BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
APRIL 23, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL
Present: Board Chairman: David C. Cummings
Board Member: Rose Jacobs
Board Member: Charles Moore
Board Member: Ellen Brown
Board Member: Tanner Lane

Staff Present: Fire Chief: Patrick Moore
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Firefighter Seth Edwards

CONSENT AGENDA
A. Approval of Minutes – March 26, 2024, Regular Public Meeting
B. Acceptance of Financial Reports for March 2024
C. Call for Election-Resolution# 2024-01
D. Cooperative Fire Rate Agreement-Renewal: Annual Renewal for Wildland responses
E. Statewide Mutual Aide: Renewal for statewide mutual aid.

Board member Jacobs made a motion to accept the consent agenda as presented, Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647
No report given this month.

Fire Chief's report.
Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes.
Budget - Work continues on income estimates and forecasting for the remaining fiscal year.
Personnel – (1) FF/CEP vacancy has been filled. (1) Vacancy for Civilian CEP has been filled.
Captain testing is schedule mid-May and Engineer Testing is TBD.
Bullhead City has adopted the new building code effective July 1.
Labor and Management have been working on a draft for the Memorandum of Understanding (MOU).
Policy procedure revisions for the following are attached to the meeting minutes.

a. Procedure 700: Apparatus Checks: Section 700 2.1 Tire Checks
b. Procedure 1101: Recruitment & Selection.
c. Procedure 1103: Eligibility list.

Operations Report – Assistant Chief, Justin Flummer
Work continues in Flex Cad updating GPS and AVL for all apparatus.
The Laughlin /Bullhead Airshow was successful with very few calls for service with zero transports.
Total call volume for March was 929 Calls for service, 801 were EMS.
A call report is attached to the minutes.

Logistics Report – Assistant Chief Scott Neal
Roof inspection completed for all stations. Station 1 and 5 are in need of replacement.
Tire maintenance and compliance class given to all shifts.

PPD/EMS Report -Assistant Chief Forrest Taylor
30 candidates will be interviewed for the WAVE program caping to 22 students.
EMS and fire training completed:
NFA Class, challenging issues
Phase III Mayday training
Upcoming training:
Davis dam tour.
Bomb threat scenario at WARMC
Zoll cardiac monitor refresher training.

CRR Report – Fire Marshal, Barbie Barrett
CRR department are at the annual Safety Town training, no report given this month.

BUSINESS

JPA Study Update

We have not received the final JPA report. A meeting is scheduled this week with Mohave County Fire Officers (MCOF) and we anticipate discussion on the financial and operational feasibility. Chief Moore stated he will advise the BCFD Board of any action taken by the partner agencies.

Station #7 Update

Chief Moore stated the station is complete and waiting on a punch list of items currently being addressed. The Certificate of Occupancy has been received and are anticipating moving administration in by May 1. Command staff continues to work on finalizing the dispatch CAD, and deployment model.

ANNOUNCEMENTS

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

NEXT BOARD MEETING

May 28, 2024

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board