



**BULLHEAD CITY FIRE DISTRICT
GOVERNING BOARD
SPECIAL MEETING MINUTES**

May 2, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 2:00 p.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: John Pynakker
Board Member: Rose Jacobs
Absent: Board Member: Norma Brummett
Staff Present: Fire Chief: Patrick Moore
Administrative Manager: Paula Acker

BUSINESS

Financial Report Presentation

James Saunders, CPA with Saunders Company, 6008 W. Cortez St. Glendale AZ, (623) 476-8660, presented the fiscal year annual financial report telephonically to the BCFD Board. Mr. Saunders stated the findings to be in compliance with Government Auditing Standards in internal controls and accordance with accounting principles with no deficiencies noted. Board member Jacobs made a motion to accept the audit findings as presented, Board member Pynakker seconded the motion. All were in favor and the motion carried.

Capital Expenditure for an IFT Ambulance

Chief Moore stated this item was set to be a capital expense in the upcoming FY budget. We currently need a dedicated out of town interfacility transport (IFT) ambulance and to save time we have located a type II ambulance through Red Sky Emergency Vehicles, through the cooperative purchasing agreement. The Price of the ambulance is \$116,869.64 including tax. Board Member Pynakker made a motion to approve the capital expenditure of \$116,869.64 as written to include tax. Board Chairman Cummings seconded the motion, all were in favor and the motion carried.

Capital Expenditure for a UTV

Chief Moore explained that our current UTV was placed in service in the mid 2000s, The proposed new unit has an enclosed cab with AC and Heater along with a factory installed patient compartment. We will use the existing UTV as a secondary unit to assist with wildland fire deployments and as a backup unit.

Chief Moore provided a breakdown of the cost and stated this unit is available through a price co-operative and will meet our procurement policy.

Board member Jacobs made a motion to obtain the UTV into our fleet at a total price of \$56,000 that includes tax. Board member Pynakker seconded the motion, all were in favor and the motion carried.

DHS Automatic Rate Adjustment

Chief Moore stated the Department of Health Services (DHS) has approved an automatic adjustment of rates for EMS Transport and mileage fees. This year the automatic rate is as follows:

ALS/BLS Transport: \$1,617.34

Milage: \$22.19

The rate is effective April 21, 2023 through DHS.

Board member Pynakker made a motion to approve the DHS rate increase as presented, Board Chairman Cummings seconded the motion, all were in favor and the motion carried.

ADJOURNMENT

Meeting adjourned at 2:06 p.m.

Recorded by,



Paula Acker

Administrative Manager

Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board