



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES August 22, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Tanya Lane
Board Member: Ellen Brown

Absent: Board Member: Charles Moore
Board Member: Rose Jacobs

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – Operations: Justin Flummer
Fire Marshal – Barbie Barrett
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge pinning was presented to Engineer Ean Zeller.

CONSENT AGENDA

- A. Approval of Minutes – July 25, 2023, Regular Public Meeting
- B. Acceptance of Financial Reports for July 2023
- C. Approval of Policy Revision: Holiday (40 Hr. Employees) POLICY 1129
Board Member Lane made a motion to approve the consent agenda as presented.
Board member Brown seconded the motion, all were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PFFA Local 3647
No report this month.

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www.bullheadfire.org

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Recent Wildland response included a two-person ambulance assignment in Northern Arizona and a Type 3 personnel assignment in California.

Work continues on the legislative front, no new updates to report.

The ice machine at Station #1 is under repair, we have put a hold on giving out ice to service organizations due to limited supply of ice.

Several staff and personnel will be attending classes at the annual Arizona State Fire School scheduled September 4-10.

Hurricane Hillary preparation included giving out over 3000 sandbags to the community and several meetings over the weekend for preparedness. The final impact of the storm was minimal.

Operations Report – Assistant Chief, Justin Flummer

We continue to work with Bullhead City Police Department on the Motorola FLEX system, testing new VPN that will help with connectivity issues. We will be working on GPS and mapping next.

The Type II ambulance should arrive in September. We have received the Polaris UTV, it is now waiting for additional light and stripe work before going into service.

Total call volume for July was 1122 calls.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal gave a summary of projects for each station. List of items are included in minutes.

PPD/EMS Report – Assistant Chief, Taylor

ACLS, BLS and PALS courses are now offered quarterly through Mohave community College Education Partnership.

ICE (In Case of Emergency) is a new program that has had positive feedback from the community. A Red envelope that contains patient information for first responders, this envelope can be placed on the citizens refrigerator to be accessed in an emergency.

CRR Report – Fire Marshal, Barbie Barrett

Barbie provided the construction update and CRR activity report.

BUSINESS

OPEN HOUSE Station #2

The Board discussed a public open house that is scheduled for Saturday September 23, from 9:00 am to 1:00 pm.

Certificates of participation (COP) investment

Chief Moore stated that the staff has been working on investment options for the Certificate of Participation (COP) contingency fund. Several options were reviewed, and we believe placing the funds into the State Treasurer Local Government Investment Pool (LGIP) 7 through Mohave County Treasurer Office will enable us to earn interest with minimal risk. This pool is structured to provide participants with safety of principal, daily liquidity followed by investment income. Board Member Lane made a motion to place the current BCFD PSPRS COP Contingency funds into the LGIP Pool 7 through the Mohave County Treasurer. Board Member Brown seconded the motion, all were in favor and the motion was carried unanimously.

Approval of up to \$5,000.00 for a JPA Study

Chief Moore stated the Mohave County Fire Officer Association (MCFOA) has selected a company to conduct a financial feasibility study for the Joint Powers of Authority (JPA). The study will focus on forecasting financial capability, growth, potential short falls in future fiscal years and overall deployment planning. The study should take approximately 90 days. James Vincent Group, who was selected to conduct the study, has supported financial related business to many fire districts in our State.

Board Member Lane made a motion to approve allocation of up to \$5,000 for the JPA study through the James Vincent Group. Board Member Brown seconded the motion, all were in favor and the motion was carried unanimously.

ANNOUNCEMENTS

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

NEXT BOARD MEETING

September 26, 2023

ADJOURNMENT

The meeting was adjourned at 8:56 a.m.

Recorded by,

Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board