



“Committed to Our Community”

PUBLIC MEETING MINUTES

May 22, 2018

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: Dave Cummings
Board Clerk: Chuck Moore
Board Member: Heather Petrillo
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Staff Present: Acting Fire Chief: Scott Neal
Assistant Fire Chief Logistics: Scott Neal
Assistant Fire Chief Operations: Patrick Moore
Fire Marshall: Jim Dykens
Administrative Manager: Paula Acker

PRESENTATIONS

There were no presentations

CONSENT AGENDA

Board Member Moore moved to accept the consent agenda as presented and Board Member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

There were no comments from the public

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BUSINESS

A. Possible vote to go into Executive Session:

Legal advice pursuant to A.R.S. §38-431.03.(A) (3), Re: Final report of pending personnel Investigation, and personnel matter pursuant to A.R.S. §38-431.03.(A) (1), Re: same.

Board Member Moore moved to adjourn to executive session, Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

RECESS INTO EXECUTIVE SESSION

The public meeting was recessed at 8:33 a.m. to enter into executive session.

RECONVENE PUBLIC MEETING

The public meeting reconvened at 12:01 p.m.

B. Discussion/Possible actionfinal personnel report:

Board Member Petrillo made a motion to allow the liason for the investigation, Assistant Chief Moore, to release the balance of the documentation of the investigative report to Chief Rick Southey allowing him time to review all the documentation and respond effectively to the allegations against him. Board Member Flenniken seconded the motion, there was no discussion and the motion carried unanimously.

Board Member Petrillo made a second motion to schedule a special meeting for the Board to continue the A1 executive session and to have that meeting set no later than June 1, 2018. Board Member Mauzy seconded the motion and the motion carried unanimously.

C. Approval of payment for invoices for services associated with the Bond preparation and closing for a total of \$68,411.22 using contingency funds.

Chief Neal explained that the expenses are from bond consultant STEFEL, S&P who provide the rating for the Bond, and Greenbert Traurig, LLP, legal services for the Bond process. He explained the Bond closing is like the closing of a loan and these expenses are due at the end of closing. Chief Neal stated the Bond funds will be available to draw expenditures on July 1, 2018 and will be reimbursed back to the contingency fund at that time. Board Member Flenniken moved to approve the contingency fund Bond expenditures, Board Member Moore seconded the motion and the motion carried unanimously.

D. Sale of surplus vehicles.

Chief Neal stated the Board has received a document in the Board packet today that described vehicles that we would like to surplus, with the board permission to reduce our fleet. He stated by repurposing existing vehicles we would not have to replace some of the vehicles. there are three vehicles and a chassis which will be put up for sale. and the money from the sale of these vehicles would go toward our capital replacement fund for future apparatus purchases. Chairman Cummings asked about the chassis, Chief Neal stated it has no reusable purpose for the department. Board Member Moore motioned to approve the sale of the surplus vehicles, Board Member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

E. BCFD Bond Facility Group request.

Chairman Cummings asked if anyone from the committee was here to address the Board. Chief Moore stated there would not be a presentation today from the committee. He stated this is a request from the committee to the Board for approval to go the City of Bullhead City Parks and Recreation commission to see if a piece of land, located in section 12, Bullhead City, is available and or feasible in order to move forward with a plan to build a station on. Battalion Chief Stephenson addressed the Board stating he is on the facilities committee and explained to the Board that a presentation was given to the Bond Oversight committee, to let them know of the vision the Department is moving toward. He stated there are no plans drawn for a station in section 12 at this time and the reason this is on the agenda today is so the committee can go to the City and see if this a station could even possibly be put within section 12. If the City does agree to start a discussion regarding a station in section 12, than at that time a presentation would be brought to the Board for approval.

Board Member Flenniken made a motion to approve the Bond Facility group to meet with Bullhead City Parks and Recreation. Board Member Mauzy seconded the motion and the motion carried unanimously.

F. Budget workshop meeting.

Chief Neal gave three dates for the Board to consider, Board Member Petrillo made a motion to schedule a Budget workshop meeting on June 4, at 9:00 a.m. at station #2, 1230 Hwy 95. Board Member Flenniken seconded the motion and the motion carried unanimously.

REPORTS

Firefighters' Community Report

No report

Fire Chiefs Comments

Acting Fire Chief Neal stated the budget is in process, and the board will be updated at the next budget workshop. He stated a third meet and confer meeting will be held this Thursday to work on good faith bargaining items with the local 3647 union, and meetings are being held within the department to work on the policy software Lexipol. He stated we hope to have the policy manual finished by late summer for the Board to review and approve. Chief Neal stated the sick time policy is not ready to be voted on at this time, there is some language regarding earned paid sick time that is being reviewed by a third party. Chief Neal stated the Bond Oversight committee will meet on the first Tuesday of the month, and there will be a Regatta meeting with Bullhead City tomorrow and he will report on that at next months meeting.

Logistics Report

Chief Neal asked David Verley IT manager to address the Board regarding communications. David stated the LTE modems have all been installed and waiting for finalization, he stated that the installation cost came in under budget at \$3,800. He stated the first week of June Sierra Wireless will give onsite training. He stated the channel (2) upgrades appear to be working well. David stated he held a focus group for radio communications for the future for the Department and no one attended.

Chief Neal stated an update from Fire trucks unlimited for the refurbished ambulance will be done by the middle of June, the delay being attributed to the new facility that was opened. Chief Neal gave an update on the new ambulance purchase stating the build has begun in Florida and we are looking at to receive it in July and hope to have in service by August in time for the Regatta. Chief Neal stated Bullhead City Fire Department is accepting household liquid waste of, gas, diesel and kerosene again at Station # 2, located at 1230 Hwy 95. Board Member Mauzy asked if engine 711's refurbished issues had been resolved, and Chief Neal stated yes, the engine is back in service and Fire Trucks Unlimited has corrected all the warranted issues.

Operations Report

Assistant Chief Moore gave an operations report to the board and stated inside the report is the Arizona Fire Districts Association (AFDA) schedule of events that will be held in Glendale in July. He also stated the Bond Oversight Committee received a presentation by the SCBA committee and will be presenting to the Fire Board next month. Chief Moore also stated that it was announced this morning that a state wide fire restriction will take effect this Friday.

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EMS REPORT

EMS Manager Forrest Taylor was unable to attend the meeting, Chief Moore gave the Board EMS report.

Fire Prevention report

Chief Dykens stated today is the last day for the 5th grade water day stage two, any open fire, fireworks, as soon as it is approved by the county supervisor it will go into effect on Friday at noon, then notice will be put out in the paper.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

No direction to Staff

ANNOUNCEMENTS

There were no announcements

ADJOURNMENT

With no further business, Board Member Flenniken made a motion to adjourned the meeting, Board Member Mauzy seconded the motion, all were in favor, meeting adjourned at 12:40 p.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board

Charles Moore, Board Clerk
Fire District Board

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