandum

6. Image Trend: 5 employees attending Image Trend Training to improve Data abilities.
7. Safety Committee: Currently working to establish a Department Safety Committee. Committee will consist of 2 member from each shift and be coordinated through Training Division.
8. Upcoming Training:
    a. Swift Water Rescue: September
    b. State Fire School: September
    c. Rope Rescue: October

Operations:

1 Monthly Statistics: ***See Attached.***

2 WPOC: Conducted WPOC meeting on 6.18.18. ***See Attached.***

3 Lexipol: Fire Prevention is currently working on their chapter. Next chapter TBD.

4 Bond Committees:

i. Apparatus: Multiple meetings conducted. Committee continues to gather information and review various manufacturers.

ii. Equipment: Bond advisory presentation conducted on July 18, 2018. New alternate member was selected: Robin Meiding. Next meeting anticipates gurneys, exhaust removal system.

5 EMS Teaching: We have successfully petitioned and been granted our EMS Traininig Certification. This will permit us to conduct EMT & Paramedic Refresher training. Chief Livermore & Taylor have worked to restore our credentials through DHS.

6 Regatta: Next planning meeting on July 27th @ 10:00..

Water Craft Statistics

July 1-2017 to June 30-2018

WC-769

Total Calls 12

7 were no patient contact, no emergency, or unable to locate

1 water was too low to launch

1 error call entered

1 sinking boat

2 patient contact calls

FB-729

Total Calls 58

37 were no patient contact, no emergency, or unable to locate

2 water was too low to launch or boat was out of service

2 error calls entered

4 fire assignments along river

3 boat assists

7 patient contact calls

3 patrol assignment calls

Bullhead City Police Department

CAD Call Statistics

Time Period 07/01/2017 - 06/30/2018, Department: Bullhead City Fire Department

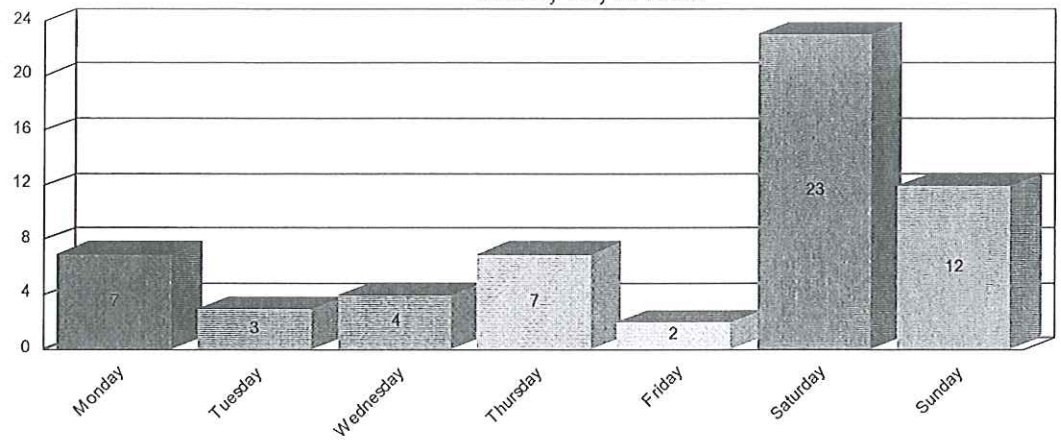
Officer(s): FB729

Total Items For Service

58

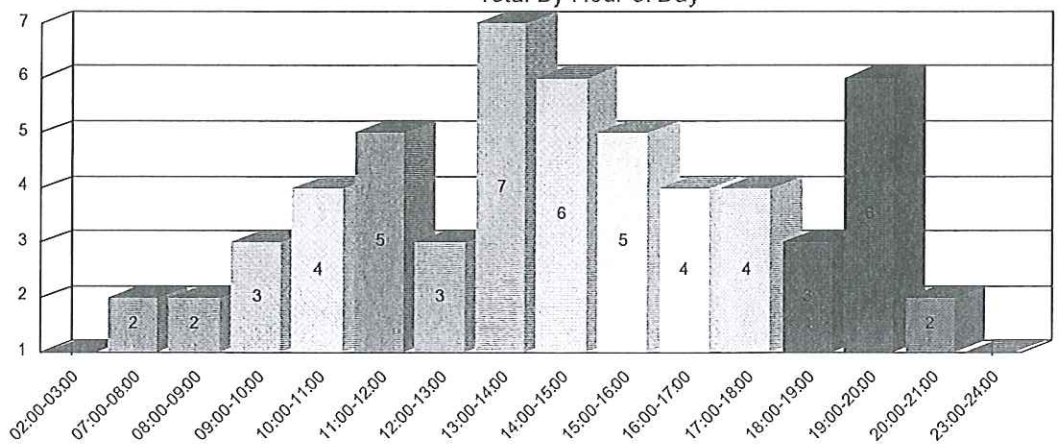
Items For Service Distribution

Total By Day of Week



Items For Service Distribution

Total By Hour of Day



FB 729 12 MONTH Review.

