



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

April 25, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Rose Jacobs
Board Member: John Pynakker

Absent: Board Member: Norma Brummett
Board Member: Charles Moore

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal – Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Years of service plaques were presented to the following:

20 Years, John Jones, CRR
20 Years, Captain Jeff Jackson
20 Years, Firefighter Mike Villagran

CONSENT AGENDA

- A. Approval of Minutes – March 28, 2023, Regular Public Meeting
- B. Acceptance of Financial Reports for March 2023

Board Member Jacobs made a motion to approve the consent agenda as presented. Board member Pynakker seconded the motion, all were in favor and the motion carried.

CALL TO THE PUBLIC

No response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

No report this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Continued work with the State on funding for Fire Districts.

Training tower is near completion.

The recent Airshow was a success due to the individuals and organizations that helped.

Mohave County Finance Department is working on a fee for reimbursement for treasurer and assessor costs. We have sent a request to Mohave County to reconsider based on timeliness of the request is late in our budget process for next FY and in-kind services we currently provide to the County.

The Bullhead City Fire District will be helping the Kingman Fire Department this Friday. KFD requested assistance to enable their personnel to attend services for the Daughter of Captain Joey Meins.

Budget workshop is schedule for May 2, 2023.

Operations Report – Assistant Chief, Justin Flummer

WHP training tower is now complete.

Chief Flummer gave a summary of last month's monthly call statistics.

Logistics Report – Assistant Chief, Scott Neal

Station #2 punch list is nearly completed, training tower work continues to be completed.

Station #7 underground work is in progress.

Station #5 bathroom and landscape projects.

PPD/EMS Report – Assistant Chief, Taylor

Pediatric lab day, skills for pediatric emergencies

Electrical vehicle fire training this month.

Vent Enter Isolation Search training in Mohave Valley.

CRR Report – Fire Marshal, Barbie Barrett

Kindergarten safety trailer tours are now completed.

Life jacket exchange Saturday 8-11 at Station #2

BUSINESS

Results of RFP #2023-1 for Auditing Services

Chief Moore stated the annual audit report is complete and has been distributed to the Board for review. We will schedule a special board meeting next month for a presentation of the FY 21-22 Audit by Saunders Company Ltd.

Chief Moore stated our current auditor's contract is completed with the FY 2022 audit. Saunders Company LTD., did not bid on this RFP. Staff scored the two submitted RFP's and recommend a three-year agreement with Walker and Armstrong, due to experience and cost.

Board Member Jacobs made a motion to approve a three-year agreement with Walker and Armstrong for auditing services. Board Member Pynakker seconded the motion, all were in favor and the motion carried.

Schedule Audit Presentation

Board Chairman Cummings made a motion to schedule a special meeting May 2, 2023 at 10:00 a.m. to hear the financial report. Board member Jacobs seconded the motion, all were in favor and the motion carried.

ANNOUNCEMENTS

None

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

None

NEXT BOARD MEETING

May 23, 2023

ADJOURNMENT

Meeting adjourned at 8:56 a.m.

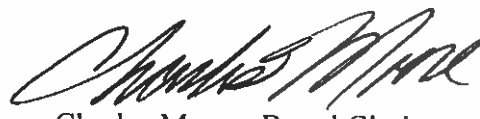
Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board