

## **PUBLIC MEETING MINUTES January 28, 2020**

### CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

### ROLL CALL

Present: Board Chairman: David C. Cummings  
Board Member: Ralph Mauzy  
Board Member: Norma Brummett  
Board Member: Karen Flenniken

Absent: Board Clerk: Charles Moore

Staff Present: Fire Chief: Patrick Moore  
Assistant Fire Chief: Scott Neal  
EMS Division Chief: Forrest Taylor  
Administrative Manager: Paula Acker

### PRESENTATIONS

No presentations this month

### CONSENT AGENDA

Board Member Flenniken motioned to accept the consent agenda as presented; Board Member Mauzy seconded the motion, all were in favor and the motion carried.

### CALL TO THE PUBLIC

There was no response to the Call to the Public.

### REPORTS

#### Firefighters' Community Report

There was no report given this month.

### Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: The medic unit that was involved in a vehicle accident in October 2019 is near completion and we anticipate delivery this week.

The security system installation is scheduled for mid-February, with an expected completion in May. The base transport rate increase is moving through the regulatory process.

Training: A leadership academy will be held at the Anderson Auto Field House next week, this is a joint venture between Kingman Fire and Bullhead Fire. An Engineer Academy is scheduled for April. The annual Characterization Conference hosted at the BHC Chamber of Commerce is being held this week and is being attended by our Community Risk Reduction (CRR) department. The MCC Fire Academy is expected to finish in May.

Platform Engine training is scheduled for March.

### Logistics Report

Assistant Chief, Scott Neal provided an overview of the logistics report that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Neal advised the Board that the medic unit that was damaged will be replaced with a new Dodge chassis. Two electrical repairs have been completed at station #3 and Station #5. The BCFD Mechanics attended an Arizona Fire Mechanics Association class in Scottsdale last week, which included an EVT certification test at the end of the class. The annual generator testing has been completed.

Wellness physicals through ARC Health and Wellness will be completed next month.

We are applying for a Community Development Block Grant (CDBG) grant and if approved we plan to use the funds for a new medic unit.

Swamp cooler maintenance and servicing will take place in late April, we are looking at alternative cooling options.

### EMS Report

EMS Manager Forrest Taylor addressed the Board with an update on the stop the bleed program, he stated they distributed 295 kits to local schools throughout the area and have ordered 160 more. Teacher education on use of the kits has been completed. This program is funded through donations.

The new EMS Protocols are live and available to clinicians in the field.

### Community Risk Reduction (CRR) Report

Chief Moore advised Barbie Skeen is filling the position as Interim Fire Marshal following Chief Dykens Retirement last month. Barbie is attending the Characterization Conference and was unable to be at today's meeting. He advised that the CRR department has attended training to become certified instructors for an older adult fall program and will be partnering with WARMC in delivery of this program.

## BUSINESS

### Adjusting pay rate for reserve firefighter scale

Chief Moore explained that the current reserves fill in for staffing needs due to vacation/sick leave. We are currently evaluating what we can do to recruit and retain Paramedics. Our current reserve Firefighter hourly rate is \$12.00 for EMT and \$13.91 for Paramedics., currently this is the lowest in our area. Chief Moore provided examples of other District pay. He stated he is proposing to raise our reserve Firefighter pay rate to \$14.50 for EMT and \$16.50 for paramedic. He is hopeful that this will result in the ability to recruit and retain. Board Member Brummett stated she sees the need to have reserves for vacancies and importance of well-equipped staffing. Chief Moore stated we typically hire from the reserve pool and this change will result in the ability to recruit additional reserve paramedics.

Board Member Flenniken motioned to adjust the pay rate for the reserve Firefighter scale, Board Member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

### Permission to distribute Joint Powers Authority (JPA) interest letter.

Chief Moore stated there is interest in shared services or Joint Powers Authority (JPA) between Mohave Valley Fire and Fort Mohave Mesa Fire. He advised that we already share many services such as 911 dispatch, mutual aid and county wide numbering system. He advised he is asking for permission to distribute a letter to gauge interest and the initial step would be to conduct a study which would verify and validate information. He stated he is asking for permission to send out the letter to the two Districts and do a feasibility study which would not exceed \$20,000 which would be shared between the participating Districts.

The study would be done by an outside agency and should take between 30-45 days.

Chief Moore stated this is the first step of many in creating a JPA, this letter is intended to see interest in shared services with a goal to increase service delivery with an overall cost savings.

Board Member Brummet asked if it would work if only two Districts are interested. Chief Moore stated the study would show the cost savings with each District.

Board Member Flenniken stated she is in full support of a JPA.

Board Member Mauzy made a motion to give permission to Chief Moore to distribute a letter gauging interest in a JPA study, cost not to exceed \$20,000 and would be shared by all interested agencies. Board Member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

Apparatus storage building plan located at Station #2

Chief Moore stated the Citizens Bond Advisory Board met yesterday and approved to distribute an RFP for an apparatus storage building. He stated this is the first phase of the station #2 project. This project is a Bond project and necessary to store our equipment. Board Member Flenniken made a motion to move forward with an RFP for an apparatus storage building located at Station #2. Board Member Brummett seconded the motion, all were in favor and the motion carried unanimously.

ANNOUNCEMENTS

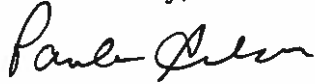
FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

Board Member Mauzy requested an update at the next Board meeting regarding response times tracked by new software.

ADJOURNMENT

Meeting adjourned at 9:20 a.m.

Recorded by,



Paula Acker  
Administrative Manager

Approved by,



David C. Cummings, Chairman  
Fire District Board



Charles Moore, Board Clerk  
Fire District Board