

## PUBLIC MEETING MINUTES September 28, 2021

### CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

### ROLL CALL

Present: Board Chairman: David C. Cummings  
Board Clerk: Karen Flenniken  
Board Member: Charles Moore  
Board Member: Norma Brummett

Absent: Board Member: Paige Weisz

Staff Present: Fire Chief: Patrick Moore  
Assistant Fire Chief: Scott Neal  
Assistant Fire Chief: Justin Flummer  
Administrative Manager: Paula Acker

### CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented as follows:

- a. Approval of Minutes – August 24, 2021 Regular Public Meeting
- b. Acceptance of August 2021 Financial Reports
- c. Approval to Authorize Staff to release Request for Qualifications (RFQ) No. 21-02 regarding CMAR for Laughlin Ranch Station #7, Upon Approval of BCFD Attorney

Board member Brummett seconded the motion, all were in favor and the motion carried unanimously.

### CALL TO THE PUBLIC

There was no response to the Call of Public.

## REPORTS

### Fire Chief's report

Fire Chief Patrick Moore, provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following:

The Station #2 Storage Facility warehouse steel structure is up and near completion.

COVID update: We are currently waiting on vaccination mandates and potential impact. Currently we have two employees out with COVID.

New hires: Firefighter orientation process such as driver training and onboarding processes are near completion. We are working toward testing dates in October for Civilian EMS.

Testing for reserve Firefighters will be done in October/November. We hope to have full staffing by the end December 2021.

Chief Moore has met with Desert Hills Fire to explain the process and benefits of the PSPRS Refinance (COPs)

We are currently in the application process for SLIF funding for a fire boat replacement.

Chief Moore attended the annual SECURIS W/C meeting in Phoenix, the cancer presumptive bill becomes effective at the end of September which we anticipate an increase in our annual payment for FY 22-23.

The Type 3 Brush truck has been returned to service after having a mechanical failure.

The annual Leadership Academy will be held in February 2022 at the Anderson Field House.

Chief Taylor will be attending the Arizona Ambulance Association meeting this week in Phoenix.

Chief Neal gave a brief report on Logistics and Facilities:

the electrical, plumbing and bay doors are scheduled to begin this week on the Station 2 warehouse.

Seabury-Fritz Architects are working on the 95% drawings for the Station #2 rebuild, Willmeng Construction has provided the guaranteed maximum price for Board review today, the timeline for construction start date is on target for late December 2021.

The Station #5 Solar Project is ongoing, GT Electric are on site and closer to completion. Mechanics will be taking the EVT (F-4 electrical systems) test and a water pump class late October.

## BUSINESS

### Contract with Seabury/Fritz Architects Inc., AIA B133 with addendum for the Laughlin Ranch Fire Station project.

Chief Moore explained this is an identical contract to the Station #2 contract for architect services. The contract has been approved by BCFD Attorney Bill Whittington. He stated the Staff at BCFD is asking the Board for approval of the contract for a sum of \$207,000 for architect services for the Laughlin Ranch Station build.

Board member Moore made a motion to approve the contract with addendum with Seabury/Fritz

Architects, Inc., in the amount of \$207,000 Board member Flenniken seconded the motion and the motion carried unanimously.

Approval of a Guaranteed Maximum Price (GMP) for Station #2 Remodel/Rebuild and authorize staff to sign and initiate a letter of intent.

Chief Moore explained the GMP currently does not have an owner's contingency, he would suggest adding an additional 2% to the GMP of \$94,891.04. He stated any expenditures of the owner's contingency would require prior approval or verification by the Board.

Construction will start in December with the metal building being delivered in the Spring of 2022. We anticipate move in late October 2022.

Chief Moore stated with approval today the staff will send a letter of Intent to Willmeng Construction to move forward with a contract which will be reviewed by BCFD Attorney, Bill Whittington.

Board Member Moore made a motion to accept the GMP for \$4,744,522 with an additional owner's contingency of 2% at \$94,981.04 and direct staff to send a letter of Intent to Willmeng Construction.

Board Member Flenniken seconded the motion, all were in favor and the motion carried unanimously.


ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT

Meeting adjourned at 8:50 a.m.

Recorded by,



Paula Acker  
Administrative Manager

Approved by,



David C. Cummings, Chairman  
Fire District Board



Karen Flenniken, Board Clerk  
Fire District Board

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