



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

December 16, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:

Board Chairman: David C. Cummings

Board Member: Ellen Brown

Board Member: John Martinolich

Board Member: Charles Moore

Board Member: Rose Jacobs

Staff Present:

Fire Chief: Justin Flummer

Assistant Fire Chief – Logistics: Scott Neal

Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

There were no presentations this month.

CONSENT AGENDA

A. Approval of November 18, 2025, Public Meeting Minutes

B. Acceptance of November 2025 Financial Reports

C. Acceptance of 2026 Fee Schedule

Board member Jacobs motioned to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's Report

Summary of the report included in the Board packet:

- **Hiring Update:** Three Firefighter-Paramedic positions are in the onboarding process. We now have two remaining openings to fill, EMT civilian and Paramedic Firefighter or civilian paramedic (flexible depending on best fit). Recruitment/testing for these positions will resume after the first of the year.
- **Boombox Parade** continues to grow each year and remains a strong community connection point. Captain Mangum and his wife hosted activities at Station #1 for the fourth consecutive year prior to the Boombox Parade.
- **Holiday Toy Drive:** Buffalo Wild Wings event was a major success. Crews are collecting toys, with shopping underway at Fire Station #2. Distribution of toys will be completed by Sunday or Monday. This marks the 42nd year of the Toy Drive.

Operations Report – Assistant Chief, Shane Campbell

Chief Campbell was not in attendance as he was supporting the Heber Battalion Chief testing process. Chief Flummer gave his report:

- **Call Volume:** 892 calls for service last month
- **Staffing updates:** Three firefighters/medics currently in process and upcoming retirement of Kim Miles EMT.
- **Training:** Run review, VFIS driving training and currently multi-company live fire training at Station #2.

Logistics Report – Assistant Chief, Scott Neal

- **Station repairs:** Minor roof repairs completed at Station #1. Station 3 sprinkler system upgrade is completed, and excess materials were removed from behind Station 2.
- **Apparatus:** Platform repair planning is ongoing. Fireboat repairs are nearing completion, and the third mount chassis is scheduled for pickup from Fire Trucks Unlimited.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor was absent from the meeting, Chief Flummer read his report.

- **Training:** VFIS training as well, which is a cone course through the insurance provider. Sepsis Symposium in November and Valley View Medical Center tape and chart.

CRR Report – Fire Marshal, Barbie Barrett Report attached to approved minutes.

BUSINESS

Tri State Wi-Fi Contract Addendum.

Chief Flummer stated that the District has partnered with Tri-State Wi-Fi since 2015 and has maintained a positive working relationship. Due to construction-related delays associated with Tri-State Wi-Fi installing their own towers, along with other unforeseen setbacks, the vendor has requested an extension to remove its equipment from the District towers. Chief Flummer stated that he discussed the matter with the District's attorney and reviewed the entire document and believes approving the extension is the appropriate course of action.

Chief Flummer noted that the District does not have any tower projects scheduled until later this summer. The addendum does not change any other terms of the agreement and solely extends the equipment removal deadline to March 31, 2026.

After discussion, Board member Jacobs made a motion to approve the addendum with Tri-State Wi-Fi extending the equipment removal deadline to March 31, 2026, as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

Fire Board Election of Officers:

Board Chairman: Board member Moore made a motion to appoint David C. Cummings as Board Chairman for 2026 Calendar year. Board member Brown seconded the motion; all were in favor and the motion carried.

Board Clerk: Chairman Cummings made a motion to appoint Rose Jacobs as Board Clerk for the upcoming 2026 Calendar year, Board member Brown seconded the motion; all were in favor and the motion carried.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None

NEXT BOARD MEETING

January 27, 2026


ADJOURNMENT

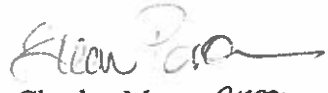
The meeting was adjourned at 9:20 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,


David C. Cummings *emp.*
Chairperson *Rose M. Jacobs*
Fire District Board


~~Charles Moore~~ *emp.*
Board Clerk *Ellen Brown*
Fire District Board