



“Committed to Our Community”

PUBLIC MEETING MINUTES BOND OVERSIGHT COMMITTEE MEETING

June 4, 2019

1. CALL TO ORDER

The meeting was called to order at 2:00pm by Committee Chairman Paul Bull.

2. ROLL CALL

Present: Committee Chairman: Paul Bull
Committee Member: John Pynakker
Committee Member: Randy Sierra
Committee Member: Karla Brady
Committee Member: Mandy Doumit

Absent: Committee Vice Chair: Heather Brennan
Committee Member: John Tesar

Staff Present: Fire Chief: Patrick Moore
Assistant Chief: Scott Neal
Administrative Manager: Paula Acker
Administrative Clerk: Sarah Zink

3. CHIEF COMMENTS

Chief Moore updated the committee about ongoing projects that the department has been working on, not necessarily bond related. He mentioned several projects that have taken staff time, primarily being the budget for the 19/20 fiscal year, which includes funding for capital replacement. Chief Moore added that ongoing projects are not all bond funded, we have projects funded through the fiscal year budget. Chief Moore distributed a memo that included a list of ongoing projects. Karla Brady asked if the fiscal year bond budget has been set. Chief Moore explained that all the remaining funds from the first sale were put into the bond budget, the remainder is about 4.6 million (the remaining amount being mostly the Station #2 project).

4. PUBLIC COMMENTS

There were no public comments.



5. BUSINESS

a. Approval of Meeting Minutes – March 5, 2019:

Randy Sierra made a motion to approve the meeting minutes as drafted, Karla Brady seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the March 5, 2019 meeting.

b. Discussion/Possible Action – Purchase of Four (4) Additional Vehicle Exhaust Removal System Ward Diesel Filters:

Chief Moore explained that recently he was approached by Battalion Chief Josh Livermore about adding additional Ward Diesel Filters to units that were left out of the bond expenditure. Originally, the focus was on apparatus and ambulances. Chief Moore explained where the four additional units would go: One New Ambulance, Brush Truck 716, Brush Truck 723 (not purchased yet), and FB 729 Dually. John Pynakker asked about the budget for this line item. Chief Moore and Chief Neal explained the \$350,000 original amount came from a different product. Unknown to us at the time, was the Ward Diesel product that was chosen because it is a better product at a lower cost (\$195,477), leaving \$117,361 in the line item. John Pynakker followed up with a question of whether there would be any additional filters needed. Also, Paul Bull asked how the product was working. Chief Moore assured the committee the product is working and we have had no issues with the product. He also agreed this was an oversight not having these units on the light duty vehicles, and we did not have plans for the additional Ambulance. Chief Moore assured the committee that there would be no further requests. John Pynakker made a motion to approve the purchase of the Four Additional Ward Diesel Filters at a cost of \$37,161.28. Randy Sierra seconded the motion, all were in favor, motion passed.

c. Discussion/Possible Action – Additional Expenditure for Installation of the Microwave System:

David Verley started off with a list of the final cost of the Microwave project, he went through what was previously approved for the project and explained the items that were unexpected: Tower Engineering, Additional Cable, Two Man Lifts, and Extra Labor. David Verley explained that the reason for some of the additional cost was due to the high winds that impeded the installation and moved installed equipment that had to be stabilized further. John Pynakker asked why the quote for installation was not a firm number. Chief Neal answered that the quote was for a regular installation, with no problems. When the technicians came to install, they worked when they could, but the weather increased the amount of time they were

on site. Those costs fall to the Department's responsibility, and are unforeseen. He also added that McIntosh has completed many projects for us in the past and this is the first time we have had this problem; projects usually come in very close to the estimate. Chief Neal also stated he is "appalled" at the high cost of renting a Man Lift, and that we did not foresee the need to rent the equipment. Our intention was to use our own equipment that did not arrive in time, or utilize equipment from the city. Logistically, combined with added cost if we waited, we could not delay the project further. John Pynakker expressed concern that the original price is not a firm cost. Chief Neal answered that there was a contract for a specific amount of hours for installation. David Verley added that it was stated as an estimate from the beginning. Paul Bull stated his concern with getting an approval from the committee and then spending more than approved. Karla Brady added that there is a contingency, and that it would be better to put a contingency in each future project. Chief Moore interjected that he agrees with using contingency and that he is disappointed that the project went over budget. Chief Moore would rather keep the contingency as a separate line item and added that we have kept most of the other projects at or below budget. Several Committee members expressed concern over being taken advantage of with this type of agreement. Chief Neal reassured the committee that he is disappointed with the outcome in this case, that he did oversee the operation and added we have a good working relationship with McIntosh. He also stated that David Verley was on site with them every day and he checked in on the project frequently and at no time was he under the impression the department was being taken advantage of. Paul Bull asked for clarification on what approval is being requested. Chief Moore clarified we are looking for approval to pay the additional expenditure out of the contingency. Karla Brady made a motion to approve the additional \$22,533.40 for the Microwave Project, with the over budget amount to come from contingency. Mandy Doumit seconded the motion, all were in favor, motion passed.

6. UPDATE: FACILITY/EQUIPMENT/APPARATUS

Chief Moore updated the committee on bond related projects that are ongoing or finished since our last update. On the Operation's side; the Turnouts, SCBA's, Exhaust Filter System, Power Gurneys, and Extrication Equipment are all installed and/or in service and working well. He also added we intend to purchase an additional Power Gurney through our FY 19/20 budget. On the Support Services side, the Server Project and Microwave System are complete, and the Radio Channel upgrade is ongoing. The Extractor project is delayed, we have submitted for permits and Chief Neal has been working on that project. The SCBA Air Compressor project was grieved, and after looking over the grievance it was decided to re-bid the project. It will come back to the committee for approval after re-bid. For our Apparatus projects, the Platform is at

Station #1, it will need to be equipped and we expect to get that in service in 60 to 90 days. For the New Engines, there were 149 engines ordered at the same time that we placed our order. This has delayed our delivery by a couple of months. Facilities are still on the back burner while we finalize these other projects. Once we start on the Station #2 project, it will be a significant project that will take up time and effort on everyone's part. Chief Moore anticipates it starting up again in mid-July, with a defined scope of what we are expecting with the Station #2 project in the current location. Chief Moore spoke generally about the vision for the Station #2 project, however no concrete plans are in place. John Pynakker asked if there would be any additional cost related to the permitting of the Extractors. Chief Moore answered that we are hopeful there will not be, but it does depend on the result of the permitting process. Chief Neal added that he has been in contact with the city and so far there is nothing that will affect the cost.

7. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

Next meeting scheduled on Tuesday July 2, 2019 at 2pm.

8. ADJOURNMENT

Meeting was adjourned at 2:36pm.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



Paul Bull, Chairman
Bond Oversight Committee