



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES OCTOBER 28, 2025

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present:

Board Chairman: David C. Cummings
Board Member: Ellen Brown
Board Member: John Martinolich
Board Member: Charles Moore
Board Member: Rose Jacobs

Staff Present:

Fire Chief: Justin Flummer
Assistant Fire Chief – Operations: Shane Campbell
Assistant Fire Chief – Logistics: Scott Neal
Assistant Fire Chief – PPD: Forrest Taylor
Fire Marshal – Barbie Barrett
Administrative Manager – Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Assistant Chief Shane Campbell
Fire Chief Justin Flummer

CONSENT AGENDA

- A. Approval of September 23, 2025, Public Meeting Minutes
- B. Acceptance of September 2025 Financial Reports

Board member Jacobs motioned to approve the consent agenda as presented. Board member Brown seconded the motion. All were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public

Firefighters' Community Report-PFFA Local 3647

No report given this month.

Fire Chief's Report

Summary of the report included in the Board packet:

- **Presentations:** Chief expressed pride in having friends and family present for the pinning ceremony and thanked Chairman Cummings for ensuring both he and Shane participated. He emphasized the department's strong family culture and appreciation for everyone's support.
- **Medic 771 Replacement:** The replacement unit for Medic 771, previously rear-ended in Las Vegas, has arrived at Station 7. After reimbursements and equipment setup, the district will finish about \$1,000 ahead.
- **Replacement Gurney:** The gurney totaled in the accident will be replaced using funds from the loose equipment reimbursement. Related purchase is listed under business item 8.A.
- **AFDA Conference 2026:** Planning continues for the 2026 AFDA Conference. With Chief Moore's retirement, Chief Flummer stated he and former Director John Flynn are handling coordination with hotel staff.

Operations Report – Assistant Chief, Shane Campbell

- **Call Volume:** September's total call volume was 919 calls for service.
- **Station 7 Activation:** Station 7 became fully staffed on September 30th. Within the first 15 days, Ladder 771 responded 11 times and Medic 771 responded 45 times. Response activity will continue to be tracked moving forward.
- **Interagency Collaboration:** Assistant Chief Campbell and Chief Flummer met with Clark County Fire Department in Las Vegas to strengthen coordination across jurisdictions. Discussion topics included mutual aid, radio communications, and dispatch improvements on both sides of the river.
- **Staffing:** Five new hires have completed onboarding and are now assigned to shifts. Another testing and hiring process will begin in two weeks to fill four remaining vacancies and achieve full staffing. The goal is for those positions to be medics, which would restore a fourth medic at Station 3. One remaining vacancy exists at Station 1 on C Shift, which may be filled by either a civilian or a firefighter, depending on staffing needs.

Logistics Report – Assistant Chief, Scott Neal

- **Station Maintenance:** All stations are currently in good working order. Station 1 received landscaping and rock improvements to enhance curb appeal along the main roadway.
- **Annual Compliance:** October is the department's annual compliance month. Hose testing, ladder testing, alarm inspections, and fire suppression system checks have all been completed. The department is awaiting final reports from vendors. No major issues are anticipated, and any required follow-up actions will be reported next month.
- **Medic Unit Replacement:** The medic unit involved in a recent accident has been replaced and returned to Station 7. It is awaiting final stocking and DHS inspection before being placed in service.
- **Engine 711:** Engine 711 has returned from Phoenix after necessary supplier repairs were completed and is now back in service.
- **Reserve Boat Project:** Installation of the new engine for the reserve boat is underway. The motor, sourced from Florida, arrived after a three-month lead time. Bullhead Auto has begun the six-week installation process, after which the boat will be tested to ensure readiness for spring operations.

PPD/EMS Report – Assistant Chief, Taylor

- **ISO Update:** The department has completed its latest ISO evaluation. ISO representatives verbally confirmed that the department will remain a Class 2 agency. While the primary limiting factor is current staffing levels, ISO noted improvements in every scoring category, including community risk reduction and dispatch center operations. The official report is expected within the next week, and details will be shared once received. Chief Taylor noted that we are still proud of an ISO Class 2 agency which places Bullhead Fire among the top 7% of over 40-plus thousand fire departments nationwide.
- **Future Planning:** The command staff will address staffing model considerations within the strategic plan and accreditation process to identify pathways toward achieving an ISO Class 1 rating in the future.
- **Accreditation Process:** Chief Taylor shared that he currently serves as a Level 1 Peer Assessor for the Center for Public Safety Excellence (CPSE). This is a volunteer role where I review other

agencies' documents, community risk assessments, standards of cover, and strategic plans. I am presently assigned to the Camp Pendleton Fire Department in San Diego.

