

BULLHEAD CITY FIRE DEPARTMENT



“Committed to Our Community”

PUBLIC MEETING MINUTES BOND OVERSIGHT COMMITTEE MEETING

January 8, 2019

1. CALL TO ORDER

The meeting was called to order at 2:00pm by Committee Member Mandy Doumit.

2. ROLL CALL

Present:

Committee Member: John Pynakker

Committee Member: Randy Sierra

Committee Member: Karla Brady

Committee Member: Mandy Doumit

Committee Member: John Tesar

(Member Tesar joined the meeting after roll was called.)

Absent: Committee Vice Chair: Heather Brennan

Committee Chairman: Paul Bull

Staff Present:

Fire Chief: Patrick Moore

Assistant Chief: Scott Neal

Administrative Manager: Paula Acker

Administrative Clerk: Sarah Zink

3. CHIEF COMMENTS

There were no Chief comments.

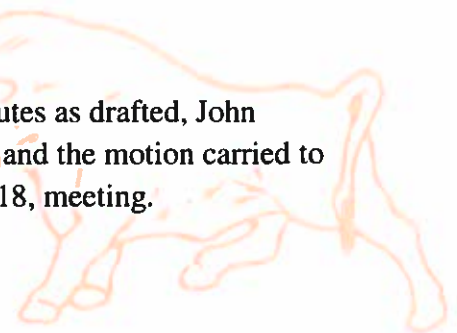
4. PUBLIC COMMENTS

There were no public comments.

5. BUSINESS

a. Approval of Meeting Minutes – December 17, 2018:

Karla Brady made a motion to approve the meeting minutes as drafted, John Pynakker seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the December 17, 2018, meeting.



b. Discussion/Possible Action – Server Infrastructure:

Chief Moore presented in place of David Verley, IT Manager who was out sick. Eileen Hosto from the IT Department was at the meeting to help with any technical questions. Chief Moore explained the server project was put out to bid; three companies were contacted. Two bids were ultimately received, they were from Sunstate Technology Group for \$60,128.48, and Velocity Technologies for \$41,292.16. One bid is significantly higher, Chief Moore explained the two quotes were for different systems. The quote from Sunstate included a system that is expandable and flexible, Velocity's quoted system is a more rigid system that is not expandable. A request was submitted to Velocity requesting an updated quote to include an expandable and flexible system. There has been no response. Karla Brady asked if we could wait for a response? Chief Moore answered that he has significant concerns with the server system we currently have in place and that those concerns have been in place for some time prior to his arrival. Specifically, the system in place is an outdated reel to reel system, if there was a loss of the system it would be a major setback for the department. Chief Moore explained that the Sunstate Technology system would fit our needs with expandability and also includes I-cloud and NAS backup. John Pynakker asked what the "c" meant in the quotes (i.e. 22c, 14c)? also if they are a slide in unit? Eileen Hosto answered that the "c" indicates the size of the core in the processor. She explained that they are not a slide in unit, the cores are inside each unit. Further she explained that these cores can be "broken up" and defined virtually into servers of varying size. Karla Brady questioned the process that was used bidding out the project and reminded the department that the procurement process must be followed to avoid these types of situations in future. Chief Moore agreed that the procurement process needs to be followed. John Pynakker asked about the budget for this item, if there is anything else in that line item? Chief Moore clarified that there is one other part that will be included today in a different agenda item, and both are within budget. Karla Brady made a motion to approve the staff recommendation for the Sunstate Technology bid of \$60,128.48. Mandy Doumit seconded the motion, all were in favor, motion passed.

c. Discussion/Possible Action – Voter System Upgrade:

Chief Moore presented the group (in place of David Verley) with a bid from McIntosh for the Voter System Upgrade. This quote is to move our Channel 2 onto the new microwave system and off the current Frontier phone lines, using a voter system. Chief Moore explained that we have had reliability issues with Channel 2 because of the current system, the phone line loses service in wet

weather and is unreliable. McIntosh is the only vendor that services this area for the system we have in place (previously there was one other vendor that went out of business). Eileen explained that the system would change from an analog system through the phone lines converting to IP on the microwave system, with more reliability. Chief Moore explained that in the last 6 months we have had to move off of Channel 2 around six times, a very cumbersome process. Karla Brady asked about the warranty. Chief Moore was not sure of the warranty, but believes there is one included. John Pynakker stated he understands about the phone line issues, Eileen Hosto agreed that it is an ongoing issue with the Frontier lines. John Tesar asked if this would be a backup system? Chief Moore answered that the Voter system would be the main system. There was some conversation about the phone line systems county wide relating to the dispatch center. John Tesar asked about the monitoring of this system and if it would go down? Chief Moore answered that David Verley would know more about monitoring, however he knows there has been monitoring and alerts discussed with the new microwave system. Randy Sierra made a motion to approve the quote from McIntosh for \$20,824.76. Karla Brady seconded the motion. John Tesar questioned whether it would be better to motion on waiting until some of the questions could be answered. Chief Moore assured that we have looked into this project and David Verley and the vendor have worked together to make a better system. John Pynakker also added that he is familiar with this system, that this plan is taking the weakest link out of the system: moving away from the phone lines. Eileen Hosto mentioned that there is monitoring of the microwave system and they get alerts on their cell phones. John Tesar withdrew his motion. All were in favor, motion passed.

- d. Discussion/Possible Action – Anti-Virus and Security Hardware/Software Refresh: Chief Moore presented the group (in place of David Verley) with a bid from CDW-G for a Firewall upgrade. This is a sole source purchase, direct from the manufacturer; they service our geographical area. Chief Moore explained this is part of our server upgrade and would exhaust the server line item budget. John Pynakker asked what the lifespan would be? Eileen Hosto answered what is in place has been here for three years and its life span is not up, however this is a good upgrade and the hardware is included for free. She further explained the services are extended from what we have now; this is the next generation we will be able to add more control and security per device. There was discussion on what is being replaced and what would be done with the old hardware, that the company takes back the hardware in trade for the new. Karla Brady wanted clarification on the subscription and the extensions listed on the quote. Chief Moore answered that it is part of the sale that they are having that is ending in January, part of the reason

we did not want to postpone this presentation. John Pynakker made a motion to accept the quote from CDW-G for the firewall upgrade for \$14,628.73. Randy Sierra seconded the motion, all were favor, motion passed.

6. UPDATE: FACILITY/EQUIPMENT/APPARATUS

Chief Moore updated the group on the Apparatus, currently some personnel are back at the factory looking at the drawings for the new engines, they will be back Friday. We will have an updated schedule after they return. Also the platform truck at Fire Trucks Unlimited is moving along and they are installing the radio and IT equipment as well. For the Equipment, we will have the extractors delivered and installed in February. Chief Neal added that we have two contractors lined up to start the project. Chief Moore also updated that the SCBA is in service and that our personnel have been measured for their second set of turn outs. For the Facility, it is upcoming but we are working on narrowing our focus.


7. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

Next meeting scheduled on Tuesday February 5, 2019 at 2pm.

8. ADJOURNMENT

Meeting was adjourned at 2:33pm.

Minutes prepared by,



Sarah Zink, Administrative Clerk

Approved by,



Paul Bull, Chairman
Bond Oversight Committee