Bullhead City Police Department

CAD Call Statistics

Time Period 07/01/2017 - 06/30/2018, Department: Bullhead City Fire Department

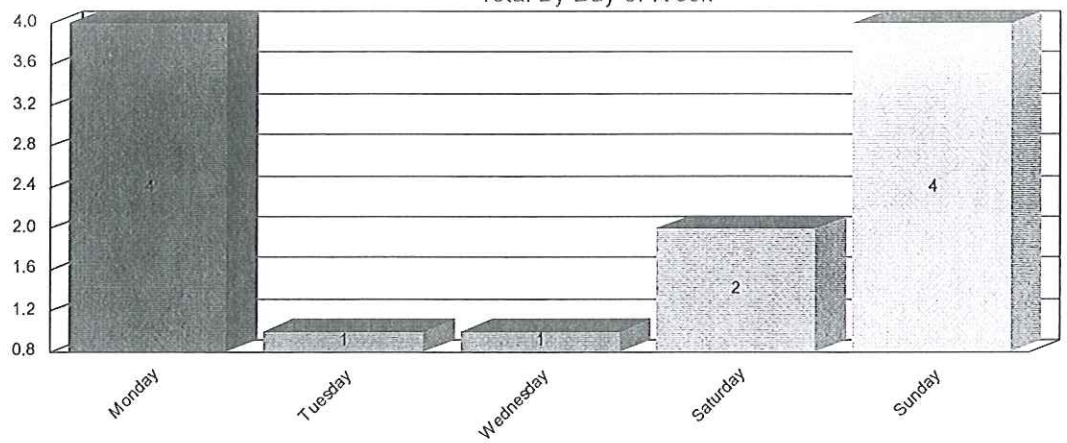
Officer(s): WC769

Total Items For Service

12

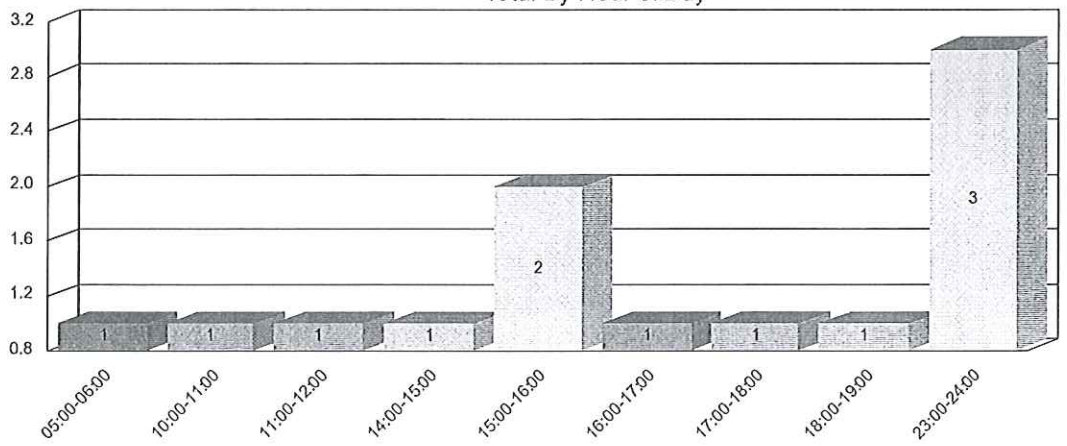
Items For Service Distribution

Total By Day of Week



Items For Service Distribution

Total By Hour of Day



WC769 12 MONTH REVIEW

Bullhead City Police Department

CAD Call Statistics

Time Period 06/01/2018 - 06/30/2018, Department: Bullhead City Fire Department

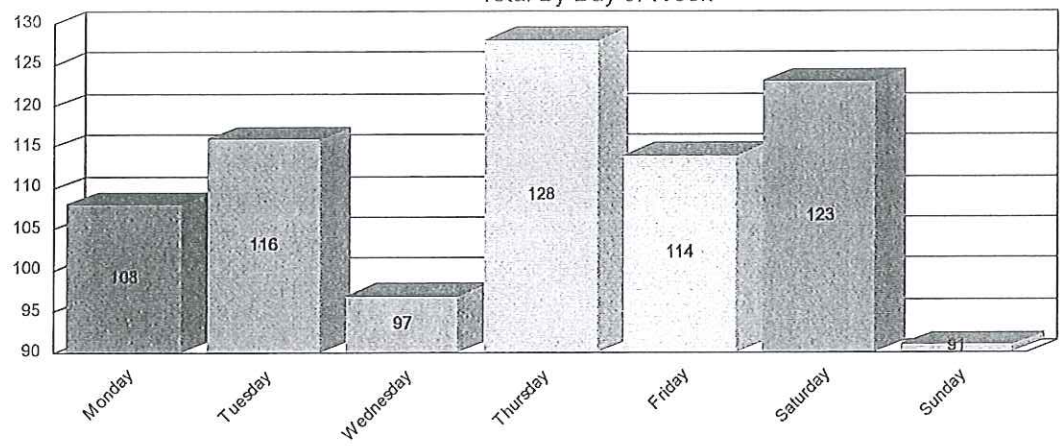
Officer(s): M761 / M751 / M731 / M721 / M712 / M711

