



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES March 28, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Charles Moore
Board Member: Norma Brummett
Board Member: Rose Jacobs
Board Member: John Pynakker

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Operations: Justin Flummer
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

There were no presentations this month.

CONSENT AGENDA

- A. Approval of Minutes – February 28, 2023, Regular Public Meeting
- B. Acceptance of Financial Reports for February 2023
Board Member Jacobs made a motion to approve the consent agenda as presented.
Board member Moore seconded the motion, all were in favor and the motion carried.

CALL TO THE PUBLIC

Scotty, Citizen of Bullhead City addressed the Board.
It is his understanding that the Fire Department has an agreement with the Laughlin Ranch HOA to not allow daily testing of lights or sirens. He stated this could jeopardize response times to Bullhead City.
He also expressed concern regarding a route that the Fire Department took when transporting a patient to WARMC.

Firefighters' Community Report-PFFA Local 3647

No report this month.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Work continues Station #2 punch list items.

Laughlin Bullhead Air show is scheduled for Saturday April 1, 2023

Annual audit report attached for Board review.

Pending agreement with the City of BHC, old bays at the Station #3 site will be used to house mass casualty trailer.

Anticipate delivery of the boat, procured through the State Lake Improvement Fund (SLIF) late Fall 2023.

Handheld/Mobile Radios through Mohave County ARPA funding has been awarded in the amount of \$810,000. The funding will replace all the handheld and mobile radios in our fleet.

Grants applied for include SAFER- for 12 firefighters.

AFG for radio upgrade for entire River Valley

Training last month included Valley wide extrication training and other EMS and Wildland training.

Staff will score the Request for Proposal (RFP) to secure Auditing services beginning FY 23-24.

Potential remodel and or repair to a bathroom water leak at Station #5

We continue to monitor bills that will impact the Fire District.

Staff will be meeting with members of the Joint Technical Education Department (JTED) a program that will provide entry level firefighting education at a high school level.

Hazardous waste day is April 22, 2023.

Operations Report – Assistant Chief, Justin Flummer

The Ram 2500 Battalion 7 is in its final completion.

Update on the WHP Training Tower, we anticipate the floors to be completed on Monday.

Total call volume for February was 858 calls for service, 735 of those calls were EMS. 5 were structure fires and the remainder were good intent cancelled calls.

Logistics Report – Assistant Chief, Scott Neal

Chief Moore gave the Logistic report.

Work continues at the Laughlin Ranch Station #7 site.

Mechanic Paul Cook attended a EVT class in Ft Worth, TX in March

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor advised the Board on a few community events that the Fire District is involved in to help with answering questions and education to help with recruitment.

MCI and triage training to be conducted in April.

CPR training will be provided to new hires at the dispatch center.

CRR Report – Fire Marshal, Barbie Barrett

Chief Moore gave the Fire Marshal report, Barbie is instructing a fire investigation class this week. The Kids expo was well attended and this week the air show the engine 38 will be on display.

BUSINESS

Audit Update

Chief Moore stated the annual audit report is complete and has been distributed to the Board for review. We will schedule a special board meeting next month for a presentation of the FY 21-22 Audit by Saunders Company Ltd.

Budget Update.

Chief Moore stated we are still early in the budget process, waiting on costs such as health care costs and workers comp. Work continues revenue and capital items expenses. The first budget workshop is scheduled for May 2, 2023.

ANNOUNCEMENT

Chief Flummer acknowledged the passing of a Bullhead City Fire Department family member. Gerald Daisey who worked for the Department from 1978-1996 and continued to give back to the community well after retirement.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

None

NEXT BOARD MEETING

April 25, 2023

ADJOURNMENT

Meeting adjourned at 9:00 a.m.

Recorded by,



Paula Acker

Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board

Absent from meeting

Charles Moore, Board Clerk
Fire District Board