

BULLHEAD CITY FIRE DEPARTMENT



“Committed to Our Community”

PUBLIC MEETING MINUTES June 23, 2020

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Clerk Charles Moore, Board Clerk Charles Moore led the Pledge of Allegiance.

ROLL CALL

Present:

Board Clerk: Charles Moore
Board Member: Norma Brummett
Board Member: Karen Flenniken
Board Member: Ralph Mauzy

Absent: Board Chairman: David C. Cummings

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
Administrative Manager: Paula Acker

CONSENT AGENDA

Board Member Mauzy motioned to accept the consent agenda which included the following:

- A. Approval of Minutes – May 26, 2020
- B. Acceptance of May 2020 Financial Reports
- C. Acceptance of Pension Fund Policy A.R.S. §38-863.01
- D. Three-year Audit Engagement Contract Letter with Saunders Co. LTD

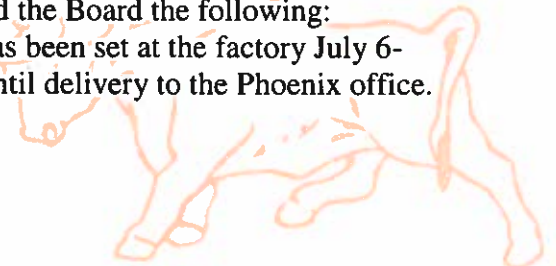
Board Member Flenniken seconded the motion, all were in favor and the motion carried.

REPORTS

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: An update on the new five (5) E1 Engines, inspection has been set at the factory July 6- July 10, due to COVID-19 inspection may be delayed until delivery to the Phoenix office.

June 23, 2020
Public Meeting



Five (5) staff vehicles have been ordered and payment has been processed out of this fiscal year.

Chief Neal will surplus the SCBA compressor that was recently replaced.

Chief Moore gave an update on COVID-19, stating we are continuing with full restrictions. Currently we do have three (3) employees that have positive COVID-19. testing processes to ensure we test all personnel that may have been exposed. He stated we continue to evaluate our PPE supplies and call volume.

Chief Moore stated hard costs for supplies due to COVID-19 have been submitted for reimbursement through WACEMS. He stated that we are eligible for overtime personnel costs and will be submitting those costs as well.

Currently four (4) personnel are out on wildland assignments, one for fire suppression on the Bighorn fire; two on EMS assignment on the Bush fire and one on fire suppression on the Mangum fire.

Hydrant concerns in our community, CRR is going out and doing an inventory on hydrants that need service. some of the hydrants are EPCOR owned and will be working to service these hydrants.

BUSINESS

Public Hearing-Budget for Fiscal Year 2020-2021

Board Member Flenniken made a motion to open the public hearing for the FY 20-21 Budget, Board member Mauzy seconded the motion, all were in favor and the motion carried.

There were no comments during the open hearing.

Board Member Flenniken made a motion to close the public hearing for the FY 20-21 Budget, Board member Brummett seconded the motion, all were in favor and the motion carried.

Resolution 2020-04, Fiscal Year 2020-21 Budget Adoption

Chief Moore stated no changes have been made to the Budget which remains the same as the preliminary budget that was approved last month. The Budget includes a step and COLA and funding for an Operations Chief and Training Chief positions. The Budget retains the \$3.15 tax rate.

Board member Mauzy made a motion to accept Resolution 2020-04 for the FY 20-21 Budget adoption. Board member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

Discussion re: JPA

Chief Moore stated the Fort Mohave Mesa Fire District (FMMFD) Board public meeting was held last week, the Board made a decision not to move forward with the JPA process,

Chief Moore stated as a result we did not invite James Vincent Group (JVG) to conduct a presentation today. He distributed the video copy of the JVG presentation conducted via Zoom at the FMMFD meeting for the Board to review.

Questions from the Board included logistics of moving forward with the JPA without FMMFD and if the JPA could be put back on FMMFD agenda if Mohave Valley Fire Department (MVFD) decides to move forward with the JPA.

Chief Moore stated this is an elected board decision, MVFD Board will meet this week at the monthly public meeting.

Fire Chief Ted Martin of MVFD addressed the Board, he stated the study shows the JPA makes financial sense with better service to the community, if the MVFD Board wants to move forward, he would like to see a different option to include BCFD and MVFD.

Discussion continued on the advantages of the JPA in this area and what the logistics would look like if FMMFD was not included.

Chief Moore stated if both boards approve to move forward we would then need a new study that would reflect two districts, BCFD and MVFD.

Chief Moore stated again that this is an elected official decision.

Discussion re: Station #2, Facility update

Chief Neal addressed the Board giving a facility update at station #2, 1230 Hwy 95, Bullhead City. He stated last year, a draft was presented to the Board regarding the tear down and rebuild of station #2 along with a storage building. Currently we have gone through the process of Request for Qualification (RFQ) to build a 6000 ft. storage building. This building will serve as primary response for apparatus housed at station #2, once demolition begins, it can hold all front line apparatus from station #2, and temporary house all five (5) new E1 Engines. He advised electrical, gas and fiber optic lines are currently.

Chief Neal stated RFQ process has been ongoing since May, with scoring of five (5) submissions, identified by qualifications not price. Currently we have vetted three of the five companies the first three came in 50% more than our budget. We are now waiting for a quote from the #4 on the list, Chief Neal stated that the quote is then brought back to the facility group, where a decision will be made to move forward or not.

On the station #2 build we have an idea of what is needed, depending upon the JPA, we are waiting to see if admin and or training will be placed at the station.

Discussion continued on placement of the new station due to flood concerns and possibility of moving to higher ground, Chief Moore stated he understands the concern; he explained that Station #2 has a high call volume and time of travel is a factor if moved to a farther distance from the current geographical location.

The Board had no further discussion.

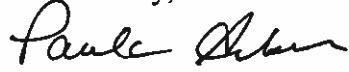
ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT

Meeting adjourned at 9:28 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board