Total Items For Service

777

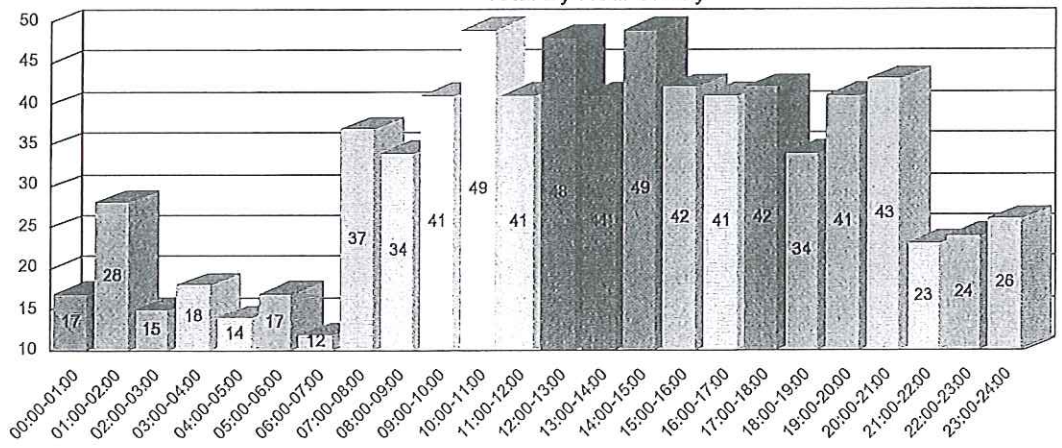
Items For Service Distribution

Total By Day of Week



Items For Service Distribution

Total By Hour of Day



EMS Calls June 2018

Bullhead City Police Department

CAD Call Statistics

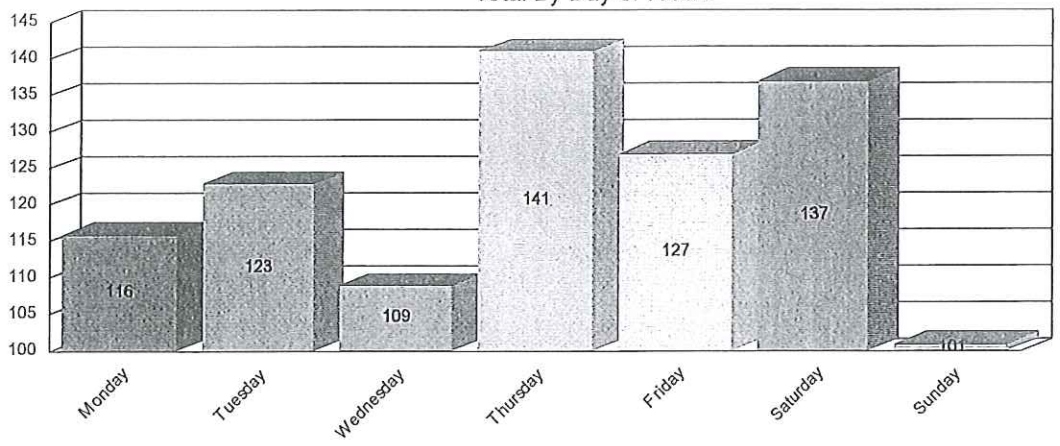
Time Period 06/01/2018 - 06/30/2018, Department: Bullhead City Fire Department

Total Items For Service

854

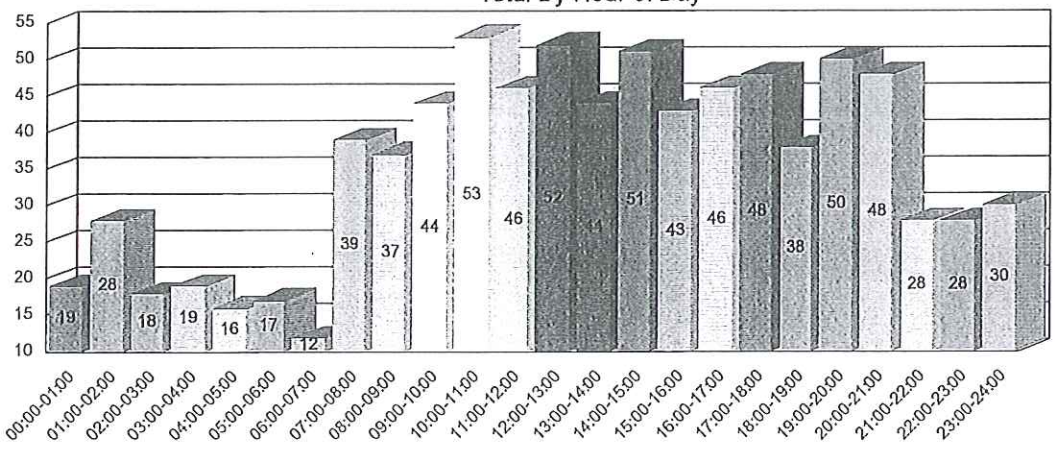
Items For Service Distribution

Total By Day of Week



Items For Service Distribution

Total By Hour of Day



Total Calls for June 2018