



“Committed to Our Community”

PUBLIC MEETING MINUTES

October 23, 2018

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David Cummings
Board Clerk: Charles Moore
Board Member: Ralph Mauzy
Board Member: Karen Flenniken
Board Member: Heather Petrillo

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
EMS Manager: Forrest Taylor
Fire Marshall: Jim Dykens
Administrative Manager: Paula Acker

PRESENTATIONS

Chief Moore presented Jason Marmolejo with a 20 years of service plaque congratulating him for his dedicated service.

CONSENT AGENDA

Board Chairman Cummings removed item (B) from the consent agenda.
Board Member Moore motioned to accept the consent agenda as presented with the removal of item (B); Board Member Petrillo seconded the motion, the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

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REPORTS

Firefighters' Community Report

Captain Tom Queen, current president of PFFA Local 3647 addressed the Board. Captain Queen stated this is the busy time of the year for the holiday toy program. He also stated they have been working with the Fire Chief in organizing a department Christmas party and will inform the Board when the date is set.

- Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore stated the annual audit has been completed and the report will be available in December or January. He explained a recent 911-phone incident involving a Frontier Communications outage that affected Bullhead City Fire, Fort Mohave and Mohave Valley Fire. He stated after meetings with Frontier, AT&T representatives and with the City and County the problem was identified as a Frontier landline problem and more meetings are scheduled to monitor the situation. Chief Moore gave an update on training including rope rescue training and advised the monthly statistics are included in today's board packet. He also stated performance evaluations within the department are going live with completion expected by the end of the month.

- Logistics Report

Chief Neal provided an overview of the Logistics report that was provided in the Board packet today and attached to the official Governing Board meeting minutes. His update included reporting station projects at station #2, 1230 highway 95 and the Battalion Chief quarters and hallway at Station # 1, 1260 Hancock Rd., are near completion. LED lighting conversions within the organization are continuing.

Chief Neal stated the new ambulance purchased from EVG would go into service today replacing the current Medic 751 that will be taken to Fire Trucks Unlimited tomorrow for refurbishment.

Chief Neal stated debris cleanup is underway in the mechanics shop to increase storage capacity and landscape changes to station # 1 and # 2 have been completed.

He reminded everyone that the semiannual hazardous waste disposal will be held on Saturday November 3, at the Department of Motor Vehicle Division.

Board Member Mauzy asked about the oil containers in the mote at Station # 2. Chief Neal stated there are currently containers of antifreeze and oil and will be disposed of at the hazardous waste day scheduled for November 3, 2018.

- EMS Report
Chief Taylor gave the EMS report and advised the Board of new EMS protocols, which will be reviewed with crews prior to submitting to the medical director. He stated the new gurneys have been replaced, Training has been completed and Stryker will install the power load system.
- Fire Prevention Report
Chief Dykens was absent from the meeting, there was no report this month.

BUSINESS

A. Possible purchase approval of Motorola additions needed for SCBA's

Chief Moore stated this is the second phase of the SCBA purchase. Remote speaker microphone and software option is needed to enable Bluetooth to pair the SCBA to the handheld radio. The purchase will be through General Obligation Bond proceeds and has been approved by the Bond Oversight Committee. IT Manager David Verley addressed the Boards technical questions. Board Member Petrillo made a motion to approve the purchase of the additions for the SCBA for \$30,706.83, which includes tax. Board Member Mauzy seconded the motion and the motion carried unanimously.

B. Purchase of (20) Knox Box Key Secure 5 Units.

Chief Moore explained our current Knox Box model (Key Secure 3) system no longer supports the current model we are using; he stated the (Key Secure 5) units have upgraded WIFI capabilities allowing Chief Dykens to monitor Knox Box usage on his computer in his office. Chief Moore explained this is not a budgeted item and is asking the Board to approve the purchase out of the capital line. He stated there would be a significant increase in the purchase price if not made by end of the year. Board Member Flenniken asked Chief Moore why the proposal states a one-time cloud user fee for \$524 and on the quote, it states one-year cloud license. Chief Moore stated his assumption it is an annual service fee. Board Member Flenniken made a motion to purchase (20) Knox Box Key Secure units for \$12,138.10 with Board member Mauzy seconding the motion. All were in favor and the motion carried.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ANNOUNCEMENTS

Chief Moore stated we are opening the application process for Firefighter testing currently through December 3, 2018. He also commended Chief Stevenson, thanking him for the tile work completed at station #1.

ADJOURNMENT

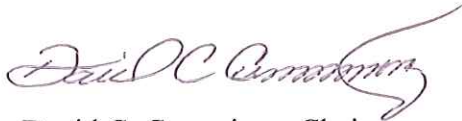
Meeting adjourned at 9:06 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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