

# BULLHEAD CITY FIRE DEPARTMENT



*“Committed to Our Community”*

## **PUBLIC MEETING MINUTES**

**December 18, 2018**

### CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman Dave Cummings. Chairman Cummings led the Pledge of Allegiance.

### ROLL CALL

**Present:** Board Chairman: David Cummings  
Board Clerk: Charles Moore  
Board Member: Ralph Mauzy

**Absent:** Board Member: Heather Petrillo  
Board Member: Karen Flenniken

**Staff Present:** Fire Chief: Patrick Moore  
Assistant Fire Chief: Scott Neal  
EMS Manager: Forrest Taylor  
Fire Marshall: Jim Dykens  
Administrative Manager: Paula Acker

### CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda as presented; Board Member Mauzy seconded the motion, the motion carried unanimously.

### CALL TO THE PUBLIC

There was no response to the Call to the Public.

### REPORTS

#### Firefighters' Community Report

No report given this month.



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- Fire Chief's report  
 Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore stated the testing process to fill (2) open spots for Firefighter is underway with (14) candidates that applied and now down to the top (8) and hope to have the process done by the end of the year. He stated Captain McCabe would remain in the temporary assignment of Training Chief until July, which will help us facilitate filling the Training Chief position. Arizona Fire District association will be holding its winter conference in Laughlin in January. He stated the Bond oversight committee has held a couple of meetings last month regarding equipment purchases. Chief Moore commended all those involved in the Christmas Toy program
- Logistics Report  
 Chief Neal provided a Logistics report that was provided in the Board packet today and attached to the official Governing Board meeting minutes. He stated EPCOR and Bermuda are set to take over hydrants on January 2, and January 14, 2019. A letter of understanding for the division of labor is pending approval. Chief Neal stated due to the hydrant change, the mechanics shop would convert to three (3) full time mechanics in January 2019. Chief Neal gave updates on bids for the extractor project, Lexipol (policy software) which he anticipates to be completed and presented to the Board at the January meeting. His update included the Ladder truck and medic unit project at Fire Trucks Unlimited.
- EMS Report  
 EMS Manager Forrest Taylor gave the EMS report and advised the Board the new EMS protocols are in the reformatting and restructuring phase of the process. He stated a grant from WACEMS for up to \$10,000 in EMS supplies has been approved, details to follow. Infectious control, Bed bug decontamination procedures and Stryker power load system policies are currently under revision and review. He advised the implementation of EMS Tuesdays will begin in January, this training will be EMS based. The EMS report was included in the Board packet today and attached to the official Governing Board meeting minutes.
- Fire Prevention Report  
 Chief Dykens provided the Board with a construction update. He stated Hobby Lobby is well underway, home fire safety completed with elementary schools, preparation of the annual characterization conference being held in bullhead city, which helps processes of teaching fire safety to children.

## BUSINESS

### A. Fire Board election of officers.

Board member Moore made a motion to have David C. Cummings remain Board Chairman of the Bullhead City Fire District Board, Board Member Mauzy seconded the motion, all were in favor and the motion carried. Board Member Mauzy made a motion that Charles Moore remain secretary of the Bullhead City Fire District Board, Board Chairman Cummings seconded the motion, all were in favor and the motion carried.

### B. Extractor purchase for PPE gear, purchased from General Obligation Bond proceeds.

Chief Moore explained the equipment group has presented to the Bond oversight committee and was approved by the Bond committee for five (5) Extractors, one for each station. Chief Neal stated we were only able to obtain two (2) written bids for the utility improvement portion of the installation after attempting to contact six (6) contractors. After discussion regarding the timeline of installation Chairman Cummings stated the purchase is for Extractors for PPE gear, purchased from General Obligation (GO) Bond proceeds for \$73,600.87 and utility improvements for the installation not to exceed \$35,000. Board Member Moore made a motion to approve the purchase out of GO Bond proceeds; Board Member Mauzy seconded the motion. All were in favor and the motion carried unanimously.

### C. Turnouts purchased form General Obligation Bond proceeds.

Chief Moore explained the Personal Protective Equipment (turnouts) is specifically for the coat, jacket and new hoods which has been approved by the Bond Oversight Committee total for second set of turnout gear is \$203,729 custom built. He stated it does not include the gloves which will be an additional cost of around \$8,000 and will be presented to the Board at a later time for approval. Discussion continued on style and life span of the turnouts.

Board Member Mauzy motioned to approve the purchase of turnouts for \$203,729 from GO Bond proceeds. Board Member Moore seconded the motion, the motion carried unanimously.

## FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

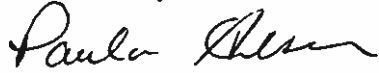
Board Member Mauzy requested an update to the Districts Security plan at the next Board Meeting.

## ANNOUNCEMENTS

## ADJOURNMENT

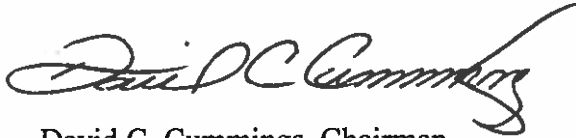
Meeting adjourned at 9:13 a.m.

Recorded by,



Paula Acker  
Administrative Manager

Approved by,



David C. Cummings, Chairman  
Fire District Board



Charles Moore, Board Clerk  
Fire District Board

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