



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES

April 22, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Chuck Moore
Board Member: Rose Jacobs
Board Member: Ellen Brown
Board Member: John Martinolich

Staff Present: Fire Chief: Justin Flummer
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Logistics: Scott Neal
Administrative Specialist: Sarah Zink

CORRESPONDENCE AND PRESENTATIONS

No presentations this month.

CONSENT AGENDA

- A. Approval of March 25, 2025 Regular Meeting Minutes
- B. Acceptance of March 2025, Financial Statements
- C. Approval of TRI STATE WIFI Contract Non-Renewal

Board member Jacobs made a motion to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PPFA Local 3647

No report this month.

Fire Chief's Report

Fire Chief Justin Flummer provided an overview of the Fire Chief and operations

memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given: Chief Taylor is working to reapply for the appropriations for an ambulance. The fire safety trailer is under construction. We will be working to bring the travel car replacement to the board next month, per our replacement schedule timeline. The hiring process for our three openings is going well, we have 25 applicants, the largest interest in a long time. Chief Taylor explained a bit about the CPSE Accreditation Process, and Chief Flummer continued that we are starting the process, and it has been budgeted. Operations Chief testing process has been scheduled, and we have three internal applicants. The notice of claim was settled. Annual Report has been finalized and we will present it next month.

Logistics Report – Assistant Chief, Scott Neal

Chief Neal gave an update on all station repairs and maintenance. Station one project is ongoing, some concrete replacement was needed to level part of the flooring. Station one painting is half completed, using a cohesive color scheme matching Station two and seven. Some warranty work has been completed by Willmeng Construction on Station two and seven, correcting some concrete issues. Solar grant project for Station seven is awaiting permitting. Tire maintenance class was delivered to all stations and shifts. Pump testing of our apparatus is ongoing, we are working with FTU to finalize the process.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor gave updates on the appropriations funding/re-application process. The WAVE program class is almost complete, they will finish the Hazardous Materials portion this week and the class will graduate May 2nd at the Field House. Interviews for next years WAVE program have been completed, increasing the class size from 19 to 22 students. Chief Taylor gave a summary of the EMS and Fire Training for the month.

CRR Report – Fire Marshal, Barbie Barrett

Barbie is running the Kindergarten Safety Trailer program this week; no report was given.

BUSINESS

Surplus of two (2) Chassis

Chief Neal stated we will have two Chassis available for surplus soon, these are what is remaining from the remount ambulances we have at Fire Trucks Unlimited. We are asking to surplus the Chassis on GovDeals.com for a fair market value, in as-is condition. Board Member Jacobs made a motion to approve the surplus of the two Chassis on GovDeals. Board Member Brown seconded the motion, all were in favor and the motion passed unanimously.

Amendment to the Budget Timeline Schedule

Chairman Cumming explained the need to amend the budget timeline for workshops to accommodate the Memorial Holiday, Chairman Cummings motioned the budget workshops to

be held at Station seven at 9am on May 6th and May 13th with the Fire Board meeting to be held on May 20th instead of the regular schedule of May 27th, 9am at the city council chambers. Board member Jacobs seconded the motion. All were in favor and the motion carried unanimously.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

None.

NEXT BOARD MEETING

May 20, 2025

ADJOURNMENT

The meeting was adjourned at 9:21 a.m.

Recorded by,



Sarah Zink
Administrative Specialist
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board