



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES October 24, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Ellen Brown
Board Member: Rose Jacobs

Absent: Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal – Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge pinning was presented to Firefighter Robert Cholewinski

CONSENT AGENDA

- A. Approval of Minutes – October 24, 2023, Regular Public Meeting
- B. Acceptance of Financial Reports for October 2023

Board member Jacobs made a motion to accept the consent agenda as presented, Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

No report given.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes.

1. COVID - Nothing to report
2. Signed agreement with the City of BHC regarding the old St#3 bays.
3. Applications process for new hires to fill two vacancies.
4. Currently no crew members are on assignment for Wildland Response.
5. JPA feasibility study and education to participating districts continues. We expect the study to be complete in 30-45 days.
6. Policy revisions will be presented to the Board for approval at the November meeting.
7. Staff continue to work with Exceptional Community Hospital. This is a new hospital opening soon in BHC.
8. Personnel completed a controlled burn on a city owned property near the river.
9. PFFA/AFDA/AFCA – nothing to report.
10. Training-two personnel attended an Arson Investigation Level 3 Class.
11. Updates on Grants.
12. Auditing Firm was on site this week, we anticipate the FY 22/23 Audit to be presented in person in early 2024.
13. AFDA- Winter conference scheduled in January.
14. Pulse Point update, currently suspended.
15. Certificates of Participation investments completed through Mohave County Treasurer.
16. Community Events: National Night Out was held on October 4. Walk away from Drugs is upcoming.
17. Personnel continue to work on the annual Holiday Toy Drive.

Operations Report – Assistant Chief, Justin Flummer

The Operations Report was provided in the Board packet and attached to the Board meeting minutes.

The Type II Ambulance post delivery inspection will be done next week at Fire Trucks Unlimited.

Chief Flummer and Chief Taylor attended the Arizona Fire Chiefs Association Chief Executive Officer program.

Chief Flummer gave call stats for September to included 894 EMS and one structure fire.

Logistics Report – Assistant Chief, Scott Neal

The Logistics Report was provided in the Board packet and attached to the Board meeting minutes.

Chief Neal gave an update on each station regarding construction, repair, and maintenance.

PPD/EMS Report – Assistant Chief, Taylor

The PPD/EMS Report was provided in the Board packet and attached to the Board meeting minutes.

Chief Taylor gave an update on the WAVE Program, in-person presentations and assemblies at each local High School.

Three current Firefighters will complete the Paramedic Class in February.

CRR Report – Fire Marshal, Barbie Barrett

Fire Marshal Barrett provided a construction update and a CRR monthly activity report in the Board packet and is attached to the Board meeting minutes.

BUSINESS

Station #7 Update

Chief Moore gave an overview of the Laughlin Ranch Station #7 progress. A short video of a drone view was presented to the Board.

Staff are working on the office layout regarding furniture placement.

Staffing options are being considered. Options vary from staffing with existing personnel, relocation of civilian EMS personnel, hiring additional dedicated EMS personnel and any combination of all options.

ANNOUNCEMENTS

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

NEXT BOARD MEETING

November 28, 2023

ADJOURNMENT

The meeting was adjourned at 8:55 a.m.

Recorded by,



Paula Acker


Administrative Manager

Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

October 24, 2023
Public Meeting
www.bullheadfire.org