BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD MEETING MINUTES
May 28, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:	Board Chairman: David C. Cummings
	Board Member: Rose Jacobs
	Board Member: Charles Moore
	Board Member: Tanner Lane
Absent:	Board Member: Ellen Brown
Staff Present:	Fire Chief: Patrick Moore
	Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS
Badge presentation to Firefighter Julian Avitia-Bonillas
AZDHS Western Region EMCT Nomination presentation to CEP Jolene Gorham
Firefighter Jackson on wildland assignment, was unable to attend.

CONSENT AGENDA
A. Approval of Minutes – April 23, 2024, Regular Public Meeting
B. Acceptance of Financial Reports for April 2024

Board member Jacobs made a motion to accept the consent agenda as presented, Board member Lane seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC
There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647
Captain Peddycord stated four members will attend the PFFA convention later this week.

Fire Chief's report.
Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes.
Wildland- we currently have a two-medic team on a 14-day assignment to New Mexico.
Brush truck Grant processing this week, we are hopeful to have the funding in this FY.
M771 ambulance will need extensive repairs due to a coolant hose failure that led to motor damage. Repairs under warranty will be completed at Martin Swanty Dodge in Kingman.
Memorandum of Understanding work continues with Labor.
AFDA/AFCA summer conference will be held in Glendale Az., July 16-18.

Operations Report – Assistant Chief, Justin Flummer
The second Ram ProMaster Type II Ambulance is completed and will have DHS inspection later this week.
Fireboat training assisted by AZ Dept. of public Safety and helicopter rescuers training for overwater incidents, pictures are attached to minutes.
Total call volume for April was 1001 calls for service of which 865 were EMS and one structure fire.

Logistics Report – Assistant Chief Scott Neal
Station #7 completing punch list of items.
Station #6 swamp cooler maintenance
Station #5, bids for roof and exterior paint.
All other stations- nothing to report.
Chief Neal expressed congratulations to Scott Hayes who retired at the end of April.

PPD/EMS Report -Assistant Chief Forrest Taylor
19 Students have been chosen for the WAVE academy; parent orientation has been completed.
WARMC celebrated EMS week providing a lunch with three days to accommodate all three shifts.
Refresher training has been completed for Zoll Cardiac Monitor and Auto Pulse.
Mayday training has been completed.
A bomb threat scenario at WARMC is scheduled for July 3.

CRR Report – Fire Marshal, Barbie Barrett
Report from CRR attached to the minutes. The Fire Safety Trailer funding has been approved.

BUSINESS

FY 4-25 Preliminary Budget and Public Hearing scheduled.

Chief Moore stated after many revisions and two budget workshops, the draft budget #6 is being presented for approval. This version includes the following:
Retain the 3.2 tax rate.
Merit increase of 4.0%
Inflation adjustment of 3.2%, similar to the 2024 SSI COLA.
Increase in Paramedic stipend of $3,000, with the total stipend of $15,000 annually.
Addition of three BLS employees (anticipate hiring halfway through the FY)
Capital expenditures including One ambulance remount, two new ambulances, one travel car replacement, two LED reader boards and dispatch server.
Partial capital payment anticipating any left-over funding at the end of FY 24/25.
Discussion continued regarding possible grant applications and funding for FY 24/25.
Chief Moore stated the balanced budget presented provides for capital funding, staffing and operational costs that enable the mission to be accomplished.
Board member Lane made a motion to approve the preliminary budget as presented and schedule a public hearing for final adoption on June 25, 2024.
Board member Moore seconded the motion, all were in favor and the motion carried.

Purchase two (2) New Type I Ambulances

Chief Moore stated due to high demand, we would like to order two new ambulances to add to our fleet, which will be part of the 24/25 budget approval. The purchase is in accordance with our capital plan. The request is made to purchase according to our procurement policy and purchased with the same state approved contract used to purchase the E-One Fire Engines.
The total contract price for both ambulances including tax is $713,158.00
This estimate includes a power gurney for each.
Board member Lane made a motion to approve the purchase of two new Type I Ambulances this FY in the amount of $713,158 from the capital line. Board member Jacobs seconded the motion. All were in favor and the motion carried.

ANNOUNCEMENTS

None

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

Board member Jacobs asked to have an agenda item next month regarding an open house for Station#7.

NEXT BOARD MEETING

June 25, 2024

ADJOURNMENT

The meeting was adjourned at 9:30 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,

David C. Cummings, Chairman
Fire District Board

Absent from Meeting

Charles Moore, Board Clerk
Fire District Board