



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES April 26, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Paige Weisz

Absent: Board Member: Rose Jacobs

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief - Operations: Justin Flummer
Fire Marshal – CRR: Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge presentation - Fire Fighter's Donald Dillon, Justin Miller, Trevor Shaffer and Jordon Fuqua.

Jennifer Liang was unable to attend.

CONSENT AGENDA

- A. Approval of Minutes – March 22, 2022 Regular Public Meeting
- B. Acceptance of March 2022 Financial Reports
- C. Revised Job Descriptions

Board Member Weisz stated the minutes have a typo in the square footage of the Station#7 description, please change from 500 sq ft to 5,000 sq ft. Board member Moore made a motion to approve the consent agenda as presented with a correction to be made on the minutes. Board member Brummett seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the Call of Public.

REPORTS

Firefighters' Community Report-PFFA Local 3647

Captain Ryan Granath addressed the Board. He expressed his gratitude to the PFFA Local 3647, Bullhead City Fire Department and Bullhead City Fire Fighter Charities for continued support with the annual river run.

Fire Chief's report

Fire Chief Patrick Moore, provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Currently the COVID protocol is unchanged; we do anticipate changes to our protocol as we continue to proceed through the ongoing pandemic.

The engine that was involved in a motor vehicle collision has been sent to Fire Trucks Unlimited with an estimated repair of \$15,000.

Chief Moore gave a brief update on Legislative sessions.

We have had a kick off meeting with employees to initiate a COMP study, we anticipate the study to take place June through September 2022.

Budget work continues on the FY 22/23 and currently on schedule with the approved budget timeline.

Work Comp insurance is estimated to have a 104% increase due to ongoing Covid and presumptive cancer claims.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal stated the Station #2 rebuild continues, the tenant improvement (TI) should be completed within the next three-four weeks.

Station demolition will begin in two weeks. Site work continues with concrete work and retaining walls for the training tower.

The Station #7, Laughlin Ranch Station floor plan is in its third revision and the Geo survey for the property was completed.

The Station #5 solar project has resumed, the panels are in and will be installed this week. Surplus items from Station #2 have been sold and will be picked up in the coming weeks prior to demolition. The Medic unit and Training tower sold via GovDeals.

Preparedness and Professional Development Report- Chief Taylor

Chief Taylor stated we are continuing our partnership with Mohave Community College as well as Air Methods for training on advanced medical life support. We will be working with Care Flight for EMS skills lab and refreshers. A PEERS support group has been implemented. This support group will train and help with important crises or mental health issues for our organization.

CRR Report – Fire Marshall Barbie Barrett

Barbie Barrett presented the monthly new construction and plan review update within the City of Bullhead City.

She stated the community risk reduction (CRR) department is back to the pre-COVID School program schedule. The annual life jacket exchange that is a partnership with Game and Fish will be held on Saturday, May 21, location to be determined.

BUSINESS

A. Policy 1032, Personal Appearance Standards.

Chief Moore addressed the Board by stating a revision of the policy attached today currently requires all tattoos to be covered. We are looking to modernize language in the current policy to allow visible tattoos on arms and hands as long as they are not offensive, a typical tattoo no longer has to be covered.

Board Member Moore made a motion to approve the change to Policy 1032, personal appearance standards, Board Member Brummett seconded the motion, all were in favor and the motion carried unanimously.

B. Resolution #2022-01, Call of Election

Chief Moore stated that this resolution is required by State statute in an election year. Chairman Cummings stated there are two positions on the Board up for election. Board Member Brummett stated she hopes this business item will help bring attention to the public for the upcoming election.

Board member Moore made a motion to approve the Resolution #2022-01, Call of Election as presented; Board Member Weisz seconded the motion. The motion carried unanimously.

C. Resolution #2022-02 Borrowing Request with Wells Fargo Bank.

Chief Moore explained that we are required by Wells Fargo and Mohave County Finance Department to approve annually a line of credit for the Fire District. He stated we did not use the line of credit last year and do not anticipate using it this year. If in the event we do need to use the line of credit, the interest rate is 3.5%. There were no questions from the Board.

Board Member Moore made a motion to approve Resolution #2022-2, borrowing request with Wells Fargo Bank. Board Member Brummett seconded the motion and the motion carried unanimously.

D. Bond Project Update.

Chief Moore gave a brief history of the General Obligation Bond, split into two sections. Phase one started in 2018-2021 and included new fire apparatus, safety equipment, communication equipment and the start of Station #2 rebuild. The second phase began in 2022 to include the new Laughlin Ranch Station #7, Training tower and ground improvements at Station #2 and automatic CPR Machines.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

There was no direction to staff.

ANNOUNCEMENTS

A budget workshop meeting is scheduled for May 3, and May 17 at Station #1
Next Fire Board meeting will be at the City Chamber Room on May 24, 2022.

ADJOURNMENT

Meeting adjourned at 9:20 a.m.

Recorded by,



Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board