



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES February 22, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Paige Weisz
Board Member: Rose Jacobs

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief - Operations: Justin Flummer
Fire Marshal – CRR: Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge presentations were presented to the following:
Battalion Chief Tom Queen, Captains - Daniel Evans, Rex Sandoval, Brandon Pasqual and Billy Peddycord. Engineers - Cody Burrell, Eric Hamby and Thomas Tontillo.
Firefighters- Victor Lozada, Evan Smith and Nick Wilsey. Donald Dillon was unable to attend the meeting and will be presented his badge at a later date.

CONSENT AGENDA

- A. Approval of Minutes – January 25, 2022 Regular Public Meeting
- B. Acceptance of January 2022 Financial Reports
Board Member Brummett motioned to accept the consent agenda as presented.
Board member Moore seconded the motion, all were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call of Public.

REPORTS

Firefighters' Community Report-PFFA Local 3647

No report given.

Fire Chief's report

Fire Chief Patrick Moore, provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

A State Lake Improvement Fund (SLIF) grant was awarded for a new fire boat with an expected value of \$275,000 with a 20-24-month delivery.

The District #6 Ambulance is being inspected by DHS this morning and a notice will go out when it goes into service. Appreciation to Mohave County Staff that helped with the Community Block Development Grant (CBDG) process.

Insurance Service Office (ISO) survey inspection has been completed and expect final grade to be received in 4-6 months.

2018 Fire Code that was adopted by the State of Arizona in January, we anticipate to bring this to the Fire Board in July for a vote. The fire code will mirror the Bullhead City Code to be the same.

Workers Comp pool through Securis, a not for profit insurance pool will have an increase this next FY 22-23 of approx. 105%, mostly due to COVID pandemic. The rates for W/C still remain lower than standard commercial workers comp.

District mapping work continues to verify the Fire District boundary.

Battalion Chief testing was completed last week and Captain Shane Campbell was promoted to the BC position.

State Legislative update was given to the Board.

Grant applications applied for include a SAFER Grant for 9 FTE/Personnel, AFG-Radio Grant and a Homeland Security Grant for firewall security.

Leadership 1 and 2 schedule is attached.

The Bullhead City Fire District (BCFD) is celebrating its 75th anniversary, Signs/Banners are up at Station 1 and 2. We anticipate conducting an open house coinciding with Fire Prevention week.

Operations Report - Chief Flummer

Monthly stats are included in the minutes.

We continue to work with the City of Bullhead City Dispatch on updating software and are in the GIS phase portion of the update.

BCFD St#5 assisted San Bernardino Needles Fire as a mutual aid for a structure fire last month.

Preparedness and Professional Development Report- Chief Taylor

Chief Taylor was not in attendance today; Chief Moore gave his update.

ACLS PALS training

CON renewal has been completed and approved

PEER, voting for department representatives and initial training has been scheduled.

SAFER Grant application submitted.

Logistics Report -Chief Neal

Construction of Station #2 has begun, Willmeng Construction has deployed a construction trailer and fencing has been placed.

Station #7 discussion and details are still ongoing.

Surplus items from St #2 are ongoing through the procurement process.

The Homeland Security Grant being applied for will be for Cyber Security.

CRR Report – Barbie Barrett

Increase of development in the area, main focus main subdivision and multi-family housing.

We completed our 35th annual public education puppet and clown conference last month and will be receiving an award in March at the Arizona Fire Bird Education (AFBE) for 35 years of partnering with AFBE.

BUSINESS

A. Budget Calendar for FY 2022-2023

Chief Moore stated the calendar follows Arizona Statue requirements, with an adoption of the budget scheduled for June.

There was no discussion or action taken by the Board.

B. BCFD Election Calendar

A calendar for the upcoming November Election was presented to the Board, there are two Board positions up for Election this year. The package presented to the Board will also be available to anyone interested in running for these positions.

There was no discussion or action taken by the Board.

C. COVID-19 Impact and Update

Chief Moore stated most of the costs expended for overtime/PPE has never been reimbursed. We were fortunate that the City of BHC granted a partial credit for Dispatch services. We received \$8,800.00 from WACEMS for PPE. To date these unexpected overtime costs due to backfill of COVID expenses.

Chief Moore explained that the Workers Comp is expected to increase up to 105% for the next FY this increase is due to COVID-19 claims.

Board Member Brummett asked if there is a reason why the Fire Districts were left out of

COVID funding. Chief Moore stated Fire Districts were left out erroneously when the CARES act came about. We have tried to obtain funding through DEMA/FEMA and have been turned down. Board Member Jacobs asked if the City of Bullhead City will be sharing any funds to the Fire District, Chief Moore stated the City is always willing to have these discussions and as of to date we have received \$106,823 in dispatching credit, at this point the City has allocated all of their funds. Board Member Brummett also asked about Mohave County. Chief Moore believes they have already distributed their funds, we have a relationship with everyone. The frustrating part is that the Fire Districts were left out of the funding. We will continue to apply for reimbursement from the State, County, Local and Federal sources as they become available.

D.

Chief Moore stated that in late 2020 we identified a compensation study was needed. We the current FY we have budgeted \$35,000 to conduct the study. The price has increased to \$45,000. He stated that we can start the study this FY and finish in the next FY, budgeting for the remainder \$15,000. We believe this is past due but key to our goal of ensuring we offer the best compensation package in our recruitment and retention efforts. Chief Moore explained the process and answered questions.

Board Member Brummett made a motion to move ahead with a Comp Study, Board Member Weisz seconded the motion, all were in favor and the motion carried unanimously.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

March Board meeting will be held at Station #1, 1260 Hancock Rd.

ADJOURNMENT

Meeting adjourned at 9:52 a.m.

Recorded by,



Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board