

BULLHEAD CITY FIRE DEPARTMENT



“Committed to Our Community”

PUBLIC MEETING MINUTES

September 24, 2019

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Clerk: Charles Moore
Board Member: Ralph Mauzy
Board Member: Karen Flenniken
Board Member: Heather Petrillo

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
EMS Division Chief: Forrest Taylor
Administrative Manager: Paula Acker

PRESENTATIONS

Chief Moore congratulated and presented badges to Mike Fields for his recent promotion to the position of Captain and Rex Sandoval for his recent promotion to Engineer.

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented; Board Member Flenniken seconded the motion, the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

REPORTS

Firefighters' Community Report

There was no report given this month.

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Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: The key box agreement between the Bullhead City Fire Department and the Bullhead City Police Department will be going to the City Council meeting for approval the first week of October.

EPCOR has indicated recently that they will not provide hydrant flow testing on new construction, making the citizen and contractor responsible for this service.

ZOLL EPCR agreement has been terminated with a savings to the District of \$42,000 Community Risk Reduction (CRR) formerly Fire Prevention Department, held a coloring contest for local 5th grade students. Two pictures were selected which will be attached to the side of the CCR vehicles.

In training the BCFD will be partnering with Kingman Fire early in the first quarter of the next calendar year to conduct leadership and an engineer driver operator academy.

Radio channel repair has been completed.

Logistics Report

Assistant Chief, Scott Neal provided an overview of the Logistics report that was provided in the Board packet today and attached to the official Governing Board meeting minutes.

Chief Neal stated we have received the new medic unit and will be inspected this week and then put into service.

The surplus vehicle that was approved by BCFD Board last month has been sold on GOV- Deals and we will report back to the Board next month on the final sale amount.

Fire alarm and extinguisher annual inspection will take place in early October.

Multi agency training with the airport was completed recently and the annual airport exercise is scheduled for October 15.

Back up cameras have been purchased and installed in all Engines, medic units and some staff vehicles.

EMS Report

EMS Manager Forrest Taylor addressed the Board with an update.

He stated BCFD is partnering with Western Regional Medical Center and Care Flight for an EMS Symposium, October 15, offering eight hours of CEU credits for local fire departments and throughout Mohave County by utilizing the video conferencing system for this training.

The kick off for the Stop the Bleed program starts November 1, 2019. We have identified the need for 458 kits for classrooms and offices at a total cost of \$22,900. We have reached out to several organizations for donations.

Fire Prevention Report

Chief Dykens was absent from today's meeting.

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BUSINESS

MOU BCFD and the Bullhead City Professional Firefighters Association IAFF Local 3647

Chief Moore stated there are three significant items that have been updated on the MOU, a 1% COLA effective July, 2019, a Step increase in January 2020 contingent on income, and language added to the donation of time to now allow sick time donation and or annual leave.

Board Member Mauzy made a motion to accept the MOU as presented with changes, Board Member Petrillo seconded the motion. All were in favor and the motion passed unanimously.

SCBA Refill Station through General Obligation Bond Proceeds

Chief Moore stated the bid for a SCBA refill station was presented to the Bond oversight committee and was approved. The lowest bid was chosen and is presented today for approval. This is a Bond expenditure and there may be an additional cost of electric work at the time of hook up which will come out of our operating budget. Installation and warranty is included in the bid.

Board Member Moore made a motion to accept the bid for a SCBA Refill Station from United Fire for the cost of \$54,220.11 which includes warranty and installation. Board Member Petrillo seconded the motion, the motion carried unanimously.

Surplus of Fire Prevention vehicle

Chief Moore explained this is a 1993 Ford van which has been in use for Fire Prevention training. He would like to replace this vehicle with an older medic unit. Lake Mohave Rancho Fire District has asked to purchase this vehicle for \$1,000 for use in their Fire Prevention training, education.

Board Chairman Cummings made a motion to sell the 1993 Ford Van to Lake Mohave Rancho Fire District for \$1,000. Board Member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

ANNOUNCEMENTS

Board Member Petrillo announced she has submitted her resignation from the Board.

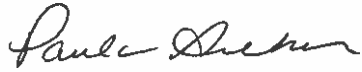
FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

Chairman Cummings directed staff to add the vacancy to the next month's Board meeting and to start the process of filling the Board position vacancy.

ADJOURNMENT

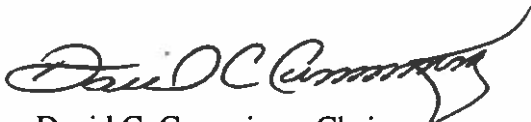
Meeting adjourned at 9:04 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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