



# BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD SPECIAL MEETING MINUTES

March 11, 2025

## CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

## ROLL CALL

Present: Board Chairman: David C. Cummings  
Board Member: Chuck Moore  
Board Member: Rose Jacobs  
Board Member: Ellen Brown  
Board Member: John Martinolich

Staff Present: Fire Chief: Justin Flummer  
Assistant Fire Chief – Logistics: Scott Neal  
Administrative Manager – Paula Acker

## CONSENT AGENDA

- A. Approval of Fire Chief Job Description

Board member Brown made a motion to approve the consent agenda as presented. Board member Jacobs seconded the motion. All were in favor and the motion carried.

## CALL TO THE PUBLIC

There was no response to the call to the public.

### Business

- A. Fire Chief Contract

Chairman Cummings asked Justin Flummer if he had any comments on the contract, Justin stated he has no comments, he has reviewed the contract and it has been vetted by the Fire District Attorney, Bill Whittington.

Board member Jacobs made a motion to accept the contract as presented with the start date of March 21, 2025, for a two-year auto renewal. There was no discussion, Board member Brown seconded the motion, all were in favor and the motion passed unanimously.

B. Station #1 Remodel

Chief Neal gave a breakdown of the admin wing remodel at station #1. He went over all the bids received and the total cost of 237,835 which includes a 5% contingency. The board commented on the cost of the concrete floor, and travel costs associated. Chief Neal stated there are no local contractors that do this type of work. The remodel will result in an upgrade of the Mach Alert system for the whole station, four (4) new bunk rooms, a day room, small workout area, EMS charting area and a new bathroom with shower. Also included in the bid is paint on the exterior building and gates. Board member Jacobs made a motion to approve the remodel as presented with a maximum of \$237,835. Board member Martinolich seconded the motion. All were in favor and the motion passed.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None.

NEXT BOARD MEETING

March 25, 2025

ADJOURNMENT

The meeting was adjourned at 9:23 a.m.

Recorded by,



Paula Acker  
Administrative Manager  
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman  
Fire District Board



Charles Moore, Board Clerk  
Fire District Board

March 11, 2025  
Public Meeting  
[www.bullheadfire.org](http://www.bullheadfire.org)