While we continue our own accreditation process, working alongside Camp Pendleton provides valuable insight that helps strengthen our measurements and overall approach. A site visit for that agency is scheduled for January, and their process will conclude soon after. The accreditation process for Bullhead Fire is expected to take approximately one year to complete.

- New hires: As mentioned by Chief Campbell, the new hires have completed orientation and successfully finished the VFIS driver training and cone course.
- Training: Crews completed Blue Card and on-scene report reviews. Fireground survival training was conducted, including window ladder bailout exercises. Mohave Community College (MCC) partnered with the department to provide flashover chamber training for academy participants and personnel. The department completed its annual Southwest Gas training, held at the Anderson Fieldhouse.
- Upcoming: Scheduled training includes warm zone review, Public Safety Crisis Solutions resiliency training, and annual VFIS driver refresher courses for all remaining personnel.

CRR Report – Fire Marshal, Barbie Barrett

- October was a very busy month for Community Risk Reduction. Staff participated in several community events, including Walk Away from Drugs and National Night Out.
- The department also hosted the annual Fire Prevention Fair, which experienced great weather and strong community turnout.
- Special thanks were given to Leonard Interior, who provided live entertainment during the event. Plans are in place to continue this tradition next year.
- Appreciation was expressed to all community members and fire department personnel who contributed to the success of these outreach efforts.

BUSINESS

Stryker Gurney Purchase

Chief Flummer presented for approval to purchase a replacement gurney in the amount of \$46,816.27. The original gurney was deemed a total loss after being involved in the vehicle accident that also resulted in the replacement of Medic 771.

The new gurney is an upgraded model from Stryker, which aligns with the company's current platform direction and ensures continued product support and operational consistency across the fleet. Although this upgraded model is slightly more expensive than a direct replacement, the cost remains within the insurance reimbursement amount.

With insurance coverage, the department will receive approximately \$2,000 back after reimbursement. The request before the board is to approve the purchase of the new gurney totaling \$46,816.27.

Board member Brown made a motion to approve the purchase of the Stryker gurney replacement for \$46,816.27. Funded through insurance. Board member Jacobs seconded the motion, all were in favor and the motion carried.

Reschedule the November and December Public Meetings

Chairman Cummings stated that each year, due to the holiday season, the board reviews and adjusts the November and December meeting dates due to holiday conflicts. He suggested the November Fire Board meeting be rescheduled to November 18 at 9:00 a.m. and held at Station 1. And the December board meeting be rescheduled to December 16 and held at the City Chambers. There was no discussion by the board, Board member Jacobs made a motion to change the meeting dates to November 18 at Station #1, 9:00 a.m. and change the December meeting date to December 16, at the City of BHC Chamber room at 9:00 a.m. Board member Brown seconded the motion, all were in favor and the motion carried.

SUGGESTED ITEMS FOR FUTURE BCFD BOARD MEETINGS

None.

ANNOUNCEMENTS

- Chief Flummer thanked Laughlin Ranch for hosting the first annual Firefighter Charities Golf Tournament, which had 75–76 golfers. Special appreciation was given to **Tori** and **Jolene** for leading the event and coordinating with Laughlin Ranch. The tournament is hoped to become an annual tradition and supports Firefighter Charities as a revenue source.

- Hazmat Collection Day is this Saturday from 8 a.m. to 1 p.m. at the Motor Vehicle Division. Electronics recycling will also be available next door, hosted by the City.
- Bullhead Fire received the “Heart of the Valley” award at the Bullhead Chamber’s installation dinner, recognizing the department’s contributions and community impact.

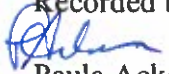
NEXT BOARD MEETING

As approved by the Board today, the next meeting will be held on November 18, 2025 at Station #1, 1260 Hancock Rd., Bullhead City.

ADJOURNMENT

The meeting was adjourned at 9:27 a.m.

Recorded by,


Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,


David C. Cummings, Chairman
Fire District Board


Charles Moore, Board Clerk
Fire District Board