

BULLHEAD CITY FIRE DEPARTMENT

“Committed to Our Community”

PUBLIC MEETING MINUTES

August 27, 2019

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David Cummings
Board Clerk: Charles Moore
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Absent: Board Member: Heather Petrillo

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
EMS Manager: Forrest Taylor
Fire Marshall: Jim Dykens
Administrative Manager: Paula Acker

PRESENTATIONS

Fire Chief Moore congratulated Fire Fighter Ricky Arriaga on passing his one-year probation with Bullhead City Fire Department and presented him with his Badge.

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented, which included the Laughlin Ranch Property Agreement and the approval to purchase a power gurney with track system including warranty. Board Member Mauzy seconded the motion, the motion carried unanimously.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

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REPORTS

Firefighters' Community Report

There was no report given this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore stated the extractor project is completed, final programming will be done this week.

The ZOLL EPCR contract has come back from our attorney and we now have resolution which will be provided to the Board at next month's public meeting.

Chief Moore advised the Board of a surplus of an ambulance cab and chassis and Ford F-350 which was an inspection vehicle and used by the mechanics.

He stated two thank you letters are included into today's Board packet, the Legacy foundation thanked the Department for continued help with the Backpack Buddie event and a thank you from Clark County recognizing Remington McNulty and John Patterson for an elevator call they assisted Clark county with.

- Logistics Report

Chief Neal provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Neal stated he attended a five-day class last month on threat assessment of schools that can be used for the Department as well. The class focused on the design of buildings relating to landscaping, lighting, traffic flow and improvements that can be used to deter crime. He stated he will be attending an advanced class in November for certification.

Striping and lighting has been completed on current staff and operational vehicles.

E-Dispatch integration is near completion, we are working with Bullhead City on this project that will allow call notification through text messaging and emails through an app. Hose testing will be completed in October.

McIntosh is here this week for inspection maintenance on our portable and handheld radios repairing any issues.

The hazardous waste day has been scheduled for November 2, 2019 from 8:00 to 1:00 at the Bullhead City DMV, this is a community event.

We are expecting the new medic unit to be delivered next week and will be in service after inspection.

- EMS Report

Chief Taylor stated the EMS protocols are now finished, he explained a hyperlink is used to link a drug profile to a drug description. Stop the bleed program is starting up through local community donations and he advised that pediatric training has been completed for safe transporting.

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- Fire Prevention Report

Chief Dykens provided a construction update to the board that is included in today's board packet. He stated school is in session and preschool and kindergarten fire drills have been completed. He advised they are working on a coloring contest for 5th and 6th grades in the area to design a safety message the winning picture will be selected and placed on the side of our inspection vans. Two winners one from each grade will be selected. Lori Viles who currently is our Public Educator/PIO/inspector will be attending the Arizona Fire School for the inspector II class.

BUSINESS:

A. Memorandum of Understanding (MOU) Bullhead City Fire District and Bullhead City and Professional Firefighters Association IAFF Local 3647

Chief Moore explained that the document has been received after review from our attorney and now needs to be reviewed by the labor side.

Board Member Mauzy made a motion to move the agenda item to next month, Board Member Moore seconded the motion. All were in favor and the motion carried unanimously.

B. Audit Service Proposal Agreement for FY Ending June 30, 2019

Chief Moore explained that three (3) auditing companies were interviewed with the criteria of audit experience in special taxing districts/bonds and be able to present the audit in person. He stated he and staff recommend accepting an agreement with Saunders Company, LTD with a cost that fits within the FY 19/20 budget.

Board Member Moore moved to accept a one-year agreement for auditing services from Saunders Company, LTD. Board Member Flenniken seconded the motion, all were in favor and the motion carried unanimously.

C. Discussion/Update: Radio Communications Update

David Verley, IT Manager gave an update on the hand held radio maintenance and software upgrade that was completed recently. He advised the radios were fine-tuned with only one radio needing repair. He explained the radios are now over five years old and will require every other year maintenance.

Voter system replacement was recently completed through a purchase with Bond proceeds, this converted a pathway used for our radio system from an older phone line style of communication to use of a new microwave communication network that was installed.

David explained most of our expenditures for communication have been for maintenance and not major improvements. Some of our projects have seen for system improvements,

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although these are incremental steps that lead to other possibilities in the future. We must find the best balance between performance and cost in the interest of life safety and fiscal responsibility.

He continued by stating we are currently awaiting FCC licensing so we can implement a small mobile repeater in the Battalion Chief's truck. For a fraction of the cost, this can magnify the coverage area of handhelds on an incident.

Chairman Cummings asked if we use the same company that the City uses for radio and maintenance, David stated we went out for a request for proposal with out of three Macintosh was chosen to do our radio maintenance.

David stated that looking forward for any major improvements to our radio system we may be looking at our coverage area with other Districts along the river and the police department.

Board Member Mauzy asked if the Davis Camp radio coverage is still an issue, David stated with the fire 2 channel change the coverage is good now.

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ANNOUNCEMENTS

ADJOURNMENT

Meeting adjourned at 9:03 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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