



BULLHEAD CITY FIRE DISTRICT GOVERNING BOARD MEETING MINUTES February 28, 2023

CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:30 a.m. by Board Chairman Cummings, Chairman Cummings led the Pledge of Allegiance.

ROLL CALL

Present: Board Chairman: David C. Cummings
Board Member: Norma Brummett
Board Member: Rose Jacobs
Board Member: John Pynakker

Absent: Board Member: Charles Moore

Staff Present: Fire Chief: Patrick Moore
Assistant Fire Chief - Logistics: Scott Neal
Assistant Fire Chief – PPD/EMS: Forrest Taylor
Assistant Fire Chief – Operations: Justin Flummer
Administrative Manager: Paula Acker

CORRESPONDENCE AND PRESENTATIONS

Badge pinning presented to Administrative Captain, Kevin Gifford

CONSENT AGENDA

- A. Approval of Minutes – January 24, 2022, Regular Public Meeting
- B. Acceptance of Financial Reports for January 2023
Board Member Jacobs made a motion to approve the consent agenda as presented.
Board member Brummett seconded the motion, all were in favor and the motion carried.

CALL TO THE PUBLIC

There was no response to the call to the public.

Firefighters' Community Report-PPFA Local 3647

Captain Matt Breen addressed the Board by giving an update on sponsorships to Bullhead City Little League and an annual donation to the Men of Fire Veterans Poker Run.

Fire Chief's report

Fire Chief Patrick Moore provided an overview of the Fire Chief and operations memorandum that was provided in the Board packet today and attached to the official Governing Board meeting minutes. The following is a summary of the report given:

Two employees tested positive for COVID.

Station #2 open house is pending due to punch ticket items to be completed.

Training tower concrete continues, expect completion 8-10 weeks.

Four candidates completed firefighter testing this month, two are currently moving through the hiring processes.

We are working with our work/comp carrier as well as state law makers to receive the funding released for the ARPA Cares act.

Multiple agencies participated in the Water Safety Committee meeting conducted in Laughlin NV last month.

The new Fire Boat awarded through the State Lake Improvement Fund should be ready within the next 12 months.

We are working on securing funding to replace all current handheld and mobile radios.

February was a busy month for internal and external training which included Leadership 1.0, ACLS/PALS/BLS, A/C Training and Wildland.

Operations Report – Assistant Chief, Justin Flummer

The new Battalion 7, 2022 Ram truck has been taken to Las Vegas for command upfitting, expect completion in one week, we expect to have it in service mid-March.

Assistant Chief's Flummer and Taylor attended the AZFC Chief Executive Officer Program in Phoenix last week.

Chief Flummer gave a breakdown of call volume for the month of February.

Logistics Report – Assistant Chief, Scott Neal

Final punch list for the Station #2 build of winding down. The Willmeng construction trailer has been moved from Station #2 to the Laughlin Ranch Station #7 site.

Training tower concrete will be completed today, we expect an 8-10 week build time frame.

Excavation has started at the Laughlin Ranch Station #7 site along with underground utilities. The Foundation is scheduled to be poured by the end of March.

Station #3 roof repair and swamp cooler replacement is scheduled for March.

Our local Bullhead City Lowes donated 1920 LED direct fit lights which we will share with other Fire Departments in the area.

PPD/EMS Report – Assistant Chief, Taylor

Chief Taylor gave an update of EMS training on pediatric labs hosted by Air Methods.

Update on community risk assessment standard of cover through Standard of Center of Public Safety of Excellence (CPSE) accreditation. BCFD is one of two Departments that have been selected as beta agencies across the US to go through this certificate program.

CRR Report – Fire Marshal, Barbie Barrett

CRR Completed a public education fire extinguisher class for the City of Bullhead City. Staff also helped with the health and safety fair at MCC. This month CRR will be involved in the car seat program, bike rodeo fair and Kiwanis kids event.

BUSINESS

Budget update.

Chief Moore gave an early estimate of items for consideration and anticipated income. Potential projects for consideration for FY 23/24 include Capital items, Personnel items, Bond projects (Laughlin Ranch Station) and Grants. Discussion continued regarding capital funding and our purchasing process.

Policy revisions.

Chief Moore stated in the next few months command staff and employee work group will be looking at operation and personnel policies, identifying which policies need revision. We will be revising how the policies are presented to employees by identifying what policies are operational, which policies need Board approval and which policies are personnel in nature. Chief Moore explained we currently use policy provider Lexipol. There was no discussion by the Board.

Legislation updates.

Chief Moore gave an update on legislative updates that impact fire and EMS world. A short version of bills that may impact the District was provided in the Board packet today and attached to the official Governing Board meeting minutes. Chief Moore stated we continue monthly trips to Arizona Fire District Association (AFDA) meetings to the State Capital to educate lawmakers of our needs.

ANNOUNCEMENTS

Chief Flummer congratulated Engineer Jeff Kagley who retired from BCFD after 32 years of service. Jeff started with BCFD in 1991, Chief Flummer wished Jeff well in his retirement.

SUGGESTED ITEMS FOR FUTRE BCFD BOARD MEETINGS

NEXT BOARD MEETING

February 28, 2023

ADJOURNMENT

Meeting adjourned at 9:12 a.m.

Recorded by,



Paula Acker
Administrative Manager
Bullhead City Fire District

Approved by,



David C. Cummings, Chairman
Fire District Board



Charles Moore, Board Clerk
Fire District Board