

BULLHEAD CITY FIRE DEPARTMENT



“Committed to Our Community”

PUBLIC MEETING MINUTES August 28, 2018

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David Cummings
Board Clerk: Charles Moore
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Absent: Board Member: Heather Petrillo

Staff Present: Interim Fire Chief: Patrick Moore
Fire Marshal: Jim Dykens
EMS Manager: Forrest Taylor
Administrative Manager: Paula Acker

PRESENTATIONS:

Chief Moore presented Engineer Mark Labriola, Captain Kevin Geyer, Captain Jason Hogencamp, and Battalion Chief Justin Flummer with their promotional badges. Chief Moore presented Firefighter Mario Gutierrez, Engineer John Norton and Engineer Rory Ward with a 20 years of service plaque. Engineer Mark Ambler and Engineer Jimmy Smith received 25 years of service plaques. Chief Moore also congratulated Battalion Chief Josh Livermore for completion of his Executive Fire Officer (EFO) program by presenting to him the National Fire Academy Certification.

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented, Board Member Mauzy seconded the motion, the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

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REPORTS

Firefighters' Community Report

Captain Tom Queen addressed the Board. Captain Queen stated he is now the president of the Local 3647 and expressed gratitude to Matt Breen the previous president who was president for the past four years. Captain Queen stated he looks forward to working with the Board and Staff of Bullhead City Fire Department moving forward.

Fire Chief's report

Interim Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today. He updated the Board on the results of the Regatta, stating the event ran smoothly and expressed appreciation to all entities that were involved. He advised that the District will not be conducting an election and are following the process set forth by the elections department. He also reported on training, operations and presentations to the Bond Committee for apparatus, equipment and facilities. The Chief report is attached to the official governing Board meeting minutes.

- Logistics Report

Chief Neal was absent from the meeting, Chief Moore gave a brief overview of the report that is attached to the official Governing Board meeting minutes. He advised the solar project has been completed at Station #6, 2025 Clearwater. The Egress project at Station #2, 1230 Hwy 95 is awaiting final engineering stamp to resume. Chief Moore stated we are looking into station security and an upgrade of network security.

- EMS Report

Chief Taylor gave the EMS report to the Board. He advised the new refurbished ambulance M-721 is now in service. He has been working on an EMS supply inventory tracking system with a goal to stock EMS supplies more efficiently. Chief Taylor stated a new Pyxis system at Western Regional Medical Center (WARMC) will be operational in early September. He explained this system is an EMS restock machine that personnel can access via a PIN and restock for each medical aid call. (similar to a large vending machine). He also stated that the Department of Health Services (DHS) will be conducting a continuing education audit for all BCFD personnel.

- Fire Prevention Report

Chief Dykens advised a construction update was included in today's Board packet for review. He stated two prevention staff members will attend the upcoming Arizona Fire School next month being held in Mesa AZ. Barbie Skeen will be teaching a Fire Instructor I class and Lorrae Viles will be attending Fire Inspector I.

The annual Fire prevention fair is scheduled for Saturday October 13, from 9:00 to 1:00. National Night Out will be held on Wednesday, October 3, from 5:00-7:00 p.m. He also stated the kindergarten fire drills have been completed in the area.

BUSINESS:

A. Memorandum of Understanding (MOU)

Chief Moore explained there are three key changes to the MOU, two of which include a 1% Cost of Living increase and a step to those who are eligible. Chief Moore stated additional hours have been added to the accrual of vacation time giving 24 hours more annual leave to the shift personnel. Administrative personnel received additional time in accordance with the conversion formula in the policy. This accrual would be retroactive to the July 7 pay period.

Board Member Mauzy motioned to to approve the MOU as presented, Board member Moore seconded the motion, all were in favor and the motion carried unanimously.

B. Stryker Gurney Purchase

Chief Taylor explained to the Board the purchase Stryker power gurneys from GO Bond Proceeds. He stated the equipment group has been working on replacing our current gurneys and has made a presentation to the Bond Oversight Committee on August 7, 2018 who voted to approve the purchase. Chief Taylor described the gurneys to the Board. He stated the total price of the Stryker gurneys would be approximately \$382,460.32 which includes tax.

Board Member Mauzy motioned to approve the purchase of the Stryker gurney's, Board Member Moore seconded the motion. All were in favor and the motion carried unanimously.

C. Smoke Exhaust Removal System

Chief Moore explained the equipment group has been working on the smoke removal system for our entire fleet. The group selected the Ward Diesel No Smoke system, which is used to remove and or limit our employee's exposure to carcinogens. The equipment group presented to the Bond Oversight Committee who voted unanimously to move forward with a purchase price of \$195,477.52

Board Member Flenniken Motioned to discuss, Board Member Mauzy seconded the motion. Discussion continued on specifications and warranty, on the motion to approve 21 smoke exhaust removal units from the GO Bond proceeds. All were in favor and the motion carried unanimously.

D. Closure of Chase Bank Account.

Admin Manager Paula Acker advised the Board that during a recent meeting with Chase Bank it was suggested the Board approve the closing of the "payroll savings" checking account that is no longer being used and has a balance of \$103.00. A majority vote by the BCFD Governing Board is required to close this account.

Board Member Flenniken made a motion to approve the closing of the "payroll savings" account at Chase Bank, Board Member Mauzy seconded the motion. All were in favor and the motion carried unanimously.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

Board Member Mauzy thanked the separate departments within the Bullhead City Fire Department for their hard work.

ADJOURNMENT

Meeting adjourned at 9:06 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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