



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

August 23, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett

Absent: Board Member: Paige Weisz
Board Member: Rose Jacobs

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Fire Marshal – CRR: Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

No presentations this month.

CONSENT AGENDA

- A. Approval of Minutes – July 26, 2022 Regular Public Meeting
- B. Acceptance of July 2022 Financial Reports
Board Member Brummett made a motion to approve the consent agenda as presented; Board member Moore seconded the motion. All were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

Jay MacDonald, Bullhead City resident addressed the Board regarding a hiring process for a Reserve EMT position in which he recently applied. Mr. MacDonald asked the Board; what legal reason would the Fire Department have to not hire a well-qualified reserve applicant that met all qualifications and passed all the tests. Mr. MacDonald stated in April he tested for a reserve EMT position, he was told he had passed and a background check was being done. On June 9, after not hearing from BCFD he called and spoke with Assistant Chief Flummer who said he would get back to him.

On July 27, Mr. MacDonald went to Station #1 and spoke with Chief Moore, Chief Moore advised that Assistant Chief Flummer was handling the hiring. On August 4, Assistant Chief Flummer responded back by email that Mr. MacDonald did not get the position. Mr. MacDonald emailed back asking for the reason. Chief Flummer emailed back stating that as long as Mr. MacDonald maintains his paramedic certification he would not be considered for an EMT position.

Mr. MacDonald stated that he found no statutes that deny paramedics to serve in EMT capacity. He asked the Board to investigate and follow the SOP's and policies as he has done.

Firefighters' Community Report-PFFA Local 3647

Vice President William Peddycord of the Local 3647 addressed the Board. He stated a bowling fundraiser for the SAINT program was held last month in Laughlin. Four bowling teams competed with the Bullhead City Police, in which Bullhead Fire came in first.

Captain Peddycord also commended administration and the Fire Board on a positive working relationship through the payroll audit and comp study that is currently in progress.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Nothing to report on COVID.

Work continues on Prop 310, educational materials should be available starting in September.

Staff continues to work on the Comp study with Segal who has received 15 surveys out of 20. We anticipate completion in September.

Policy revisions for paramedic tuition, sick time and department photographer will be brought to the Board for approval in September.

The RFP for a Battalion Chief Staff vehicle replacement is due this Friday, we anticipate presenting at the September Board Meeting.

Currently we have a wildland type 3 unit with a 4-person crew in the San Diego Area on wildland assignment.

The winter conference will be conducted in January 2023 at the Aquarius Laughlin. New appointed Board members will need to attend for statutory classes.

The Colorado River Safety Task Force met last week on river safety. The meeting was held in the Bullhead City chamber room. It was well attended and represented by 15 entities.

Mohave County will be transferring two CERT trailers to the Bullhead City Fire District.

Arizona Ambulance Association (AAA) Conference will be held in Tucson, Chief Taylor and Captain Gordon will be attending.

Chief Flummer attended a Stop the Bleed presentation in Flagstaff.

We will be sending eight personnel to the Arizona Fire School in September.

The first phase of the Mayday training has been completed, this training includes all of the

river valley fire departments, and phase two will start late September

Operations Report – Assistant Chief, Justin Flummer

We have scheduled a 40-hour orientation for our newly hired firefighters; this orientation will prepare our new firefighters in a non-stress environment. The orientation will take place September 6 through September 15, 2022.

The Training Tower for Station #2 has an expected delivery of October 4, 2022.

Tactical Emergency Casualty Care (TECC) or Stop the Bleed class that Chief Moore spoke about is a 16-hour course that includes hemorrhage control, surgical airway control and needle decompression during an active shooter event.

Bullhead City Staff has requested training in fire extinguishers, CPR and AED use; we will be scheduling these trainings soon.

Logistics Report – Assistant Chief, Scott Neal

Station #6 is scheduled to receive a new apparatus bay door on August 26; the current door is original and became inoperative.

We are currently getting cost estimates for a shed remodel at station #1.

PPD/EMS Report – Assistant Chief, Taylor

Learn the Beat program for approximately 355 8th grade students in the Bullhead City schools system will be receiving hands-only CPR training.

A multi-agency Hoover and Davis Dam tabletop exercise will be held for preparedness training on response efforts and identify any gaps in the operational communication process between agencies.

In-depth training on the Zoll X-series cardiac monitors.

CRR Report – Fire Marshal, Barbie Barrett

Construction in the area continues, Popeye's Chicken will be opening soon and Duncan Donuts will be breaking ground. CRR continues education in the school system.

BUSINESS

A. Discussion - Cancellation of Election

Chief Moore addressed the Board stating the Board of Supervisors has approved the cancellation of the Bullhead City Fire District Board election. The two incumbents will begin their new terms in November. Statutory training will be offered at the next AFDA conference in January 2023.

B. Fire Board Bylaws

Chief Moore stated the Board requested a review of the current Board bylaws at the July 2022 Board meeting. Staff has reviewed and updated the document.

Chief Moore read a written request by Board Member Jacobs who would like the following update added to the bylaws on page 17, Section D. Executive Session:

- 8.) School safety operations
- 9.) Security plans procedures.

Board Member Brummett approved the Bylaws with changes as read, Board Member Moore seconded the motion, all were in favor and the motion carried unanimously.

C. Discussion – Construction update for Station #2 and Station #7

Chief Neal stated the Station #2 rebuild is on schedule, the steel package has arrived and being installed. Framing will start tomorrow and then electrical, plumbing shortly after. He stated Willmeng Construction is on schedule without delay.

We anticipate the station completion in December 2022.

Chief Moore stated the building committee, architect and Willmeng Construction meet every Tuesday at 10:00. At today's meeting, we expect to receive the architectural drawings along with an updated cost basis from Willmeng for the Laughlin Ranch Station, #7 build.

There were no questions from the Board.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

None

NEXT BOARD MEETING

September 27, 2022

ADJOURNMENT

Meeting adjourned at 8:56 a.m.

Recorded by,



Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board