



“Committed to Our Community”

PUBLIC MEETING MINUTES April 28, 2020

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Clerk: Charles Moore
Board Member: Norma Brummett
Board Member: Karen Flenniken
Board Member: Ralph Mauzy

Staff Present: Fire Chief: Patrick Moore
Administrative Manager: Paula Acker

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda which included the following:

- A. Approval of Minutes – March 31, 2020
- B. Acceptance of March 2020 Financial Reports
- C. Resolution 2020-01 Borrowing Request through Wells Fargo
- D. Resolution 2020-02 Affirm declaration adopted by the City of Bullhead City Related to COVID-19.

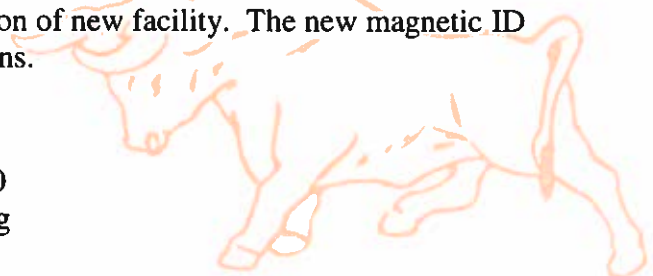
Board Member Flenniken seconded the motion, all were in favor and the motion carried.

REPORTS

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: The security system installation has been completed with station #2, located at 1260 Hancock Rd., to be completed during construction of new facility. The new magnetic ID badges will be used for entering gates and stations.

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He advised ZOOM capabilities are available now for online meetings, the Board may be provided IPAD's if needed for future ZOOM meetings. Staff is working on budget preparations for Fiscal Year 20-21, the first budget workshop is scheduled for May 6. He advised he will present a revision of the Capital Improvement Plan at the budget workshop.

Chief Moore gave an update on the Joint Powers Authority (JPA) study through the James Vincent Group stating two meetings are scheduled this week. The AFDA/AFCA summer conference has been cancelled due to the Covid19, alternate education in November is pending, the December sessions are still scheduled.

Chief Moore stated we continue to meet with Mohave County, WARMC and Maricopa County twice each week through ZOOM on the Covid-19 topic. continuing evaluation of PPE supplies and call volume. We have offered antibody testing to our personnel with 1/3 of the Department tested with no positive results.

One new firefighter and one civilian/paramedic will begin orientation on April 28, and one new civilian /paramedic has started.

BUSINESS

Financial Audit Report for FY ending June 30, 2019

Saunders Company Ltd., presented the FY ending June 30, 2019, Financial Audit. the audit was reported via telephonic conferencing due to Covid-19. James Saunders explained an annual audit is required by Arizona Statute. He explained the audit findings and stated no issues were found. He explained the Bullhead City Fire District follows internal controls on policy, procedures, laws and regulations.

With no further discussion Board Member Flenniken made a motion to accept the FY 2018-19 Financial Audit report as presented, Board Member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

Results of the RFQ for Station #2 Outbuilding

Chief Moore stated this is an update item regarding the station #2 outbuilding, which will be located at 1230 Hwy 95. He advised the scoring committee met yesterday, which included three staff members, one retired local contractor and an architect from the Phoenix area. Chief Neal has been working with the Bullhead City Fire District attorney Bill Whittington to put together the scoring and procedure process. He stated five firms submitted an RFQ. The scoring has been completed and our goal is to have this project finished prior to the delivery of the five new E1 engines.

Purchase (1) new 2020 Dodge Durango SXT and (1) new 2020 Dodge 4X4 2500 Crewcab Truck.

Chief Moore stated this approval today will be to purchase two vehicles through the bidding process. He provided three bids each for a 2020 Dodge Durango SXT and a 2020 Dodge 2500 4X4 Crewcab. He advised that a local vendor came in as the lowest bid for both vehicles. If the price changes at time of purchase, we will go with the lowest bid. The time frame for the local vendor is three weeks. After discussion Board member Moore made a motion to approve the purchase of a Dodge Durango and Crewcab Truck to the lowest priced provider, Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

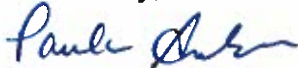
ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT

Meeting adjourned at 9:09 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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