



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

March 25, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: John Martinolich

Staff Present: Fire Chief: Justin Flummer
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – PPD: Forrest Taylor
Fire Marshal – Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Presentations: Engineer, Jordan Fuqua

CONSENT AGENDA

- A. Approval of February 18, 2025 Special Meeting Minutes
- B. Approval of February 25, 2025 Regular Meeting Minutes
- C. Approval of February 18 and 25 Executive Session Minutes
- D. Acceptance of February 2025, Financial Statements

Board member Jacobs made a motion to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

Scotty from Bullhead City addressed the Board. He stated he never knows when the Board meetings are, he does not use a computer. And he also does not understand why the meetings are changed in November and December just because they fall on holiday. He presented a copy of his Mohave County property tax statement, and he stated most of his taxes go to the Fire Department. He also said his total tax bill is .08 cents because he is exempt for being a Veteran and low-income Senior Citizen. He stated AI should be used by the Fire District to save money.

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Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's Report

Fire Chief Justin Flummer provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Wild land update: A county wide drill will be held in the Hualapai Mountain next week.

Grant update: The appropriation funding for a four-wheel drive ambulance will not be funded this year.

The Benefit committee will meet this week to evaluate health benefits for the upcoming FY 25-26.

Notice of Claim, a settlement has been reached through our insurance carrier VFIS.

Legislative update: No updates currently, Chief Flummer stated he will work on getting these updates from AFDA sent directly to him.

Leadership academy, there are 25 total students enrolled for the 3-day event. 5 attendees are from Bullhead Fire. Instructors come from Arizona and California.

The annual report will be presented to the Board at the next board meeting

Currently we have 3-Firefighter vacancies to fill, we will begin testing soon, this will bring the total back to 25 per shift.

Operations report: No report given this month, the three Battalion Chief's are currently helping with the operations until the Operation Chief vacancy is filled.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal gave an update on all station repairs and maintenance. Station one remodel has been started, this is a 4–5-month project.

Solar grant project will begin after review from the Laughlin Ranch HOA.

Chief Neal attended the Southwest Emergency vehicle technician conference in Fort Worth TX. He uses this learning experience to teach tire and ladder safety to all Bullhead Fire members.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor gave an update on completed and upcoming EMS and Fire Training. The WAVE program for this year is ending, graduation will be held at Station 2, May 9, 8:00 a.m. and currently have 70 applications for the next round with 25 open spots.

CRR Report – Fire Marshal, Barbie Barrett

Fire Marshal Barrett stated the Community Risk Reduction team is gearing up for the annual kindergarten tours with the safety trailer, she added this is the last year with the old trailer as the new safety trailer will be delivered this summer.

BUSINESS

A. Financial Audit Report

Curtis Bright with Walker and Armstrong, Certified Public Accountants and Advisors, LLP. 1850 N. Central Ave., Suite 400, Phoenix, Arizona 85004

Presented the Auditors Report for fiscal year ending June 2024. Curtis stated the Bullhead City Fire District financial statements were audited in accordance with the auditing standards accepted in Government Auditing Standards which resulted in an unmodified, clean opinion on the financial statements.

Curtis gave a summary of the audit report by PowerPoint presentation and stated there were no difficulties in performing and completing the FY 2024 audit.

Board member Jacobs made a motion to accept the audit as presented, Board member Brown seconded the motion. All were in favor and the motion passed unanimously.

B. Budget Update

Chief Flummer stated staff is working on operation costs for the upcoming budget along with capital needs and benefits for FY 25-26. He stated the MOU has already established Merit and COLA. He advised that there is a scheduling conflict for the budget workshop and May public meeting. We will place the changes on the April agenda for Board approval. There were no questions by the Board.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None.


NEXT BOARD MEETING

April 22, 2025

ADJOURNMENT

The meeting was adjourned at 9:37 a.m.

Recorded by,



Paula Acker

Administrative Manager

Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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