

PUBLIC MEETING MINUTES  
BOND OVERSIGHT COMMITTEE MEETING  
JULY 17, 2018

1. CALL TO ORDER

The meeting was called to order at 2:01pm by Chairman Paul Bull.

2. ROLL CALL

Present: Committee Chairman: Paul Bull  
Committee Member: John Pynakker  
Committee Member: John Tesar  
Committee Member: Randy Sierra  
Committee Member: Karla Brady  
Committee Member: Mandy Doumit  
Committee Member: Heather Brennan (Member Brennan joined the meeting after roll was called.)

Absent: None

Staff Present: Assistant Chief: Patrick Moore  
Administrative Manager: Paula Acker

3. CHIEF COMMENTS

There were no Chief comments.

4. PUBLIC COMMENTS

There were no public comments.

5. BUSINESS

a. Approval of Meeting Minutes – July 3, 2018:

Karla Brady made a motion to approve the meeting minutes as drafted, Randy Sierra seconded the motion, there was no opposition and the motion carried to approve the meeting minutes from the July 3, 2018 meeting.

b. Discussion/Possible Action – Selection of an Alternate Committee Member:

Paul Bull started the discussion stating that the position is for an Alternate Member that would take the place of a Committee Member once an opening occurs, two letters of interest were received. Karla Brady asked a question of one of the candidates, Robynne Mieding: what is your educational background is and your work experience following college? College graduate with a Bachelor of Science, Business Administration in Accounting. I worked for the Auditor Controller for the County of Los Angeles as an Internal Auditor, then moved to Bullhead City and purchased a business, and do all our accounting since then. Karla Brady nominated Robynne Mieding to be an Alternate, Heather Brennan seconded the motion, there was discussion about the backgrounds of both Robynne Mieding and Bill Yowell, one with an Accounting background and one as a Retired Firefighter. Mandy Doumit suggested the committee choose a candidate that would round out the group and add a new perspective based on background, John Pynakker added that the committee currently has both so either one would be applicable. Karla Brady stated she is particularly interested in representing the tax payers and is counting on the department to provide the research and technical aspect, she puts a little more weight on accounting experience. John Pynakker added that he also liked having the past Firefighter experience, that they know what questions to ask for the more technical aspects, but agrees that the financial information is important as well, Karla Brady agreed both are important. Paul Bull reminded the committee of the motion on the table to nominate Robynne Mieding as Alternate, all were in favor, and the motion passed. Karla Brady asked that staff provide Robynne Mieding with the information from the past Oversight meetings and the Bond Community meetings. Paul Bull asked that we keep Bill Yowell's information on file.

c. Discussion/Possible Action – RFP 18-0100 SCBA, Bid Opening/Selection:

Chief Moore explained the department had some concerns about the process we previously used and the formality of it, because there were some questions and concerns from not only the vendors but internally, we decided to start the process over and put it out to bid, with a formal request. Additionally, we designated a main contact to facilitate the RFP process. Before you today will be two bids for the SCBA, both should be identical, the RFP specifically spelled out what was to be included. Both vendors have representatives here today. Paul Bull opened both bids. After quickly looking over the bids, requested someone with a little more expertise to look over both bids to make sure all the items are included. The bid from Curtis is \$675,701.37. The bid from United Fire is \$649,382.11. Both bids were passed to other committee members to look over. Karla Brady discussed making a motion contingent on staff comparing the bids. Chief Moore would like to review the bids and compare, and suggested approving one bid tentative of being equal and in line with what we have requested. John Tesar asked to clarify what the URC and HUD are in the proposals? Marvin McCabe answered that the URC is the universal RIC connection, allows the transfer of air from one to another. The HUD is the heads up display, inside the mask that allows you to visually see the air pressure, etc. Karla Brady asked Chief Moore if there is any

difference between the vendors besides the bottom line dollar amount? Chief Moore responded that we have experienced good luck with both vendors, some of our personnel have a brand preference, but they include both vendors. John Tesar asked for an explanation of the RFID? One of the vendors answered that it is a radio frequency I.D., it is a tag that you can scan and it will give you information for the product: the serial number, and part information. It is an imbedded chip. Heather Brennan made a motion to choose the United Fire Bid (\$649,382.11), if for some reason the bid is not comparable or is missing something, that it would be brought back to the committee for review. John Pynakker seconded the motion, all were in favor, motion carried.

d. Discussion/Possible Action – RFP 18-0101 Point-to-Point Microwave System, Bid Opening/Selection:

Chief Moore explained that we have one bid for this item, we knew that in advance, when we requested pricing we received that from only one vendor. David Verley prepared the RFP and included all the technical requirements. Paul Bull opened the bid, the bid is from McIntosh and is in the amount \$371,779.56. Karla Brady asked if the bid included the warranty and tax. Paul Bull answered that it does include the tax. There was discussion about the price and why it is a bit higher than originally proposed, in looking at the current bid, the price includes tax and the proposal prior did not. The committee discussed the warranty information, the current bid does not specifically state the warranty information. Dave Verley was called via cell phone to clarify, he said he misspoke during the original presentation when he said it included a five-year warranty, the bid includes a three-year warranty with the option to renew for two additional one year extensions for a total of five years. There is a separate quote for the additional two years, not a part of this bid. David assured the committee that the price includes the three-year warranty. Karla Brady made a motion to recommend accepting the bid proposal (McIntosh, \$371,779.56) contingent on written clarification that the price includes the three-year warranty with the option for the additional two years' option, Mandy Doumit seconded the motion, all were in favor, motion carried.

e. Discussion/Possible Action – Equipment Group:

No presentation for the Equipment Group. Chief Moore mentioned that the gurney and exhaust presentations are ready to present next meeting.

f. Discussion/Possible Action – Apparatus Group:

No presentation for the Apparatus Group.

g. Discussion/Possible Action – Facility Group:

No presentation for the Facility Group.

6. FUTURE AGENDA ITEMS/COMMITTEE DIRECTION TO STAFF

A similar agenda that we have been using. Next meeting scheduled for August 7, 2018 at 2pm. Karla Brady requested the committee receive the original budget breakdown

for the bond, so they can compare with the bids for use at each meeting. John Tesar requested a site visit for the station 2 proposed site. Karla Brady asked for the number of calls on the river. Chief Moore stated he just received some of that data and it will be compiled. There was further discussion about the types of calls on the river, quantity of calls, who responds, and the growth of the area.

7. ADJOURNMENT

Meeting was adjourned at 2:40pm.

Minutes prepared by,



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Sarah Zink, Administrative Clerk

Approved by,



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Paul Bull, Chairman  
Bond Oversight Committee