



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

November 18, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:

Board Chairman: David C. Cummings
Board Member: Ellen Brown
Board Member: John Martinolich
Board Member: Charles Moore
Board Member: Rose Jacobs

Staff Present:

Fire Chief: Justin Flummer
Assistant Fire Chief – Operations: Shane Campbell
Assistant Fire Chief – Logistics: Scott Neal
Fire Marshal – Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

There were no presentations this month.

CONSENT AGENDA

- A. Approval of October 28, 2025, Public Meeting Minutes
- B. Acceptance of October 2025 Financial Reports

Board member Jacobs motioned to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's Report

Summary of the report included in the Board packet:

- **Hiring Update:** Three Firefighter-Paramedic candidates have accepted positions and are beginning the onboarding process. One remaining vacancy will be filled with either a Firefighter-Paramedic or Civilian Paramedic assigned to Station 1 on C-Shift. The district is nearing its staffing goal of 84 personnel (28 per day).
- **Ambulance Status – Medic 771:** The replacement ambulance, Medic 771, is fully stocked and ready, pending the required DHS regulatory inspection before entering service. Until then, the ProMaster unit (approximately 100,000 miles) will continue operating. Typical replacement mileage is 150,000–200,000 miles. The plan is to continue utilizing the current ambulance to maximize its service life, fleet staff will evaluate its reliability and keep it in service until it is no longer safe or dependable
- **Securis Work Comp Board Update:** The Chief attended the Phoenix meeting but was not selected to fill the board seat formerly held by Chief Moore. Representation was reallocated among regions. The Chief will continue attending quarterly meetings in person to maintain visibility and be considered for future openings.
- **Ladder Truck/Platform Repairs:** Chief Neal is preparing a future agenda item addressing repair needs for the 2008 platform apparatus. Maintaining two ladder trucks remains essential. One is running daily out of Station 7 for all structure fire assignments, while the second remains in reserve to ensure continuous aerial coverage.

Operations Report – Assistant Chief, Shane Campbell

- **Call Volume:** The district responded to 947 calls for service.
- **Training – Fireground Survival:** Crews completed fire ground survival training, including ladder and window bailout drills to prepare firefighters for rapid emergency egress.
- **Flashover Training:** Flashover evolution training was completed for all participating crews.
- **Preplanning – S&S Concrete:** First-due crews are rotating through S&S Concrete for preplans to identify hazards and improve response readiness for potential incidents at the site.
- **VFIS Driver Training:** Annual VFIS driver/operator training began this week at 9:00 a.m., providing required skills refreshers for personnel operating district apparatus.
- **Annual Fitness Assessments:** Annual fitness testing has begun, starting with breathe-down evaluations through December. Early next year, personnel will complete the 1.5-mile run and BPAT physical assessment.

November 18, 2025

Public Meeting

www.bullheadfire.org

Logistics Report – Assistant Chief, Scott Neal

- **Station Conditions:** All stations remain in generally good condition.
- **Landscaping & Irrigation:** Aging sprinkler and irrigation systems are being replaced with Schedule 40 underground piping to improve curb appeal and maintain landscaping integrity during summer heat.
- **Station 5 Countertop Replacement:** The granite countertop at Station 5 has reached the end of its useful life due to age, prior relocation resulting in a stress fracture. It has now cracked to the point of sagging into the sink. A replacement solid-surface countertop will be bid.
- **Platform Ladder Repairs:** Three separate entities—Ladder Inspection, Fire Trucks Unlimited, and Fire Truck Solutions—have evaluated the platform apparatus. All agree major maintenance is required, including replacement of cables, pulleys, slides, and slide pads. Quotes from Fire Trucks Unlimited and Fire Truck Solutions will determine the repair vendor.
- **Engine 721:** Body repairs are complete. The engine is currently in Kingman for warranty work related to an oil leak.
- **Rescue Boat Replacement Engine:** The new engine is nearly assembled using reusable components from the old engine. The old engine has been scrapped. Installation is expected within the next week, with project completion anticipated by month's end.
- **Station Inspections:** Sprinkler and alarm system inspections were completed across stations. A small number of minor deficiencies were identified and will be corrected to maintain compliance with fire marshal requirements.
- **Surplus Equipment:** The third remount chassis currently at Fire Trucks Unlimited will be returned and presented at a future board meeting for surplus approval. Previous units sold for \$10,000–\$15,000, and similar value is expected.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor was absent from the meeting, his report is included in the Board packet.

CRR Report – Fire Marshal, Barbie Barrett

- Red Cross Partnership: The district has established a new partnership with the American Red Cross. Through this program, the Red Cross will now supply smoke alarms for all weekly district-installed units.
- Upcoming Smoke Alarm Walk: A smoke alarm walk is scheduled for early February in one of the district's identified high-risk neighborhoods. Crews will distribute door hangers during the initial visit, followed by smoke alarm installations the following week.
- Public Eligibility: Smoke alarms provided through the partnership are available to anyone in need, with no age or demographic restrictions.

BUSINESS

No business items were presented to the Board at this meeting.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None

NEXT BOARD MEETING

December 16, 2025

ADJOURNMENT

The meeting was adjourned at 9:15 a.m.

Recorded by,



Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

November 18, 2025
Public Meeting
www.bullheadfire.org