



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

June 27, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: Tanya Lane

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal: Barbie Barrett
Administrative Clerk: Sarah Zink

CORRESPONDENCE AND PRESENTATIONS

CONSENT AGENDA

- A. Approval of Minutes – May 23, 2023, Regular Public Meeting
May 30, 2023, Special Meeting
- B. Acceptance of Financial Reports for May 2023
- C. Approval of Policy Revisions:
 - a. Pension Fund Policy – in accordance with A.R.S. §38-863.01
 - b. Holiday POLICY 1128
 - c. Sick Leavy POLICY 1131
 - d. Driver's License POLICY 1046
 - e. Flex Time/Overtime POLICY 1001
 - f. Overtime POLICY 1014

Board Member Jacobs made a motion to approve the consent agenda as presented. Board member Moore seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

Scotty, a citizen of Bullhead City addressed the Board stating he has not had progress from his loss from the fire a month ago, he expressed his displeasure with not being woken up at the time of the fire (3pm) by either the fire department or the police. He also stated that there were no pictures taken of the damage to his property, only pictures of the RV.

Firefighters' Community Report-PFFA Local 3647

No report this month.

Fire Chief's Report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Progress photos were shared showing the work being completed behind Station #2 (the training tower, flashover chamber, warehouses, etc.) and an update given for what is planned for the drainage from the back side of the property.

Finished Firefighter testing, testing this week for civilian EMS candidates, Captain testing complete and the position was filled.

Legislation update given.

Mohave County Fire Officers Association will be gauging interest in a JPA, sending out letters to area agencies.

Station #7 progress still slowed due to engineering for the bays and delay to electric panel.

Wildland team on assignment now, expecting a busy summer.

Staff working with I.T. Security company to ensure our system is secure.

DHS is currently working with agencies to review and make changes to current DHS rules, there is some concern in regard to the response time matrix for IFT transports.

Operations Report – Assistant Chief, Justin Flummer

Training tower is complete.

The Polaris UTV has gone into production.

Grant funded radio purchase will be ordered this week.

Flashover chamber is repainted at its new location on the old training tower concrete pad.

Logistics Report – Assistant Chief, Scott Neal

Chief Moore gave Chief Neal's report, due to his absence.

Station #5: bathroom project is ongoing.

Station #6: working on abatement of birds.

Annual maintenance of department generators is complete.

PPD/EMS Report – Assistant Chief, Taylor

Upcoming training planned for July.

CRA/SOC Certificate program update: looking at how we respond and mitigate situations the program will validate our response model.

Fire boat ordered through grant has started production.

CRR Report – Fire Marshal, Barbie Barrett

Lots of construction is happening in town.

BUSINESS

Public Hearing – Budget for Fiscal Year 2023-24

Board Chairman Cummings opened the hearing; there was no comment from the public.

Chairman Cummings close the hearing.

Resolution #2023-02 Fiscal Year 2023-24 Budget Adoption

Board Member Moore made a motion to approve Resolution #2023-02, FY 2023-24 Budget, Board Member Jacobs seconded the motion, there was no discussion, all were in favor and the motion passed unanimously.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

Chief Moore suggested the Board start planning for the Thanksgiving Holiday and plan another date for the monthly board meeting.

ANNOUNCEMENTS

None.

NEXT BOARD MEETING

July 25, 2023

ADJOURNMENT

The meeting was adjourned at 8:26 a.m.

Recorded by,



Sarah Zink

Administrative Clerk

Bullhead City Fire District

June 27, 2023
Public Meeting
www.bullheadfire.org

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board