

PUBLIC MEETING MINUTES January 26, 2021

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Clerk: Karen Flenniken
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Paige Weisz

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
Administrative Manager: Paula Acker

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented, Board Member Brummett seconded the motion, all were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call of Public.

REPORTS

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: The Training Captain testing has been completed, four applicants met the criteria for testing, two completed the testing process, unfortunately, both candidates scores did not meet the 70% standard. We will be running the testing process again in the near future to fill this position.

We have received four applications for two Civilian Paramedic positions that will close later this week.

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The next hiring process will be for Reserve Firefighters and Paramedic Firefighter positions.

Members that will be retiring in a calendar year that have a Post Employee Health Plan (PEHP) account take a majority vote to either cash out paid leave or roll into the PEHP account upon retirement. The retirees voted and there is no change in this allocation and therefore no Board action.

The Type 6 Brush Engine has been received and equipment is being installed. The Type 3 Brush Engine will be completed at Fire Trucks Unlimited (FTU) this week and we will then install the necessary equipment when received. Both of these units will be added to our Cooperator Fire Rate Agreement.

The new Battalion Chief vehicle is now in service, the Operation Chief vehicle is currently at FTU and expected completion in two weeks. The Durango staff vehicle is expected to have striping completed by FTU this week.

The station #5 antenna is currently waiting for the stamped building plans to submit to the City for permit.

Station #2 warehouse steel has been delivered and pending permits for the main structure, preliminary site work has begun.

The annual audit work has been completed and a report will be given to the Board either by phone or in person at the February Board meeting.

Chief Moore briefly went over the stats and training that are attached to the Board packet.

BUSINESS

Chief Neal addressed the Board, he explained the scoring process for the Construction Manager as Constructor RFQ. The scoring team consisted of both internal and external participants in the scoring of four submittals. Three submittals were qualified to move forward to the second phase of the scoring process.

In phase two, the scoring committee rated a 45-minute presentation from each submitter.

The final ranking order for phase two, from the highest score to the lowest are as follows:

Willmeng #1

CORE #2

FCI #3

We are asking the Board to approve the list in ranking order today, we will then contact Willmeng to move forward with negotiations. Chief Neal advised that our attorney has reviewed the AIA contract between owner and Construction Manager at Risk, and once all parties agree to the contract it will be brought back to the Bullhead City Fire District Board for approval. Board questions included timeline, Chief Neal stated that Willmeng provided a timeline in the presentation with a completion date of May 2022.

After discussion Board Clerk Flenniken made a motion to approve the ranked order of selection of a Construction Manager as Constructor in the order of Willmeng, CORE, FCI.

Board Member Brummett second the motion, all were in favor and the motion carried unanimously.

ANNOUNCEMENTS

None

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

none

ADJOURNMENT

Meeting adjourned at 8:57 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Karen Flenniken, Board Clerk
Fire District Board