



# BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES November 22, 2022

## CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

## ROLL CALL

Present: Board Chairman: David C. Cumming  
Board Member: Norma Brummett  
Board Member: Rose Jacobs  
Vacant Board Seat

Absent: Board Member: Charles Moore

Staff Present: Fire Chief: Patrick Moore  
Assistant Fire Chief - Logistics: Scott Neal  
Assistant Fire Chief – PPD/EMS: Forrest Taylor  
Assistant Fire Chief – Operations: Justin Flummer  
Administrative Manager: Paula Acker

## CORRESPONDENCE AND PRESENTATIONS

B-Shift Station #2 received a thank-you for the professionalism in care received.

A thank received from Fire Chief Jeff Sargent of Nogales for Captain Rink Gordons participation as an evaluator during a testing process.

## CONSENT AGENDA

- A. Approval of Minutes – October 25, 2022, Regular Public Meeting
- B. Acceptance of October 2022 Financial Reports
- C. Property and Liability Insurance Renewal Proposal

Board Member Brummett made a motion to approve the consent agenda as presented; Board Member Jacobs seconded the motion. All were in favor and the motion carried unanimously.

## CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

We have one employee currently out with COVID.

Prop 310, executive meeting with AFDA next week. Forecasting will be looked at for impact.

Compensation study has come back, will review and present to the Board once reviewed.

Battalion Chief vehicle should be in service next month.

Operations Report – Assistant Chief, Justin Flummer

Training tower is in the permitting process currently with the City of BHC.

The Dodge Ram has been received and waiting on equipment.

The 39<sup>th</sup> annual Fire Fighter Toy Drive is underway; flyers have been sent out through the school districts for sign up. Dates for non-school age children are Dec 2 from 12:00 to 5:00 and December 3 from 8:00 to 12:00 at the River Fund, 1343 Hancock Rd.

7<sup>th</sup> annual FF Toy Drive raffle, to be held at Buffalo Wild Wings, December 18<sup>th</sup> from 2:00 to 6:00 pm. Revenue generated goes back into the toy program. FF Joe Jackson, Captain Jeff Jackson and FF James Weiss help drive the FF Toy Drive.

Logistics Report – Assistant Chief, Scott Neal

Assistant Chief Neal is not in attendance today, Chief Moore stated Station #2 is near completion, an open house will be conducted once completed.

Laughlin Ranch Station will begin construction once Station #2 is completed.

Community Block Development Grant medic unit inspection is scheduled with Mohave County.

PPD/EMS Report – Assistant Chief, Taylor

We had 11 employees test in the promotional engineering process, 7 candidates passed the testing process and now are in a promotional pool for a future vacancy.

Upcoming EMS and fire training include Ketamine in service training and End Tidal Co2 class.

CRR Report – Fire Marshal, Barbie Barrett

Fire Marshal Barrett was not in attendance, Construction update and CRR monthly activity report is attached to the board packet.

BUSINESS

A. Direction to Staff to Post a Board Vacancy Notice

Chairman Cummings made a motion to open the vacancy and applicants have letters in by December 6, 2022, at 5:00 p.m. A Board meeting to be scheduled at station #1 on December 13, 2022, at 8:30 a.m. to consider candidates approved by the Board to interview, select and appointment to fill the current vacancy.

Board member Jacobs seconded the motion, all were in favor and the motion carried.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

None

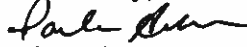
NEXT BOARD MEETING

December 13, 2022

ADJOURNMENT


Meeting adjourned at 8:50 a.m.

Recorded by,

  
Paula Acker  
Administrative Manager  
Bullhead City Fire District

Approved by,

  
David C. Cummings, Chairman  
Fire District Board

  
Charles Moore, Board Clerk  
Fire District Board