

## **PUBLIC MEETING MINUTES July 27, 2021**

### **CALL TO ORDER**

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

### **ROLL CALL**

Present: Board Chairman: David C. Cummings  
Board Clerk: Karen Flenniken  
Board Member: Charles Moore  
Board Member: Paige Weisz, via ZOOM

Absent: Board Member: Norma Brummett

Staff Present: Fire Chief: Patrick Moore  
Assistant Fire Chief: Scott Neal  
Administrative Manager: Paula Acker

### **CONSENT AGENDA**

Board Member Moore motioned to accept the consent agenda as presented as follows:

- a. Approval of Minutes – June 22, 2021 Regular Public Meeting
- b. Acceptance of June 2021 Financial Reports
- c. Capital Funding designation for FY 21/22

Board member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

### **CALL TO THE PUBLIC**

There was no response to the Call of Public.

### **REPORTS**

#### **Fire Chief's report**

Fire Chief Patrick Moore, provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following:

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The antenna is up at station #5 and near completion, the next step will be installation of equipment and landscape work.

Station #2 warehouse prep work is near completion and concrete work will follow per Chief Neal who provided an update in today's packet.

The number of COVID 19 cases have continued to spike again, we will continue to operate under the existing CDC & BCFD operational protocols which are attached to today's packet.

Engineer testing has been completed, we will be two will process to Engineer and five will remain on the list for future hiring. We are currently working on a hiring process for EMT and Paramedic Firefighters and Civilian EMS positions.

Radio upgrade which is a three-part process. Dispatch software/hardware currently funded through the City of Bullhead City Dispatch agreement. Repeater/Voter radio hardware grant request is a single grant application by BCFD and a regional grant with BCFD, FMMFD and MVFD for handheld radios.

Work continues on the Certificates of Participation for the refinance of the pension system unfunded liability, we anticipate lowering our interest rate from 7.3% to 3%.

Several personnel attended the funeral service for Chief Piechura in Tucson.

Chief Moore included monthly statistics in today's board packet.

Chief Neal updated the Board on The Station #5 radio tower structure which is now complete and gave an update on station #2 Warehouse build and the Station #2 rebuild. Chief Neal provide a report in today's Board packet that will be attached to the official Governing Board meeting minutes.

## BUSINESS

### FY 21/22 Budget Amendment/Revision

Chief Moore addressed the Board by stating that due to the Certificate of Participation Pension refinance we are required to amend/revise our FY 21-22 budget to show additional income/expense as a onetime pass through cost of \$34,980,000. This figure reflects the unfunded portion of our PSPRS obligation at approximately \$25,844,413 with an estimated contingency of \$9,135,587. This will artificially inflate our annual budget for this year only on the income and expense with no other changes to the budget.

The revised FY 21/22 budget will be posted according to statute and a hearing will be conducted prior to the completion date of the COP process.

Board Chairman Cummings made a motion to adopt the revised FY 21/22 Budget and post according to State Statues for final adoption on August 17, 2021, Board member Flenniken seconded the motion and the motion carried unanimously.

### Discussion: Hydrant Report.

Chief Moore stated this discussion was requested at last month's Board meeting and the hydrant report provided by Fire Marshal Barbie Barrett has been included in today's board packet. Chief Moore stated our Community Risk Reduction (CRR) personnel continue to inspect hydrants within our District for function and location. We plan to meet with the City of Bullhead City Utility Director next week on expectations of the hydrants in the City. Currently there are 14

hydrants out of service of which EPCOR has eight hydrants not in working order, five are in undeveloped areas of the City. There are three that are in Bermuda water area and three private. the CRR will continue to inspect and report hydrant issues until they are resolved.

ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT


Meeting adjourned at 8:59 a.m.

Recorded by,



Paula Acker  
Administrative Manager

Approved by,



David C. Cummings, Chairman  
Fire District Board



Karen Flenniken, Board Clerk  
Fire District Board