



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES September 27, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Rose Jacobs

Absent: Board Member: Paige Weisz

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal – CRR: Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

No presentations this month.

CONSENT AGENDA

- A. Approval of Minutes – August 23, 2022 Regular Public Meeting
August 29, 2022 Special Meeting
- B. Acceptance of August 2022 Financial Reports
Item C. was removed from the consent agenda.
Board Member Moore made a motion to approve the consent agenda as presented;
Board Member Jacobs seconded the motion. All were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

Citizen John Distelrath of Bullhead City addressed the Board. Mr. Distelrath stated he would like information regarding the signs for the Prop 310, he was not aware of a problem with the 911-call center and why just now this is becoming known. Mr. Distlath also stated he is

interested in knowing if we are planning to build a Laughlin Ranch Station and is it needed now, with the road connection to highway 95 making respond up to Laughlin Ranch faster from the Station on highway 95.

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Nothing to report on COVID, operations have returned to normal.

We continue to work with Arizona Fire District Association and the Governor's staff to recoup COVID costs incurred during the pandemic, which is approximately \$500,000. We will continue to look for avenues to recoup these funds.

The recent weather event over the holiday weekend taxed our community; we commend the hard working people with the City, electrical workers and Bullhead staff and personnel that worked during the September 4-5 storm event.

Proposition 310 has been a two year process, 144 Fire districts in the state would benefit from the 1/10 of one cent tax. Multiple town halls to educate the community are scheduled throughout Mohave County along with signs posted throughout the area.

Staff continues to work on the FY21 audit and expect it to be completed in 4-8 weeks; the final report will be presented to the Board in January or February 2023.

We were notified of a grant award for Joint Assistance to Firefighters, this grant is for comprehensive cancer screenings/health. We applied for this regional grant with 19 other fire district that participate in our Worker's Comp Pool. Other agencies in our area included GVFD, NAFD, FMMFD, MVFD and GSFD.

Operations Report – Assistant Chief, Justin Flummer

Five new hire firefighters completed a 40-hour orientation earlier this month and have been assigned to their respective shifts.

Training for the Bullhead City staff on fire extinguisher, CPR and AED use will be scheduled in October.

B-Shift responded to over 100 calls for service during the September 4-5, 2022 storm that hit the Bullhead City area. Call response included roof damage, power lines down, power outages that affected home breathing machines and heat exhaustion issues.

Logistics Report – Assistant Chief, Scott Neal

Station #2 is on track for completion early December. Station's #1 and #5 received damage to the apparatus bay door during the recent storm on Labor Day.

Station #7 guaranteed maximum price (GMP) will be sent to legal for review, we are expecting the 90% drawings to be completed this Friday. We expect Laughlin Ranch

Station #7 construction to start in January 2023.

PPD/EMS Report – Assistant Chief, Taylor

The Learn the Beat event took place on September 12, 355 8th graders received hands only CPR training.

We have been selected (1 out of 5 agencies nationwide) to help develop program for agencies looking to obtain a certificate to identify and assess risk within the community and develop a plan to mitigate target hazards.

EMS and Fire Training included Phase 2 of the Mayday training, Rope Rescue I, II, III and Active shooter training held at the Anderson Fieldhouse.

CRR Report – Fire Marshal, Barbie Barrett

Construction continues in the Bullhead City area. The annual Fire Prevention fair is scheduled for October 15, 2022 at the Anderson field house from 10:00 am to 1:00 pm.

BUSINESS

A. Results of BC Vehicle RFP

Chief Moore stated a replacement Battalion Chief vehicle is needed. A request for proposal (RFP) was published. Two dealerships within Mohave County submitted a proposal; the lowest bid was from Martin Swanty Dodge of Kingman. We are looking for approval and authorize the purchase. This is a budgeted item along with outfitting the vehicle. The budgeted amount for this vehicle including outfitting is \$100,000. We expect delivery within the next 6 months.

Norma made a motion to approve the purchase from Martin Swanty Dodge in Kingman for no more than \$64,673.66 for the staff vehicle purchase. Board member Jacobs seconded the motion, all were in favor and the motion carried unanimously.

B. Policy#1131 – Sick Leave – Discussion Only

Adjustments and revisions need to be made to our current sick leave policy; this is a discussion only item today. We would like to start a discussion on the concerns of the current policy maximum cap and two-tiered system. We believe this should be a one-tier system. He explained that if you are only employed with us 3-5 years and decide to leave employment you might not accumulate enough sick time hours to cash out at 50% due to the designated cap not being met. This sometime result in the employee using up sick time at the end of employment creating the need to backfill with overtime. If they were able to use the 50% payout, they may not leave at the end of the career, which would save the district money. We will discuss with staff and the labor group and look to forecast the impact and then bring any proposed changes if needed to the Board for approval.

C. PSPRS Seven-Year Drop - Discussion Only

Chief Moore explained that a decision is required if Fire District is going to approve or deny a two year extension of the current five year Deferred Retirement Option Plan (DROP). Currently when

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when an eligible employee goes into the DROP they sign an agreement with PSPRS stating they will work for another 60 months. At the end of 60 months, they are bound to leave employment. Legislative drafted this year has extended the DROP to seven years. Moving forward any new employee hired prior to 2012 would have the option to DROP for seven years. Currently we have one employee already in the DROP system that meets the criteria of 51 years of age and 24.5 years of service at the time of going into the DROP. Chief Moore stated this is an elected official decision, we still do not know the financial impact of allowing a DROP extension. Board Chairman Cummings stated he would like to know the financial impact before making a decision.

D. Fire Chief Contract

Chief Moore stated this is an identical employment contract in place, with updated dates and current salary. There are not additional salary or benefits requested. Board member Moore made a motion to approve the contract for two years from September 29, 2022 to September 29, 2024, Board Member Brummett seconded the motion, all were in favor and the motion carried unanimously.

E. GMP Station #7

No discussion or action, Chief Moore stated we are waiting for legal review.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

None


NEXT BOARD MEETING

October 25, 2022

ADJOURNMENT

Meeting adjourned at 9:06 a.m.

Recorded by,



Paula Acker

Administrative Manager

Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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