



“Committed to Our Community”

PUBLIC MEETING MINUTES BOND OVERSIGHT COMMITTEE MEETING

September 4, 2018

1. CALL TO ORDER

The meeting was called to order at 2:02pm by Chairman Paul Bull.

2. ROLL CALL

Present: Committee Chairman: Paul Bull

Committee Member: John Tesar

Committee Member: Randy Sierra

Committee Member: Karla Brady

Committee Member: Mandy Doumit

Absent: Committee Member: Heather Brennan

Committee Member: John Pynakker

Staff Present: Assistant Chief: Patrick Moore

Administrative Clerk: Sarah Zink

3. CHIEF COMMENTS

There were no Chief comments.

4. PUBLIC COMMENTS

There were no public comments.

5. BUSINESS

a. Approval of Meeting Minutes – August 7, 2018:

Randy Sierra made a motion to approve the meeting minutes as drafted, Mandy Doumit seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the August 7, 2018 meeting.

b. Discussion/Possible Action – Safety-Equipment Group:

No presentation for the Safety-Equipment Group.

c. Discussion/Possible Action – Apparatus Group:

Chief Moore presented the committee with a memo explaining the collective decision to select the E-One E-Max engine to become the standard engine for our agency. Chief Moore explained our best option moving forward is to purchase in bulk: Five new engines and One used platform for refurbishment. Chief Moore gave reassurance that we are planning for the continued funding of capital and implementation of the strategic capital plan. He further explained the department has a need for the platform, just not every day, and because of the expected low use compared to the engine, the refurbished platform is our best option. He explained other benefits besides the saving from buying in bulk: the ability to streamline the maintenance, and the safety of staff. It will take 12-14 months to receive the apparatus, additionally, the units taken out of service will be sold and the money will be put back into our capital line item for replacement (around \$75,000-\$100,000 per apparatus). Ladder 711 will be kept and combined with the new platform we will have two ladders in service. The line item in the bond budget for apparatus is \$3,850,000, purchasing 5 new engines will cost \$3,175,590 leaving about \$600,000 to purchase a used platform. Currently, a platform is available for \$350,000, adding the refurbish costs the overall total will be less than the \$3.85 million budgeted. Karla Brady asked for the quotes from the vendor, taxes and the warranty information. Battalion Chief Justin Flummer provided copies and went over the amounts, different types of quotes, and potential pricing increases with the committee. Warranty information was also discussed, specifically, the refurbished platform warranty is 1 year from when we take possession. Adam Spencer from the internal apparatus group went over the warranty for the new engines with the help from Battalion Chief Flummer. Warranties include bumper to bumper for one year, an engine for 5 years, transmission for 3 years, multiple different warranties for each part of the apparatus, and a warranty from the dealer. Also discussed was the offered E-One mechanical training for our support services. Chief Moore relayed that this decision is time sensitive because of increases in price that are upcoming and he would like to take a decision to the Fire Board quickly. Members of the committee stressed the importance of saving for future purchases and that the capital replacement schedule must be in place. Chief Moore reassured the committee that the organization is very aware of our current situation and that our organization is committed to saving and planning for the future. Karla Brady made a motion recommending approval of the expenditure as presented (Five new E-One

apparatus for \$3,175,590 and One used platform for \$350,000 with refurbishment costs around \$150,000), additionally it is highly recommended that the replacement schedule show the apparatus will all be coming out of service at the same time. The approval is based on reassurance that the plan is in place and that the funds will be saved for future replacement. Chief Moore voiced his agreement. Randy Sierra seconded the motion. All were in favor, motion passed.

d. Discussion/Possible Action – Facility Group:

Chief Moore mentioned quickly the department has been looking at different sites for a facility, but we are still working on finalizing our plans.

6. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

The committee would like to see a more detailed agenda, moving away from the generic groups, they would like a better idea of what will be presented and the community might be more interested in certain items. Also mentioned that the meeting minutes do not need to be as detailed. Next meeting scheduled for October 2, 2018, at 2 pm. Chief Moore added he will include an update on the projects that have already be approved. Karla Brady had some questions about the Proposed Budget & Expenditure sheet included in their packets, she would like to see the board approval amounts on the sheet as well.

7. ADJOURNMENT

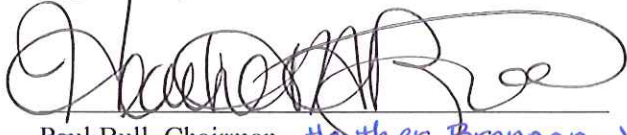
Meeting was adjourned at 2:40pm.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



~~Paul Bull, Chairman~~ Heather Brennan, Vice chair
Bond Oversight Committee