

PUBLIC MEETING MINUTES September 22, 2020

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman David Cummings, Board Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:

Board Chairman: David C. Cummings
Board Clerk: Charles Moore
Board Member: Norma Brummett
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Staff Present:

Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
Administrative Manager: Paula Acker

CONSENT AGENDA

Board Member Mauzy motioned to accept the consent agenda which included the following:

- A. Approval of Minutes – August 25, 2020
- B. Acceptance of August 2020 Financial Reports

Board Member Flenniken seconded the motion, all were in favor and the motion carried.

REPORTS

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: E731 has gone into service. E711 and E721 arrived from Phoenix last week and are currently being equipped. The remaining two engines should be ready later this month, they are currently in Phoenix going through final pre-delivery inspection. The platform is still awaiting equipment to be put into service.

Community Risk Reduction (CRR) continue to inspect hydrants in the service delivery

area, EPCOR has indicated they are willing to fix one hydrant per month. We will continue to do the inspections in the area and make sure they are operational and alert EPCOR on any non-operational hydrants.

We are currently waiting on the staff vehicles that have been ordered and delayed due to COVID.

Monthly stats have been added to the Board packet today.

We have received a small WACEMS grant for reimbursement for COVID-19 related expenses, we continue to seek funding through various agencies.

We currently have three personnel working in California on wildland fire assignment, they have been out 14 days and will return this week.

Statutory training classes for District Board members through the Arizona Fire District Association (AFDA) are finalizing dates for smaller classes throughout Arizona, we are still waiting for location and dates for Mohave County Fire Districts.

BUSINESS

RFP for station 2 architectural drawings

Chief Neal addressed the Board, he stated several weeks ago we published the request for proposal (RFP) for the new fire station #2 architectural design, which is needed to select a builder. The RFP was due yesterday at 4:00 pm. Three architectural companies submitted a bid. A five-member committee within Bullhead City Fire District, scored the bids on price, capacity and progressive design. The order of scoring resulted in Artistic Drafting as number one on the list with a square foot price of \$4.80, Seabury Fritz Architects (SFA) scored number two with a square foot price of \$12.00 and Perlman Architects scored number three at around \$33.00 a square foot. Chief Neal said the scoring was very close within the three RFP submissions. Chief Neal advised that if the number one on the list does not meet our criteria we would then move to the next on the list. Chief Neal stated the District reserves the right, however, to award contract to its best interest. He stated the Board may approve today the list of qualified Architects to draw from for the project. Chief Neal stated, once the Architect is selected we will bring the contract back to the Board for approval.

Board Member Moore made a motion to approve Artistic Drafting, Board Member Brummett seconded the motion, all were in favor and the motion carried.

Bathroom Repair Station 1

Chief Moore stated two bathrooms at Station #1 are currently out of service, we currently have only one fully functioning bathroom. Repairs have been attempted in the past without good result. A complete renovation of the two bathrooms is needed. According to our procurement policy a repair over the threshold would require an RFP except in an emergency situation which we consider this situation to be. He stated we have attempted to get three bids and received two, of the two bids, Colorado River Homes included permits and plans where the other bid did not. Chairman Cummings made a motion to accept the bid from Colorado River Homes bathroom

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repair for \$41,976 Board Member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

Update on HME Sales Agreement

Chief Moore stated that part of the surplus agreement with HME, for Engine 751, ladder truck 711 and reserve engine required a pump test and aerial certification testing through a third party. The ladder truck did not pass the aerial certification and the reserve engine did not pass the pump test.

The new bid is \$280,408 due to the repairs needed. Chief Moore suggest to sell as is rather than do the repairs and go through the certification process again.

Board Member Moore made a motion to accept the revised bid, Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

Fire Chief Contract

Chairman Cummings stated there are no changes on the employment contract for Fire Chief Moore and Chairman Cummings made a motion to accept the employment contract for Patrick Moore for a two-year period which includes an updated salary of \$137,392

Board Member Flenniken seconded the motion.

The Board expressed appreciation to Chief Moore.

all were in favor and the motion carried unanimously.

ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT

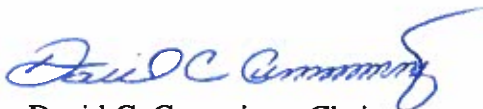
Meeting adjourned at 9:07 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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