



# BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES SEPTEMBER 23, 2025

## CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

## ROLL CALL

### Present:

Board Chairman: David C. Cummings  
Board Member: Ellen Brown  
Board Member: John Martinolich  
Board Member: Charles Moore  
Board Member: Rose Jacobs

### Staff Present:

Fire Chief: Justin Flummer  
Assistant Fire Chief – Operations: Shane Campbell  
Assistant Fire Chief – Logistics: Scott Neal  
Assistant Fire Chief – PPD: Forrest Taylor  
Fire Marshal – Barbie Barrett  
Administrative Manager – Paula Acker

## CORRESPONDENCE AND PRESENTATIONS

The Bullhead City Fire Department proudly marked a historic milestone with the largest promotion and hiring event in its history, held in conjunction with the fully staffed opening of Fire Station #7. Recognition of newly promoted personnel, as well as the addition of new hires who continue BCFD's tradition of excellence in service and community protection.

### Promotions included:

- Battalion Chief: Dave Alaniz
- Captains: James Weiss, Shawn Dutcher, Caleb Brady, Nicholas Wilsey
- Engineers: Tyler Lowry, Brad Goodman, Justin Miller, Joseph Jackson, Gary Musselman, Donald Dillon, Chance Skeen

### Newly sworn Firefighters:

Samantha Wilk, Christian Stepanuk, Damien Raney, Zygmunt Wilk, Michael Salazar, Bobby Sanchez, Tyler Edwards, Fernando Torres, Derek Morse, and Ethan Gervasoni

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Newly hired Medic Civilians:  
Kevin Shelton, Jacob O'Connor, and Arthur Williams

Captain Jordon Fuqua was unable to attend and will be officially pinned at an upcoming Board meeting.

Chief Flummer stated this event represents a significant step forward for the department as it continues to expand its operational capacity and commitment to public safety with the opening of Fire Station #7.

### CONSENT AGENDA

- A. Approval of August 26, 2025, Public Meeting Minutes
- B. Acceptance of August 2025 Financial Reports

Board member Brown motioned to approve the consent agenda as presented. Board member Martinolich seconded the motion. All were in favor and the motion carried.

### CALL TO THE PUBLIC

There was no response to the call to the public

### Firefighters' Community Report-PFFA Local 3647

No report given this month.

### Fire Chief's Report

Summary of the report included in the Board packet:

- Presentations: Fire Chief Flummer thanked everyone for being part of such a strong, family-like team and noted how great it was to see retirees and former fire chiefs at the ceremony. He talked about wanting to reconnect with retired members so they can help mentor new firefighters and keep the department's traditions alive. He also gave special thanks to his dad, one of the oldest retirees (hired in 1978), saying it was really special to see things come full circle with past, current, and new members all together.
- Medic 711 Update: The medic unit that was rear-ended while returning from an inter-facility transport in Las Vegas on August 19, insurance has now determined the vehicle to be a total loss. Further discussion of replacement is on today's agenda under Item 8A.

### Operations Report – Assistant Chief, Shane Campbell

- Call volume for August: 1066 calls for service, comparable to last year's numbers.
- Primary focus is on the completion and opening of Fire Station #7, scheduled for Tuesday, September 30th. Final meetings with dispatch are underway to refine operational procedures, including the addition of a ladder truck to every structure fire, a move expected to improve efficiency and on-scene safety.



- Landing Zone 3, which will move from the new Circle K in Old Bullhead to the Optimum Center parking area, providing more flexible landing options. Dispatch will assist in finalizing these adjustments this week.
- Fish with the First Responder a community event, will be hosted by Moose Lodge #1860 at Rotary Park from 8:00 a.m. to 2:00 p.m. this weekend. The event is youth focused.

#### Logistics Report – Assistant Chief, Scott Neal

- Repairs were completed on shoreline connections at Stations 5 and 6 due to aging infrastructure. Station 1's project is nearly finished, with final doors scheduled for installation by September 30th and the station ready for new staffing in October. A structural report for Station 5 from Wright Engineering is under review for any needed follow-up. Preparations continue at Station 7 for added personnel, with minor supply and setup tasks underway. October will be a major compliance month with scheduled testing and inspections.

#### PPD/EMS Report – Assistant Chief, Taylor

- We are finalizing the ISO review process and have submitted additional data for evaluation. The ISO representative is conducting a detailed audit as the department is on the verge of achieving an ISO Class 1 rating. Results are expected within the next week.
- Work is also underway on the accreditation process, with command staff and personnel developing a new strategic plan that will align with accreditation standards. Completion of the strategic plan is anticipated within the next one to two months.
- Personnel attended the Arizona State Fire School and completed pre-planning and training for new commercial and multi-residential buildings in the district. The department also finalized a WMC run review.
- Completed and Upcoming Training: Firefighter survival training series—covering SCBA survival, low/reduced profile movements, breaching, ladder bailouts, and window bailouts—has been completed.  
Upcoming activities include VFIS driver training (cone course), blue card/on-scene report review, flashover chamber training later in October, and annual Southwest Gas training, which will now include all department personnel due to its strong value.

#### CRR Report – Fire Marshal, Barbie Barrett

- We had the honor to present our new fire safety trailer to the Kiwanis Morning Group and thanked the Legacy Foundation and Mohave County for grant support that made its purchase possible. The trailer will debut at the Community Risk Reduction Safety Fair on Saturday, October 11, from 9:00 a.m. to 12:00 p.m. at the Fieldhouse, and everyone is invited to attend.



**BUSINESS**

**Ambulance Purchase**

Chief Flummer stated approval is requested to purchase a Med-X Type II ambulance to replace the unit that was totaled in the August rear-end collision. The insurance settlement amount was \$137,009, and the replacement vehicle cost is \$119,720.85, which includes tax and a \$1,000 fee through the Houston-Galveston Area Council (HGAC), a vetted purchasing process that ensures compliance with competitive bidding standards. BCFD previously used HGAC for the five engines purchased. Chief Flummer explained the unit will be purchased through Republic EVS and delivery is expected within 30 days. Capital funds will be used to purchase, and the insurance reimbursement will be applied to replenished capital fund once received.

After a brief discussion Board Member Jacobs made a motion to approve the purchase of one Medix Type II ambulance from Republic EVS in the amount of \$119,720.85 which includes all fees and tax. Board member Martinolich seconded the motion; all were in favor and the motion passed.

**SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS**

None.

**ANNOUNCEMENTS**

Board Member Moore expressed his and his wife's gratitude to the Bullhead City Fire Department for the support and kindness shown to their family following the passing of their son.

**NEXT BOARD MEETING**

October 28, 2025

**ADJOURNMENT**

The meeting was adjourned at 9:39 a.m.

Recorded by,



Paula Acker  
Administrative Manager  
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman  
Fire District Board



Charles Moore, Board Clerk  
Fire District Board

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