



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES May 24, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Paige Weisz
Board Member: Rose Jacobs

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief - Operations: Justin Flummer
Fire Marshal – CRR: Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Chief Moore and Chief Flummer conducted Badge presentations to Firefighter Shawn Taber and Medic Crew members McKenna Hubbard and Jennifer Liang.

Randy Sierra from Western Regional Medical Center presented James Weiss with a plaque for Paramedic of the year.

CONSENT AGENDA

- A. Approval of Minutes – April 26, 2022 Regular Public Meeting
- B. Approval of Minutes- Special Board Meeting May 11, 2022
- C. Acceptance of April 2022 Financial Reports
Board Member Moore made a motion to approve the consent agenda as presented; Board member Brummett seconded the motion. All were in favor and the motion carried unanimously.

CALL TO THE PUBLIC

Citizen Scotty Mclure of Bullhead City addressed the Board, he stated he has contacted the Fire Marshal regarding the doors at Safeway and nothing has been done. He asked why an ambulance went the long way around instead of the turnaround on highway 95 recently when responding to an accident. He announced that he wants the median taken out of

highway 95. He has asked the City of Bullhead City and ADOT to remove the median with no result. He is now asking the Bullhead City Fire District to contact ADOT to remove the medians.

REPORTS

Firefighters' Community Report-PFFA Local 3647

No report given.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Monthly call statistic reports are attached to the meeting minutes.

Work continues on the fire code adoption as we continue to work with city and anticipate adoption in July.

The removal of the surplus training tower is scheduled this week at Station #2.

The following received recognition at the annual WARMC EMS luncheon recently. Matt Petty, Wes Green, Tomas Tontillo, Joe Jackson, Ean Zeller and Jeremy Cady.

The AFDA winter conference will be moved back to the Aquarius.

Driver training is currently being conducted. Personnel participated in a multi agency water operations on the River.

Legislative session updates are included in the Fire Chief report.

Operations Report – Assistant Chief, Justin Flummer

The crew at station #2 now receive dispatch tones on a dedicated radio channel until the end of construction at Station #2. Each crewmember at Station #2 will have a portable radio in their bunkroom for monitoring the dedicated channel from 20:00- 6:00.

The dispatch software upgrade completion is scheduled for the end of June, new CAD software training will begin this week.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal stated the Station #2 rebuild continues, the tenant improvement (TI) has been completed.

Demolition of the remainder building in preparation for the new site plan is scheduled for this week.

The E711 is now back in service, the repair was done by Firetrucks unlimited.

The architect Seabury and Fritz for Station #7 plan to meet with Laughlin Ranch HOA regarding the site plan/floor plan review the first week of June. Willmeng Construction has started cost estimates on the new design for station #7.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor was absent and Chief Moore gave the report.

The Auto Pulse chest compression devices have been ordered and expect delivery within the next 30 days.

The Peer Support Team continues to lay the foundation for the program that provides mental health solution to our personnel. Mental health awareness has become a focal point for the Fire District; the peer review team was created through the election of peers and will have training on an operational level to help with difficulties in life, either external or internal.

CRR Report – Fire Marshall Barbie Barrett

Barbie Barrett presented the monthly new construction and plan review update within the City of Bullhead City

The Bullhead City Fire District collaborated with Arizona Game and Fish last weekend for a life jacket exchanged at Rotary Park. Forty-six type 3 jackets were exchanged at the event.

Stage 1-fire restrictions were set forth through Mohave County on May 5. As a reminder, Arial fireworks are not allowed at any time in the City limits.

BUSINESS

A. Education Leave for PFFA Conferences

Chief Moore explained that the employee workgroup/labor has requested to use 96 hours of education leave to attend the PFFA Convention in June. He explained that the use of education leave was approved previously under the MOU. The leave would be used in conjunction with vacation or shift trade for the time off needed to attend conferences. Board Member Weisz asked for clarification. Chief Moore stated there are four attendees with a total of 96 hours needed in education leave to attend the conference. The Department will provide one day for the conference and the employee will use either vacation time or shift trade for additional time if needed.

With no further discussion, Board Member Moore made a motion to approve the 96 hour education leave request, Board Member Weisz seconded the motion, all were in favor and the motion carried unanimously.

B. Fiscal Year 2022-23 Preliminary Budget and schedule of Public Hearing for Final Adoption.

Chief Moore stated a balanced budget at a rate of \$3.20, which is a 1.57% increase from the current rate of \$3.15. It includes a step raise for all eligible employees and a 4% COLA adjustment to our pay scale. Chief Moore stated the District has not raised the tax rate since 2017 and the net assessed value still has not risen to the 2010 level.

After a brief discussion Board Chairman Cummings made a motion to approve the Preliminary Budget as presented and schedule a public hearing for final Budget adoption

on June 28, 2022, Board Member Moore seconded the motion, the motion carried with a four (4) to one (1) vote.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

There was no direction to staff.

ANNOUNCEMENTS

NEXT BOARD MEETING

June 28, 2022

ADJOURNMENT

Meeting adjourned at 9:20 a.m.

Recorded by,




Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board