

BULLHEAD CITY FIRE DEPARTMENT



“Committed to Our Community”

PUBLIC MEETING MINUTES August 25, 2020

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chairman David Cummings, Board Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:

Board Chairman: David C. Cummings
Board Clerk: Charles Moore
Board Member: Norma Brummett
Board Member: Ralph Mauzy
Board Member: Karen Flenniken

Staff Present:

Fire Chief: Patrick Moore
Assistant Fire Chief: Scott Neal
Administrative Manager: Paula Acker

CONSENT AGENDA

Board Member Moore motioned to accept the consent agenda which included the following:

- A. Approval of Minutes – July 28, 2020
- B. Acceptance of July 2020 Financial Reports
- C. Approval of Memorandum of Understanding (MOU) effective September 1, 2020 which include the following:
 - a. COLA adjustment
 - b. Step raise
 - c. Paramedic increase
 - d. Actor pay

Changes not reflected in the MOU are policy revisions that will go into effect on January 1, 2021 include the following:

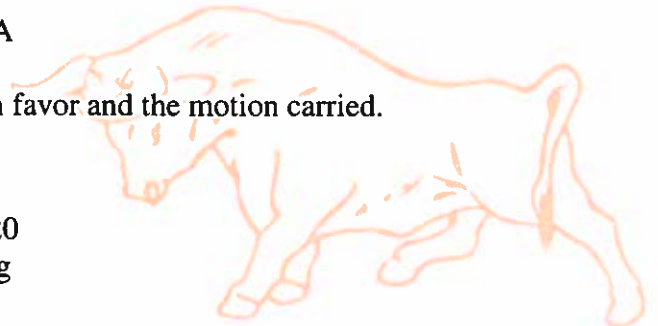
- i. sick/vacation accrual while on FMLA
- ii. PEHP Plan

Board Member Mauzy seconded the motion, all were in favor and the motion carried.

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REPORTS

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and Operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore advised the Board the following: We have received the first new engine on August 20, We expect to receive the other three once the radios are installed. The timeline should be within two weeks to equip the engines and get them into service. We are still waiting on parts and equipment for the Platform engine, vendors state the delay in delivery of parts is due to Covid-19.

We have received the first staff truck and camper shell, once equipment it will be sent to Fire Trucks Unlimited (FTU) for striping.

Chief Moore advised a copy of the Strategic Goals draft has been attached to today's packet, once revisions are finished a final copy will be provided.

Chief Moore stated we have submitted applications for an AFG Grant (for equipment) and a SAFER Grant (staffing) and waiting for denial or approval.

He stated the crew bathroom at Station #1, 1260 Hancock Rd., is currently being evaluated for a repair or remodel due to structural and plumbing issues.

Chief Moore stated the monthly stats have been attached, call volume has gone up again. He advised we have now had six (6) employees that have had positive COVID-19, one currently that is symptomatic and at home.

We currently have personnel working on a wildland fire near Kingman.

The Arizona Fire District Board is currently working on dates in early December for statutory training. Due to COVID-19, regional smaller classes may be needed, he will have more information at the next Board meeting.

BUSINESS

Surplus of three (3) Fire Apparatus

Chief Moore presented proposals to surplus three (3) apparatus, Engine 711-2009 Rosenberger with 68,500 miles/21,793 hours. Engine 722-1995 Pierce/86,795 miles/8,526 hours and Engine 751- 2013 Rosenberger/51,252 miles/3,251 hours. He advised the surplus of these vehicles are part of the capital plan. He stated the options to surplus include selling outright to a vendor or for sale by owner, place on auction through GOV-Deals or Trade for additional apparatus.

Chief Moore presented all options and stated the value for trade in was much better than selling outright. The trade in estimate from each vendor are as follows:

1. EVG/Spartan \$312,200
2. EVG/Unruh \$312,000
3. KME TBD
4. HME \$314,908

All proposals/emails from the vendors are included in today's Board packet.

He stated we would like to trade in three (3) units that are not needed for a new Type 3 brush truck.

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After a brief discussion Board member Flenniken made a motion to approve the surplus the following apparatus, the Engine 711-2009 Rosenbauer, Engine 722-1995 Pierce and Engine 751-2013 Rosenbauer. Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

Purchase of one (1) Type 3 Wildland Engine

Chief Moore stated that the trade in of the apparatus (in item A.) will be for a new Type 3 brush truck, estimates are attached to today's Board packet include the following:

1. Spartan: \$426,139
2. Unruh: \$297,153
3. KME (E-One) \$400,000
4. HME \$320,000

He explained we are essentially trading 3 units that we are not going to need for a new Type 3 brush truck, the purchase price is \$320,271 with an expected trade in value/credit of \$314,908. with tax and difference of \$5,363 we would use the capital line item for the current FY with delivery expected to be 90-120 days.

Board Member Moore and Brummett agreed on the need for the brush truck and possible use for wildland purposes.

With no further discussion Board member Mauzy made a motion to approve the purchase of a Type 3 brush truck through trade with HME. Board member Moore seconded the motion, all were in favor and the motion carried unanimously.

Purchase of one (1) Type 6 Wildland Engine

Chief Moore stated we have an opportunity to purchase a new type 6 engine from Fire Trucks Unlimited (FTU). This purchase would come from the FY 20-21 budgeted capital line.

Currently we have \$170,000 allocated for this FY.

He explained the need for wildland apparatus. Proposals from three vendors are included in today's board packet, the cost for each as follows:

1. SVI Type 6 \$255,128
2. Unruh \$245,390
3. FTU \$159,995

He advised the need to potentially exceed the budgeted capital line item for the current FY by approximately \$10-20K. He stated the expected delivery time would be 30-45 days and completion in service around 60 days. the all-inclusive price quote from FTU is \$168,954.72 Discussion continued on wildland use and quotes for the type 6.

After discussion Board member Moore made a motion to approve the purchase of a Type 6 engine from FTU for the purchase price of \$168,954.72, Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

Station #2 Storage Facility

Chief Neal addressed the Board, he advised the design –build RFQ with AZ Steel Fabrication and Construction has been accepted by the facility committee and sent to Bill Whittington for review. He explained AZ Steel was the fourth RFQ negotiation on the list of five submissions.

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He explained the three previous quotes were not in our budget and ranged from \$443,000 to 701,000

Chief Neal stated Bill Whittington has reviewed the Design-Build Agreement with AZ Steel and once approved by the Board a meeting will be set with the contractor, architect and MEC, permits will be done by the builder. Chief Neal advised once construction starts it should be completed within four months.

Board discussion continued with questions on construction start date and concern of getting materials now due to COVID-19, Chief Neal stated time constrains due to materials could push the completion.

Chief Neal stated the Design-Build agreement for AZ Steel is \$398,000 and would require a performance bond for an additional \$12,000, 50% down would be required to start the project. Board Member Flenniken made a motion to move forward with the station #2 storage facility. Board member Mauzy seconded the motion, all were in favor and the motion carried unanimously.

Fire Chief Contract

Chief Moore stated he wanted to give the Board notice that his contract will be on next month's agenda.

ANNOUNCEMENTS

FUTURE AGENDA ITEMS/BOARD DIRECTION TO STAFF

ADJOURNMENT

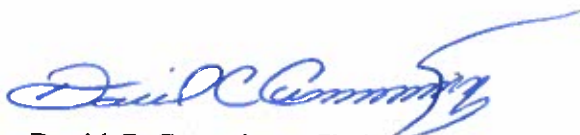
Meeting adjourned at 9:20 a.m.

Recorded by,



Paula Acker
Administrative Manager

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board

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