



“Committed to Our Community”

PUBLIC MEETING MINUTES BOND OVERSIGHT COMMITTEE MEETING

September 3, 2019

1. CALL TO ORDER

The meeting was called to order at 2:00pm by Committee Chairman Paul Bull.

2. ROLL CALL

Present: Committee Chairman: Paul Bull
 Committee Vice Chair: Heather Brennan
 Committee Member: Randy Sierra
 Committee Member: Karla Brady
 Committee Member: John Tesar

Absent: Committee Member: John Pynakker
 Committee Member: Mandy Doumit

Staff Present: Fire Chief: Patrick Moore
 Administrative Manager: Paula Acker
 Administrative Clerk: Sarah Zink

3. CHIEF COMMENTS

There were no Chief comments.

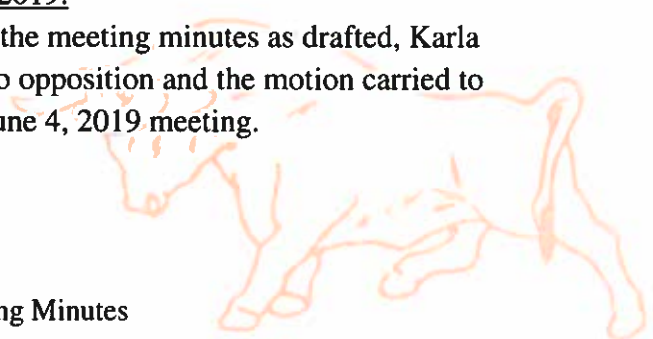
4. PUBLIC COMMENTS

Robynne Mieding had a question/comment regarding an agenda item, it was decided it would wait until after the item was presented for comment, if necessary.

5. BUSINESS

a. Approval of Meeting Minutes – June 4, 2019:

Randy Sierra made a motion to approve the meeting minutes as drafted, Karla Brady seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the June 4, 2019 meeting.



b. Discussion/Possible Action – Award Bid for SCBA Breathing Air Compressor/Refill System:

Chief Moore explained an RFP was issued for the SCBA refill system, after receiving bids from United Fire and LN Curtis there were concerns about the process. Chief Moore added that both systems are comparable, both meet the qualifications in the RFP. There have been previous concerns regarding installation, warranty, and the permitting process of other projects, Chief Moore shares these concerns and reviewed the bids. Both companies included acceptable warranties, and installation. Both companies toured the facility prior to the submittal, therefore we do not foresee any cost increase for installation. Chief Moore stated that any permitting and electrical costs would be paid for out of the operational budget, and not affect bond funds. After advisement from legal counsel, the recommendation is to award the purchase to United Fire, as it is the lowest qualifying bid. Heather Brennan asked what the difference is between a 14 CFM or 13 CFM? Chief Moore answered that is the Cubic Feet per Minute; how much air pressure the compressor builds. Chief Moore added that minimum specification in the RFP was 12 CFM. Karla Brady stated in the RFP there were options that were requested: single or three phase systems, and 10 – 20 HP, asking if we are going to be happy choosing the lower horsepower option? Chief Moore stated that was one of the reasons we received advisement from legal counsel, based on the RFP the United Fire bid meets the minimum requirements we requested. Chief Moore added the system will work well for the department, and the cost is under budget. Chief Moore clarified that according to legal counsel, the RFP document did not leave an option to choose, the choice is based on the requirements set in the RFP. Karla Brady made a motion to recommend the purchase from United Fire for \$54,220.11 as recommended. Heather Brennan seconded the motion, all were in favor, motion passed.

6. UPDATE: FACILITY/EQUIPMENT/APPARATUS

Chief Moore gave an update of ongoing projects. The Extractor's are installed and being programmed today. The Ward Diesel Filters are all installed on the apparatus. The New Engines are going to start assembly about mid-December, when the engines are about half complete our mechanic staff will go to the facility for training. The Platform is awaiting equipment before going into service. The Facilities group has no update, for two reasons, one we have been busy completing other projects, and we would like to the department strategic plan in place. Chief Moore is hoping to get the Facilities group back working on the project next month. Karla Brady asked about the other projects: CPR Machines and Fire Hydrants. Chief Moore explained the CPR machines will be in the second round. The Fire Hydrant project is waiting for the

EPCOR issues to be resolved. Chief Moore gave more detail; originally the department maintained the hydrants, we have turned that responsibility over to EPCOR. In future we would like to reallocate the funds from that project over to the training site project.

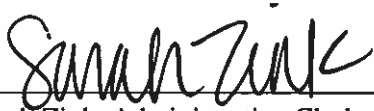
7. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

Next meeting tentatively scheduled on Tuesday October 1, 2019 at 2pm.

8. ADJOURNMENT

Meeting was adjourned at 2:27pm.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



Paul Bull, Chairman
Bond Oversight Committee